

**US SPEEDSKATING
GAMES STAFF SELECTION PROCEDURES
2020 YOUTH OLYMPIC GAMES
SHORT & LONG TRACK SPEEDSKATING
March 15, 2019**

These procedures provide for selection of US Speedskating's Games Staff (Team Leader/Coach or Team Leader and Coach) for the 2020 Youth Olympic Games. Accreditation allocation is not guaranteed and will be based on final USOC credential allocation and overall team size.

1. What are the NGB's criteria for the Team Leader/Coach or Team Leader and Coach position(s) (attach a job description, if any)?

Team Leader/Coach must:

- 1.1. Successfully pass the National Center for Safety Initiatives' (NCSI) background screen in accordance with the current USOC Games Background Check Policy prior to nomination.
 - 1.1.1. Should a nominee experience any event between the time the background check is conducted and the relevant Games that may change his/her background check status, the nominee must inform the NGB and/or USOC.
- 1.2. Possess a valid passport that does not expire until at least six months after the conclusion of the Games.
- 1.3. Have the ability to work effectively with the USOC.
- 1.4. Have strong administrative, communication and organizational capabilities/skills.
- 1.5. Be responsible for Team's adherence to all rules regarding discipline at the Games.
- 1.6. Be available for entire duration of the Games.
- 1.7. Participate in the cultural and education program, as requested.
- 1.8. Be in good health and able to withstand the physical rigors of traveling with and working with the Team.
- 1.9. Successfully complete the USOC's safe sport awareness training and education program

In addition to criteria 1.1. through 1.9. above, Team Leader must:

- 1.10. Fulfill all duties and requirements of the USOC including attendance at USOC Games related meetings.
- 1.11. Have the NGB's approval to make financial decisions regarding the Team.
- 1.12. Fulfill any and administrative and fiscal accountabilities required by USS, if required.

- 1.13. Provide reasonable requested communication material and/or images as requested by USS for membership communications.

In addition to criteria 1.1. through 1.9. above, Coach(es) must:

- 1.14. Have proven ability coaching athletes who are YOG age-eligible at the international level.
 - 1.15. Possess specific technical and tactical knowledge of the sport, including knowledge and understanding of the IF rules and regulations governing the sport.
 - 1.16. Have a good level of knowledge with elite Short Track and/or Long Track Speedskating at the national and international levels.
 - 1.17. Have equipment skills and expertise with Short and Long Track skating equipment.
 - 1.18. Fulfill any and administrative and fiscal accountabilities required by USS, if required.
 - 1.19. Provide reasonable requested communication material and/or images as requested by USS for membership communications.
 - 1.20. Be a current Level 3 certified through USS, or be working toward obtaining his/her level 3 certification as determined by USS.
2. How will the NGB make known the Staff position(s) and/or application process?

The Games Staff Selection procedures will be posted on the USS website and communicated in the USS member news or equivalent membership communication.

Interested applicants are required to submit a cover letter expressing their interest along with their sport specific resume listing their qualifications to the USS executive Director no later than October 1, 2019

3. Describe the intended method of identifying the pool and selecting the candidates to be considered for the Games Staff position(s):

All letters of application received will be reviewed and the games Staff will be selected for nomination by the USS Executive Director, USS Short and Long Track Program Directors and a USS Athlete Representative based on who best meets the criteria in section 1.

4. Describe the removal of Games Staff:

An individual who is to be nominated to the above-listed Games Staff position(s) by the NGB may be removed as a nominee for any of the following reasons, as determined by the NGB.

- 4.1. Voluntary withdrawal. Games Staff nominee must submit a written letter to the NGB Executive Director/CEO/President.
- 4.2. Injury or illness as certified by a physician (or medical staff) approved by the NGB. If the individual refuses verification of his/her illness or injury by a physician (or medical staff) approved by the NGB, his/her injury will be assumed to be disabling and he/she may be removed.
- 4.3. Inability to perform the duties required.
- 4.4. Violation of the USS's Code of Conduct found here:
<https://www.teamusa.org/us-speedskating/members-and-clubs/membership/membership-registration>

Once the Games Staff nomination(s) is/are accepted by the USOC, the USOC has jurisdiction over the Games Staff, at which time, in addition to any applicable NGB Code of Conduct, the USOC's Code of Conduct and Grievance Procedures apply.

The USOC's Code of Conduct and Grievance Procedures can be found at:

<http://www.teamusa.org/Athlete-Resources/Athlete-Ombudsman/Resources/Code-of-Conduct>

<http://www.teamusa.org/Footer/Legal/Governance-Documents>

5. Describe the replacement of Games Staff:

In the event that the Nominated Games Staff member is unable to perform the duties of the position(s) for injury, illness, Code of Conduct violation or any other unforeseen circumstances that would result in the need to replace him/her, the replacement candidate must meet all of the criteria listed in #1 above and, if applicable, come from the pool of candidates described in #3 above.

6. Conflict of Interest:

Any individual who is being considered for the Games Staff position(s) or has any other conflict of interest and is involved in the selection process must disclose this information, recuse him or herself and not influence others regarding the discussions, meetings or decisions involving selection of the Games Staff position(s).

7. Date of Nomination:

The Games Staff Nomination Form with the Staff nominee's name, including the name of a replacement (if applicable), will be submitted to the USOC on or before:

Short Track: November 1, 2019

Long Track: December 10, 2019

8. Publicity/Distribution of Procedures:



The USOC approved selection procedures (complete and unaltered) will be posted/published by the NGB in the following locations:

8.1. Web site:

<https://www.teamusa.org/us-speedskating/athletes/rules-and-regulations>

These procedures will be posted as soon as possible, but not more than five days following notice of approval by the USOC.

8.2. Other (if any): USS Member news or equivalent membership communication.

Position	Print Name	Signature	Date
NGB President or CEO/Executive Director	Ted Morris		3/18/19
USOC Athletes' Advisory Council Representative*	Ryan Bedford		3/18/2019

* If the USOC AAC Representative has delegated authority to the Alternate AAC Representative to sign the Selection Procedures, attach a letter from the AAC Representative indicating the reason he/she has delegated authority.

* Signature by the Athlete Representative constitutes that he/she has read and understands the Selection Procedures. If the Athlete Representative reads and does not agree with the Selection Procedures being submitted by the NGB, he/she may submit those reasons in writing to his/her Sport Performance Team.

* If, for some reason, a sport does not have an elected USOC AAC Representative, the NGB must designate an athlete from that sport to review and sign the Selection Procedures.