



How to Obtain an Official School Release Letter for Competitions

Email the following information to membership@usspeedskating.org

1. Child's full name
2. Name of the competition they will be attending
3. Dates of requested excusal from school (including travel days if applicable)
4. The date by which you need the letter.

Please know that this letter **does not** and **will not** excuse your child from any school work that is missed during competition. The purpose of the letter is to help the student request an excused absence from school and acquire any school work that he/she will be missing. It can also help the student let their teachers and administrators know about their extra-curricular activity, so that in the future it may be easier to request excused absences. We would like parents and students to work with their school to help build a positive relationship between education and outside athletic pursuits.