



USA VOLLEYBALL INDOOR HIGH PERFORMANCE CHAMPIONSHIPS

**Request for Proposal
Host Bid Manual**

**USA Volleyball Indoor High Performance
Colorado Springs, CO (Main Office Headquarters)**

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Table of Contents

| | |
|--|-----------|
| USA INDOOR HIGH PERFORMANCE CHAMPIONSHIPS OVERVIEW | 4 |
| IMPORTANT DATES | 5 |
| SUBMISSION OF HOST BIDS: | 5 |
| ANNOUNCEMENT OF BID RECIPIENT:..... | 5 |
| TRAINING CAMP AND COMPETITION DATES:..... | 5 |
| SAMPLE CALENDAR OF ACTIVITIES | 5 |
| HOST CRITERIA | 6 |
| 1. Championship Event Venue Information: | 6 |
| 1.1 Competition Venue Requirements | 6 |
| 1.2 Championship Event Hotel Information | 6 |
| 2. Airport Information and Requirements: | 7 |
| 3. Competition Information | 7 |
| 4. USA Volleyball Training Camp | 8 |
| 5. Host Responsibilities & Provisions | 8 |
| 6. USA Volleyball Responsibilities | 9 |
| USA VOLLEYBALL INDOOR HIGH PERFORMANCE CHAMPIONSHIPS BID APPLICATION FORM | 10 |
| 1. HOST ORGANIZATION: | 10 |
| 2. COMPETITION VENUE INFORMATION:..... | 11 |
| 3. HOTEL INFORMATION:..... | 11 |
| 4. AIRPORT INFORMATION | 13 |
| 5. USA VOLLEYBALL TRAINING CAMP HOUSING..... | 14 |
| ADDITIONAL EVENT ENHANCEMENTS PROVIDED BY HOST | 14 |

USA INDOOR HIGH PERFORMANCE CHAMPIONSHIPS OVERVIEW

1999

The 1st "Colorado Springs Cup" was initiated to help with team preparation and allow a competition for the A2 (National 'B' Team). A team from Japan attended as did the Women's National Training Team of Canada. The inaugural event hosted 4-teams and was utilized as a training ground for International Referee candidates. The success of preparing our young players for International Competition prompted the decision to become an annual event.

2000

The USA High Performance Championships (then known as the 'VolleyClassic') evolved to include Youth and Junior age groups. USA Volleyball chose to include these U18 and U16 division to give Regional Volleyball Programs a national competition at the conclusion of their summer training period. This event has a very different flavor than any traditional domestic junior volleyball event. The USA HP Championships has a distinct international feel with its competition rules and protocols, all designed to give the participant an "international experience".

In recent years, the event has been held in St. George, Utah (2003), Austin, Texas (2004 & 2005), Des Moines, Iowa (2012, 2015) Ft. Lauderdale, Florida (2006, 2007, 2009, 2013, 2016 & 2017), Tucson, Arizona (2008 & 2011), Tulsa, Oklahoma (2014 & 2018) and Wisconsin Dells (2010).

This event is the "flagship domestic" event of the USA Volleyball High Performance Department, and is an important developmental component of the pipeline to the USA Olympic Team. Future Olympic team stars will compete in this event. In addition, hosting the USA HP Championships will bring participants, parents, fans, and college recruiters from all over the country into your city for a high-level volleyball competition.

IMPORTANT DATES

EVENT YEAR: 2020

SUBMISSION OF HOST BIDS:

October 1, 2018

ANNOUNCEMENT OF BID RECIPIENT:

December 1, 2018

TRAINING CAMP AND COMPETITION DATES:

Training Camp July 19 - 23

Championships July 24 – 28

Departure / Tear-Down July 29

SAMPLE CALENDAR OF ACTIVITIES

| Dates | Activities |
|-------------------------------------|--|
| September 2018 | High Performance Championship Bids Due to USAV |
| November 2018 | USAV to Announces Host City |
| May 2020 | Team Registrations are due to USAV |
| Mid-July 2020 | Competition Schedule sent to Participating Teams by USAV |
| FIVE Days prior to Competition | USA Athletes for Training Camp Arrive |
| THREE Days prior to Competition | USAV Competition Staff Arrive |
| TWO Days prior to Competition | Preliminary Inquiries begin |
| TWO Days prior to Competition | Officiating Staff and International Teams arrive |
| ONE Day prior to Competition | Practice times available for arriving teams |
| ONE Day prior to Competition | Team's & Referees' Arrive |
| Afternoon prior to Competition | Referees' Clinic and Technical Meeting |
| Evening of first day of Competition | Opening Ceremonies |
| Late July | Competition |
| Morning/Afternoon of Final Day | Teams / Officials / Staff Departure |
| Day after Competition | Court removal concludes |

