

**USA Water Ski & Wake Sports
Executive Committee Call
Meeting Minutes
November 17, 2021**

Archambeau called the meeting to order at 1:00 PM ET.

ROLL CALL:

In Attendance: Bob Archambeau (President); Doug Robbins (Chairman of the Board); Dale Stevens (Vice President); Doug Ribley (NSSA President, At-Large Member); Nate Boudreaux (Executive Director, nonvoting); Kate Knafla (AWSA VP, nonvoting); Jim Grew (Past President, non-voting);

Absent: Joel Johanningmeier (Treasurer/Secretary); Jason Lee (AAC Rep); Alex Lauretano (AAC Rep); Tim Cullen (Immediate Past President, non-voting). Cullen was excused because of a potential conflict as he is on the hearing panel for the Tate/Nichols grievance.

Boudreaux gave a brief update on the below:

- **Membership System (Integrass)** – Looking at early to mid-December launch; need to have it ready so clubs can renew prior to 2022. May need to ask the AWSA Western Region to provide some leeway with its sanctioning requirement until the new system is up and clubs can renew for 2022. As of now, club membership renewal has been suspended in the old system.
- **3Q Financials and 2022 Budget** – Third quarter financials were sent to the BOD in late October. HQ staff is currently working on the 2022 budget and hope to have a first round to the EC to review in early December. We are expecting rate increases for all insurance premiums, especially GL and D&O since they will be with new carriers.
- **Adaptive Grant** – Intro call with the Adaptive group and HQ staff to discuss overview, coordination and planning. Internally, Molly is the lead on selecting hosts for the adaptive clinics while Fran will oversee all equipment distribution.
- **Code of Conduct/Conflict of Interest and Gift Disclosures** – Working with Fran and Jeff Clark/Jeff Smith to finalize a new code of conduct as well as the conflict of interest/gifts form. This will be an online consent form that all USA-WSWS and SD board members will have to sign and acknowledge annually.
- **Membership survey** – Executive summary and survey results will be sent to the BOD early next week. In response to some of the Safe Sport comments, we are discussing providing additional communication.
 - Email to membership in early December with training reminder and trying to explain the “why” behind the Safe Sport requirement.
 - Townhall type meeting on Zoom for people to ask questions and for Nate to address some of the other questions/concerns expressed in the survey responses.

- **Sponsorship** – Have a call with Guaranteed Rate to discuss 2022 opportunities. Would expect a decision from them sometime in January on their level of interest for next year. Still pursuing Progressive Insurance as well. Sending a note to all WSIA members about the 100th anniversary of water skiing and opportunities to partner with USA-WSWS in 2022.
- **HR/Administration** – Boudreaux will be conducting staff performance reviews in the coming weeks and working with each individual to develop 2022 work plans.

Archambeau mentioned the need for the Ethics and/or Risk Management Committee to review the qualifications for a board member and/or committee leadership moving forward, specifically defining what “in good standing” means for leadership positions. He assigned this task to Stevens who will review the issue with the Ethics Committee and report back.

Grew thanked HQ for its assistance in securing the adaptive grant from the U.S. Department of Veteran Affairs.

Ribley suggested that the Town Hall membership meeting would be a good idea as NSSA conducted a similar Zoom meeting that was well attended. Stevens said he believes TEAMS can accommodate up to 1,000 attendees on that platform.

Robbins suggested we look at reclassifying some of the USA-WSWS committees as it is challenging to find athlete representatives and some committees have been dormant. Boudreaux said he would work with Scott Atkinson to develop a list of athletes for the AAC to review (AAC representatives for boards and committees must have been selected by USA-WSWS to compete in elite international competition within the last 10 years). Boudreaux also mentioned that he would like to appoint a HQ staff liaison for each committee.

NEXT EXECUTIVE COMMITTEE MEETING ON WEDNESDAY, DECEMBER 15, 2021

ADJOURNMENT

Archambeau adjourned the meeting at 1:56 PM ET.