



Women's Collegiate Triathlon (WCT) Season Events Registration Guidelines

These guidelines apply to the Women's Collegiate Triathlon (WCT) season events that are supported by USA Triathlon. Please review and inform [Jessica Welk](#) (USAT's Women's NCAA Coordinator) if there are any questions or concerns. USAT has the discretion to make changes as necessary.

Race Entry Refund Policy: Two (2) weeks before an event date teams/student-athletes are eligible to receive a 100% refund. One (1) week before an event date teams/student-athletes are eligible for a 50% refund. The week of an event date teams/student-athletes are not eligible to receive a refund.

Field Size: At regional qualifiers and the national championship, there will be 75 student-athletes per wave with the option of expanding to 85 student-athletes with the approval of USAT and the race director. The national championship will have a combined DI and DII wave while also having a DIII wave. If there is space the collegiate club student-athletes will be part of the DIII wave. The varsity student-athletes will have priority over the collegiate club student-athletes.

Varsity Scoring/Non-Scoring Student-Athletes: Regional qualifiers, programs can bring a maximum of seven (7) scoring student-athletes. At the national championship, institutions that are recipients of the USA Triathlon Women's Triathlon Emerging Sport Grant and attend at least one (1) regional qualifier will automatically qualify five (5) student-athletes. Additionally, the top two (2) NCAA Varsity teams in DI, DII, and DIII at each regional qualifier can bring an additional two (2) student-athletes for a total of seven (7) student-athletes. Please review the 2019 Scoring and Invitation Criteria document for additional details, the document can be found on this [page](#).

Registering Varsity Student-Athletes: Coaches must know the specific student-athletes when completing the registration process. There is no option for teams to purchase blank spots and fill in the student-athlete details at a later date.

Registering Alternate Varsity Student-Athletes: Changes can be made up until five (5) days before an event date. You must email and notify [Jessica Welk](#). We know changes happen, but please limit as much as possible.

Collegiate Club Student-Athletes: Depending on the field size and the number of varsity student-athletes there is a possibility that collegiate club student-athlete will be able to compete in WCT season events, but it is not a guarantee they will make the start list. They will be granted an



option to race one (1) month prior to the first regional qualifier (September 1st). They can be added to the waitlist and will be notified no later than two weeks prior to the respective regional qualifier. Please review the 2019 Scoring and Invitation Criteria document for additional details, the document can be found on this [page](#).

Memberships: All student-athletes (varsity and collegiate club) must have current annual memberships. Please complete this step sooner rather than later so it does not delay the registration process.

Membership - Frequently Asked Questions

How do I log in to my USA Triathlon Membership Profile?

Please visit [USA Triathlon](#), you will find the log in area in the top left section of the page. You can log in using your membership number and your password.

Note: If you have not created a password or have forgotten your password please use the "forgot password" link to have one emailed to you. If you have forgotten your member number please use the "forgot member number" link to have it emailed to the email address on file. Should you not see the email in your inbox, be sure to first check your spam/junk folder. If the auto email is not there, please contact the Membership Department via [email](#) or phone (719-955-2807) for assistance.

How do I change the password on my membership profile?

Once you are logged in to your membership profile, it's as easy as 1, 2, 3.

1. Click the red "My Account" button next to your name.
2. On the right side of the screen, click the drop down that reads "Hello {Your Name}" then click on "Password."
3. Enter your current password then enter the new password two (2) times. Be sure to follow the password requirements.

How do I renew my annual membership?

The fastest way to renew your annual membership is through our Membership Dashboard (<http://usatriathlon.org>). Once the transaction is completed, you will be able to print your membership card as the account will be created instantaneously.

Other options for renewing your annual membership include:

1. Print an application and mail, email, or fax it to our National Office. [Click here to print a Membership Application](#). Address: 5825 Delmonico Dr, Ste 200 Colorado Springs, CO 80919 and email: membership@usatriathlon.org



2. Purchase is possible when registering for an event using a Real Time Account Verification ([RTAV](#)) registration company.
3. Paper application at your race packet pick up. (Anticipate a 6 week time frame for processing)
4. If you have any concerns about your membership, please contact the Membership Department via [email](#) or phone (719-955-2807).