HOST CRITERIA

1. Championship Event Venue Information:

1.1 Competition Venue Requirements

- One venue that can accommodate ideally at least 18 courts and ceiling clearance (minimum 30' clearance from lowest point over playable area)
- Courts should be a minimum of 15m X 26m (with at least six courts 28m in length) - minimum size for 18 courts is about 150,000 sq. ft. NOTE: actual square footage is dependent upon internal hall structuring (i.e. column, ceiling overhangs, fire exit clearance, etc.)
- Ample area around the courts for spectator seating and walkways
- Ample public restroom facilities
- Area for staging computer results stations for public to view
- Parking available adjacent to the venue for staff and visitors
- Access available for training one day prior to competition (8a-10p) and competition (7a-11p)
- Access to box office starting 4th day of Training Camp through duration of the tournament
- Designated area with competition area to sell event merchandise
- Meeting rooms- preferably on the same floor level as the competition venue
 - High Performance Staff Room (or staging) capable of accommodating 15 people, computers, printers, and four internet connections.
 - Referee Break Room (accommodating 100 people)
 - Referee Changing Area (accommodating 15 people - can be built using pipe & drape in the Break Room)

1.2 Championship Event Hotel Information

1.2.1 Primary Hotel Requirements:

- 1-3 Primary Hotels to accommodate:
 - Majority of the teams in the Event (dbl/dbl)
- Hotel should be in close proximity or adjacent to the competition venue
- If needed, complimentary shuttle service to and from Hotel and Venue for Officials and Tournament Staff

- Meeting Room to host Referee and Technical Meetings on evening prior to competition and morning of first day of competition (classroom seating for approximately 400, including an elevated head table w/microphone)
- 5 complimentary doubles and 5 complimentary suites guaranteed for USAV Staff
 - 1:25 minimum comp ratio
 - \$15 rebate to USAV on all non-USAV National Team and officials room nights

1.1.2 Secondary Hotel Requirements:

- Secondary Hotel to accommodate:
 - Region and International Teams (dbl/dbl)
 - Recommended no more than 10 minutes by car from the Competition Venue.
 - 1 doubles comped for USAV staff per hotel
 - 1:25 minimum comp ratio
 - \$18 rebate to USAV on all non-USAV National Team room nights

1.2.3 USA Volleyball Teams, Staff and Officials:

- 525 beds with linens and towels or comparable housing in hotel (One bed per athlete. Pullouts and roll-aways are acceptable beds)
- USAV responsible for: meals and housing for USAV Teams, staff and officials

2. Airport Information and Requirements:

- 2.1 Airport of reasonable size and offering an adequate range of carrier options to reduce travel costs
- 2.2 Recommended no more than 30 minutes by car from the Primary Hotel.

3. Competition Information

- 3.1 Projected Total Teams – 105-130 (Requires 18-20 Courts)
- 3.2 Projected Total International Teams (8-12)
- 3.3 Estimated USAV Staff (13)
- 3.4 Support Staff
 - Photographer (2)
 - Media Relations (1)
 - Videographer (1)
- 3.5 Officials (Referees, Scorekeepers, and Administrators 110-120)

- Officials (100) (scorekeepers & Referee's)
- The USAV Officials Division will recruit referees for the Competition.
- International Candidates (from USAV): 4 to 6
- Scorekeepers International Candidates (from USAV): 2 to 4
- Evaluators (from USAV): 4

4. USA Volleyball Training Camp

USA Volleyball will operate a training camp for the USAV teams participating in the High Performance Championships. This camp will be conducted during the six days immediately preceding the High Performance Championships. The following are the general logistical needs of the HP Camp.

- 4.1 Housing (dormitory or hotel) for approximately 30 teams (approximately 390 athletes and staff) – one bed per person (**three athletes can be placed in queen/queen rooms)
- 4.2 Cafeteria-style Meals – Three buffet meals per day
- 4.3 Training facility (12-15 courts for 4 sessions/day; 2-3 hours per session)
- 4.4 Access to medical trainer and training / rehab facilities
- 4.5 Local transportation if necessary to get to practice facility(s)
- 4.6 Meeting space for team meetings (minimum of 2 rooms): 1 – min 75, 2 min 40
- 4.7 Workroom for USA Volleyball High Performance Staff with WiFi: 1 – min 40

