



Check one of the following: NEW PROGRAM UPDATE VERIFY

Please complete and return this form to Learn to Skate USA, 20 First St, Colorado Springs, CO 80906 or fax to (877) 514-3471.

New Programs Only: Please include a **one-time program registration fee of \$50** with your credit card info or check. In order for your skating school/club to offer the Learn to Skate USA Program, and to be protected under our liability insurance, this form must be completed. After your application is processed, you will receive a confirmation email which includes information for online registration, liability insurance forms, and a kick-off packet of membership materials.

Current Programs: Please complete/verify and return this form anytime there are changes to your Learn to Skate USA Program.

All programs are listed on our website at www.learntoskateusa.com. Only your program name, contact email, rink address, and web page (if available) will appear on our website.

NEW PROGRAM/UPDATE FORM

PROGRAM INFORMATION:

PROGRAM NAME (New or current): <i>(Max 32 characters & spaces. If your program is also a U.S. Figure Skating Club, please use your club name)</i>	PROGRAM #: <i>(issued by LTS USA Staff)</i>
FORMER PROGRAM NAME: <i>(if program name is changing)</i>	
CLUB/PROGRAM WEB SITE: <i>(we will provide a link to your page on our website)</i>	

CONTACT INFORMATION:

SKATING DIRECTOR NAME:	MEMBER #: <i>(Must be Current)</i>	CONTACT E-MAIL ADDRESS:
MAILING ADDRESS: <i>(No PO Boxes, please)</i> <i>Street:</i>	BILLING E-MAIL ADDRESS:	
This address is: <input type="checkbox"/> Program/Club Address <input type="checkbox"/> Facility Address <input type="checkbox"/> Contact's Home Address		
<i>City:</i>	<i>State:</i>	<i>Zip:</i>
HOME PHONE:	WORK PHONE:	RINK PHONE:
ASSISTANT CONTACT: <i>(Optional-Must be Current)</i>		ASSISTANT'S MEMBER #:
PHONE #:	E-MAIL ADDRESS:	

PRIMARY ICE FACILITY:

NAME OF FACILITY:		
ARENA MANAGER:		
ARENA MANAGER E-MAIL:		
ADDRESS:		
CITY:	STATE:	ZIP:

NEW PROGRAM FEE = \$50

SPECIFY PAYMENT TYPE: <input type="checkbox"/> Credit Card <input type="checkbox"/> Check <input type="checkbox"/> Money Order		
CREDIT CARD #:	EXP DATE:	SEC. CODE:
CARDHOLDER'S NAME (PRINTED):	BILLING ADDRESS:	
SIGNATURE:		

SKATING DIRECTOR/CONTACT SIGNATURE:

DATE ____ / ____

FOR LTS USA USE ONLY: AR Copy | PHX | Confirmation Email | Cert. Ins. Request | Kick-Off | Web Update

MUTUAL UNDERSTANDING



The mission of Learn to Skate USA is to provide a fun and positive experience that will instill a lifelong love of skating. The foundation of the program is based in a safe and solid skill progression that provides all skaters the necessary tools to reach their goal, be it recreational or competitive.

This document represents an outline of our mutual responsibilities to one another in the implementation and requirements of Learn to Skate USA.

As a registered Learn to Skate USA program, you are entitled to the benefits and support provided to assist in operating your skating school. Learn to Skate USA will provide the following:

- Permission to use the Learn to Skate USA trademarks in all skating school promotions
- Customizable Learn to Skate USA program materials and curriculum
- Distribution of educational materials to your skaters, parents, instructors and directors
- Marketing materials to promote your skating school
- Access to the skating school administrative software for ease of managing, organization and overall delivery of Learn to Skate USA
- An approval process for hosting special events (i.e. performances, competitions)
- A process to verify that all instructors are compliant with the annual requirements
- General liability insurance for the skating school and sport accident insurance coverage for each registered member
- Dedicated support staff to assist with programming, membership and customer service

Registered skating schools agree to:

- Become an official Learn to Skate USA program and abide by the principles set forth by Learn to Skate USA
- Promote the Learn to Skate USA brand and foster the development of skaters
- Register/verify all participating skaters, instructors and directors are Learn to Skate USA members
- Choose which Learn to Skate USA class offerings best fit the needs of your skating school and run them according to the standards set forth (i.e. – a hockey association can just offer Snowplow Sam and Hockey 1-4)
- Utilize the marketing and promotional materials provided by Learn to Skate USA to promote skating within the community
- Encourage training for all staff members (i.e. volunteers, assistants, junior and senior instructors)
- Adhere to the principles set forth by the SafeSport Program to foster a safe and positive environment for all participants
- Host special events to promote the enjoyment and retention of members
- Promote the health and fitness benefits of ice skating
- Equip each participant with the foundation necessary to reach their goal, be it recreational or competitive.
- Adhere to the Learn to Skate USA Brand Guidelines provided.
- Promote the use of www.LearntoSkateUSA.com for information and direct registration beginning June 1, 2016.

SIGNATURE _____ DATE _____