



COACH BACKGROUND CHECK FAQ

Q. How long is my background check valid for?

Background checks are valid for two years from the determination date (the date the screen was passed). Your background check must be kept current at all times. There is no grace period; USAT Coach Certification is not valid if your background check lapses or expires. A coach does not have USAT coach insurance coverage if his/her coach certification is not valid.

Please remember that your criminal background check may expire at a different time than your coach recertification date! If this is the case, you'll need to renew your background check in order for your coach certification to remain active.

Q. What is the cost of the background check?

The background check fee for most U.S. citizens is \$30 (this varies by state). Background checks for international citizens cost approximately \$195, but varies by country.

Please note, if an international background checks is needed, these do involve increased cost and turnaround time. In line with the USOPC policy, any applicant who either currently lives internationally, or has lived internationally for a period of six months or more over the past seven years will be required to submit to an international background check. The cost of the international background check will not be covered by USAT, but is to be paid by the applicant.

Q. How do I renew my background check with the NCSI?

How Do I Complete a Background Check?

1. Follow this link: <https://solutions.ncsisafe.com/#home-banner>
2. Click on “**Applicant Submission and Status Check**”
3. Select the option “**If you've been instructed to submit a background check for your organization, please click here**”
4. Fill out the NCSI Background Screening Registration:
 - a. Enter this 8 digit number: **53247331**
 - b. Select “**No**” to “**Is this your first background check with NCSI?**”

Background checks can take up to 10 business days to process, so please plan accordingly when initiating a new check with your expiration date in mind to ensure that your new background check clears before your current one expires.

Contact NCSI Support: <https://solutions.ncsisafe.com/contact-us-today#contact-form-1>

For all other inquiries, please contact support@ncsisafe.com





Q. I have a background check for USAC. How can I share my background check with USAT?

USA Triathlon shares a background check system with USA Cycling. If you have already completed a background check with USA Cycling, you will need to grant USA Triathlon access. To do so, please follow the steps below.

1. Go to <https://solutions.ncsisafe.com/#home-banner>
2. Click on “**Start your Background Screening Now**” (on the left side of webpage)
3. Enter the USA Triathlon 8 digit self-registration number: **53247331**
4. Answer “**No**” to “**Is this your first background check with NCSI?**”
5. Search for your information

Q. Can I use the results from a different criminal background screening agency?

No. The NCSI is the only background check accepted by USA Triathlon, and as a matter of policy, we cannot accept screening results from another agency.

Q. How do I check the status of my background check? Can I get a copy of it?

You can check the status of your background screen and obtain a copy of your screen by going to <https://www.ncsisafe.com/members/applicant/ApplicantLookup.aspx>

NCSI does not provide a verbal status of background checks. You will also receive an email from verifications@ncsisafe.com when your screen is completed, please allow 10 business days for background screen to be completed.

Q. Who do I contact if I have questions about my criminal background screening?

If you have any questions or problems submitting your information, please call the National Center for Safety Initiatives at (866) 833-7100 x109 or you can email the NCSI at clientservices@ncsisafe.com.