5. Host Responsibilities & Provisions

- 5.1 Permit gate sales for even tickets by USA Volleyball on-site and online in advance of the event. USA Volleyball retains exclusive rights to sell tickets and retains 100% of gate revenue. USA Volleyball will assume all costs of ticket sales with the exception of box office space and equipment.
- 5.2 Permit staging and sale of branded event merchandise by USA Volleyball at the event. USA Volleyball retains exclusive rights to sell event merchandise and retains 100% of sales. USA Volleyball will assume all costs of merchandise sales at the event.
- 5.3 Permit livestream video coverage of the event by USA Volleyball. USA Volleyball retains exclusive streaming and video production rights at the event and assumes all costs of streaming.
- 5.4 Host works in conjunction with the City to provide a comprehensive emergency/crisis action plan and evacuation protocol for the event to be delivered in writing at least 30 days in advance of the event.
- 5.5 Host to accommodate a site visit for up to 2 persons including air transportation, local transportation, hotel accommodations (single occupancy) and meals.
- 5.6 Host to assume a rental fee associated with facility use of the Competition Venue.

6. USA Volleyball Responsibilities

- 6.1 Serve as organizing body for the Event working closely with the local host in coordinating logistical matters
- 6.2 Dedication of a web page for tournament purposes on the USAV website
- 6.3 Promote and advertise the Event to potential participants
- 6.4 Collect entry information and fees
- 6.5 Format, Schedule and Staff the Event
- 6.6 Contract, manage and compensate event staff and officials for the event.
- 6.7 Provide all volleyball related equipment for the entire event
- 6.8 Compensate line judges and libero trackers for the entire event.



USA VOLLEYBALL INDOOR HIGH PERFORMANCE CHAMPIONSHIPS BID APPLICATION FORM

To be returned to:

Tom Pingel
USA Volleyball
4065 Sinton Rd Suite 200
Colorado Springs, CO 80910
Fax – (719) 228-6899
Email – tom.pingel@usav.org

NOTE: ALL 5 SECTIONS MUST BE COMPLETED FOR BID TO BE CONSIDERED

1. HOST ORGANIZATION:

NAME:

STREET:

CITY, ST, ZIP:

PHONE:

FAX:

EMAIL:

PRIMARY CONTACT PERSON:

EXPERIENCE RUNNING OTHER SIMILAR EVENTS:

2. COMPETITION VENUE INFORMATION:

VENUE NAME :

ADDRESS:

FLOOR DIMENSIONS OF COMPETITION HALL(S):

OF MEETING ROOMS:

COST OF DAILY PARKING:

INTERNET PROVIDER / RATE CARD:

FOOD & BEVERAGE RESTRICTIONS (IF APPLICABLE):

SECURITY REQUIREMENTS:

MEDICAL REQUIREMENTS:

MISCELLANEOUS EXPENSES (FACILITY LABOR, SUPPLIES, EQUIPMENT):

3. HOTEL INFORMATION:

PRIMARY HOTEL:

ADDRESS:

OF ROOMS DEVOTED TO THE EVENT:



ROOM RATE(S):

DISTANCE FROM VENUE:

AIRPORT SHUTTLE? YES NO IF YES, COST?

COST OF DAILY PARKING:

USAV RATE:

NON-USAV TEAM RATE:

COMP RATIO:

OTHER AMENITIES:

SECONDARY HOTEL:

ADDRESS:

OF ROOMS DEVOTED TO THE EVENT:

ROOM RATE(S):

DISTANCE FROM VENUE:

AIRPORT SHUTTLE? YES NO, IF YES, COST?

USAV RATE:

NON-USAV TEAM RATE:

COMP RATIO:

COST OF DAILY PARKING:

OTHER AMENITIES:

4. AIRPORT INFORMATION

AIRPORT NAME:

AIRPORT CITY:

DISTANCE FROM AIRPORT TO PRIMARY HOTEL:

DISTANCE FROM AIRPORT TO HPC HOUSING:

ALTERNATIVE AIRPORT(S):

DISTANCE FROM AIRPORT TO PRIMARY HOTEL:

DISTANCE FROM AIRPORT TO HPC HOUSING:

5. USA VOLLEYBALL TRAINING CAMP HOUSING

HOUSING:

MEALS:

CAMP TRAINING FACILITIES:

LOCAL TRANSPORTATION:

TRAINING/REHAB FACILITIES:

MEETING SPACE:

COST PER PERSON/DAY STAYING CHARGES:

ADDITIONAL INFORMATION:

ADDITIONAL EVENT ENHANCEMENTS PROVIDED BY HOST

(Examples include special event or experience for USA Teams, additional assistance in offsetting expense of hosting international teams, etc.)