

**USA Water Ski & Wake Sports  
Executive Committee Call  
Meeting Minutes  
April 27, 2022**

Archambeau called the meeting to order at 1:00 PM ET.

**ROLL CALL**

**In Attendance:** Bob Archambeau (President); Doug Robbins (Chairman of the Board); Dale Stevens (Vice President); Joel Johanningmeier (Treasurer/Secretary); Nate Boudreaux (Executive Director, nonvoting); Kate Knafila (AWSA VP, nonvoting); Jim Grew (Past President, non-voting); Alex Lauretano (AAC Rep); Tim Cullen (Immediate Past President, non-voting).

**Absent:** Doug Ribley (NSSA President, At-Large Member); Jason Lee (AAC Rep)

Archambeau opened the call by giving a status update on the conflict of interest/code of ethic forms that were sent to all Sport Discipline board and committee members. To date, more than 190 (out of 340) have filled out the electronic forms. Archambeau will continue to follow up with those who still need to complete it. He also gave a brief update on the Russia/Belarus skiers who have renounced their federation membership with IWWF and were seeking a transfer of federation to the USA's. Currently one skier has been approved by the IWWF to transfer federation to USA's, while another is currently in the review process. He also updated the group on the cancellation of the collegiate all-star team trials since there will be no FISU event later this year. The Adaptive Nationals have been set for September 14-17, 2022 in Paducah, Kentucky.

Boudreaux provided the following HQ updates:

- **Annual Report** –  [USA-WSWS 2021 Annual Report - FINAL.pdf](#)
  - The 2021 USA-WSWS Annual Report was shared with BOD, USOPC and sponsors last week. We are working to also get the report on the website along with other governance documents.
- **Financials** – The 2022 first quarter financials were shared with the EC and will be sent to the BOD along with the financial notes next week. The annual financial audit with third-party accounting firm Waugh & Goodwin should be concluded by mid-May.
  - Balances as of April 25, 2022
    - Bank First (Operating Account) – \$476,848.91
    - UBS (Investment Account) – \$414,546.85
  - Cullen asked if USA-WSWS should look to move some money out of the Bank First operating account and into a money market savings account with Bank First. Johanningmeier and Robbins agreed, and Boudreaux will work with Bank First to determine some money marketing/savings account options.
- **New Membership System (Integrass)** – Continuing to identify bugs and fixes within the new membership system and currently conducting weekly meetings with the Integrass support team to rectify ongoing issues. Biggest issue is with “membership status” being

displayed correctly within the new system and flowing down to the legacy database (which all volunteer applications – rankings, tournament registration, sanctioning, officials - are reading). For members to have a “current” status, they must have paid dues, signed waiver, and completed Safe Sport training. Approximately 60% of adult members are displaying “Pending - Safe Sport”, meaning they still need to complete the Safe Sport training to be eligible to participate in sanctioned tournaments. Surprisingly, our membership services team still receives emails and phone calls from some members asking, “What is Safe Sport?” We will continue with communication and email messaging to make members aware and get them trained as the season approaches.

- **Safe Sport Training update**
  - Total of 4,055 members are currently Safe Sport trained (out of 10,000 eligible adult members).
    - 3,120 core course
    - 935 refresher course
- **Technology Advisory Group** – The IT Advisory Group met a few weeks ago with World Water Skiers (Re: sanctioning system, event registration and officials). The group plans to reconvene to discuss next steps. Robbins had a discussion with Jaret Llewellyn from World Water Skiers about developing a strategic alliance with USA-WSWS. Grew suggested USA-WSWS have a call with Peter Frei to get the latest on the IWWF Event Management System (EMS). Boudreaux will set a call for next week.
- **Florida Boating Advisory Council** – Boudreaux provided a letter of recommendation for Leon Larson, who is applying to be appointed to this advisory council in Florida. The committee is selected by the Governor of Florida.
- Had preliminary discussions with **US Hydrofoil and USA Wakeboard about a dual event** in Auburndale, Fla. (Oct 13-16, 2022). The event would be a “Nationals” for hydrofoil and a Team Trials event for wakeboard. Polk County Sports Marketing has expressed some initial interest in helping to financially support the event at the new lake in Auburndale.
- **Membership Pricing Chart discussion** (various price increases over the next five years) – Will add to the agenda for the May EC call and possibly for the 2Q BOD meeting. Boudreaux will have some preliminary financial projections on the next EC call. Additionally, the group will discuss the possible elimination of the Family Membership category and instead offer a “youth/junior membership level” at a much lower price point.
- **U.S. Department of Veteran Affairs Adaptive Clinics** – A total of 10 clinics across the country have been sanctioned, starting May 14 in Tampa, Fla. All equipment has been ordered and shipped, and each event is using online registration which is now active.

- **Human Resources** – Hired Fallon Sheffield as Coordinator of Member Services & Compliance and she starts May 23. Currently working to build an onboarding / training schedule.

Knafla closed the meeting by giving an update on a recent AWSA special board meeting which was held in late April to discuss Safe Sport compliance relative to AWSA tournaments, Russian/Belarus skiers, AWSA transgender policy, webcast options for the AWSA Nationals and the definitions and alignment of AWSA officials with IWWF's.

**NEXT EXECUTIVE COMMITTEE MEETING ON WEDNESDAY, MAY 25, 2022**

#### **ADJOURNMENT**

Archambeau adjourned the meeting at 2:00 PM ET.