

**USA Water Ski & Wake Sports
Executive Committee Call
Meeting Minutes
April 21, 2021**

Archambeau called the meeting to order at 1:00 PM ET.

ROLL CALL:

In Attendance: Bob Archambeau (President); Doug Robbins (Chairman of the Board); Dale Stevens (Vice President); Joel Johanningsmeier (Treasurer/Secretary); Alex Lauretano (AAC Rep); Nate Boudreaux (Executive Director, nonvoting); Tim Cullen (Immediate Past President, nonvoting); Kate Knafla (AWSA VP, nonvoting); Doug Ribley (NSSA President, nonvoting); Jim Grew (Past President, nonvoting)

Not present: None

Boudreaux took roll and turned the meeting over to Archambeau for opening comments, where he suggested USA-WSWS continue to be strategic (and welcoming) with a positive spin in communicating to members. Boudreaux provided the below updates to the group.

- **HQ Staff** – Boudreaux shared the most recent update from the April HQ staff meeting ([see staff update document](#)).
- **Membership & Learning Management System** – Integress is continuing to work on the new membership and learning management system. HQ staff is currently testing within the “staging” area for individual, family, and club registration as well as testing within the Individual and Club membership dashboard (MembersOnly area).
 - The biggest challenge to date has been data mapping (connecting all the tables/fields in our legacy database to where they will reside in the new Integress database).
 - Once the full data migration occurs (moving data from the old database to the new database), there will be more testing which will include the EC and select board members.
 - Moving all courses currently hosted in Digital Chalk to the new Learning Management System. Courses have been moved. Testing occurring now.
 - Anticipated launch date for membership and learning management is now late May to mid-June.
- **Review of 1Q Financials** – Waiting on Altruic for final version before sharing with BOD.
 - Overall, financials are tracking better than the first quarter last year and close to 2019 (ahead of 2020 but just short of 2019 through three months).
 - *Employee Retention Credit (ERC)* – USA-WSWS is eligible for \$32,298.88 in payroll tax credits from 2020 based on revenue losses of more than 50% in at least one quarter in 2020. These credits will be applied to the 941 payroll tax payments associated with future payrolls. Altruic is finalizing the reports and will file the 941X on behalf of USA-WSWS.

- **Safe Sport Announcement Feedback**
 - Boudreaux has been monitoring message boards and forums via BallofSpray.com and The Show Skier Forum on Facebook for member comments/objections to the recent Safe Sport email discussing the 2022 membership requirement. Overall sentiment has been favorable with a small minority objecting. Archambeau (AWSA), Ribley (NSSA) and Lauretano (AAC – athletes) were asked if they have received any feedback from the announcement, and the consensus was it was mostly positive.
 - Additional Safe Sport communications are set to go out over the next few weeks/month to include responses to myths/misconceptions based on some of the feedback in the message boards.

- **USOPC/USA-WSWS Relationship** – After reviewing some of the comments regarding the Safe Sport announcement, there was a subset of members who was questioning the USA-WSWS relationship with the USOPC and if/why it was necessary. The USOPC sends a financial statement each year with the dollars contributed to the NGB along with other benefits. Boudreaux is going to prepare a presentation and executive summary to present to Sport Discipline presidents (and share with members) regarding the value of the relationship.

- **Other Business**
 - Cullen asked about the Engine Cut-Off Switch Communication (ECOS) that was sent out to drivers/safety officials and posted on the website. There was much internal discussion between Risk Management and Jeff Smith. A few revisions were made and added to the web story. The story will go out in the May e-newsletters to all members - <https://www.teamusa.org/USA-Water-Ski/News/2021/April/15/Engine-Cutoff-Switch-Now-Required-For-All-Boats>.
 - Ribley asked about the COVID-19 questionnaire and if those questions could be captured in the membership waiver versus having people sign multiple documents. It was noted that there is COVID-19 information/same verbiage as the questionnaire on the event waivers. As a result, if members sign the event waivers, they may not need to additionally sign the COVID-19 questionnaire.
 - Boudreaux mentioned that he is currently working with Sports Engine (website/youth sports registration platform owned by NBC Sports) to get water skiing added to its website as a youth sports opportunity for parents. NBC will be pushing Sports Engine and this website heavily during its Olympic coverage.
 - <https://www.sportsengine.com/sports>

NEXT EC MEETING IS SCHEDULED FOR WED, MAY 19, 2021 AT 1 PM ET

ADJOURNMENT

Archambeau adjourned the meeting at 2:10 PM ET.