REGULAR BOARD MEETING MINUTES – 12 AUGUST 2013

PRESENT:

John HOLLOWAY –CHAIR
Lynda LAURIN
Ron SOUTHWICK
Nia ABDALLAH *Alternate for Terrence Jennings
Barbara BRAND *Alternate until Lynda Laurin arrives
Sang CHA
Sammy PEJO
Seth WILSON
Sanyin SIANG
Dae Sung LEE
Jeff WALTERS
Luciano MEDINA

ABSENT:

Devin JOHNSON - Excused
Terrence JENNINGS - Excused
Russell AHN - Excused

1. Meeting was called to order at 5:05pm Mountain Time. CEO Harris called the roll. A quorum was established with 10 of 13 members present. Three absent Board members were excused absences: Terrence JENNINGS, Devin JOHNSON and Dr. Russell AHN. Additionally, there were two alternates for the AAC Reps: Nia Abdallah for Terrence Jennings, and Barbara Brand for Lynda Laurin.

2. Committee Reports
   a. Bylaws Update (Stephen Hess). Mr. Hess noted that Mr. Marco Mack was finalizing a report reflecting why the Bylaws were changed and the intent of the changes. Coach Medina joined during this portion of the meeting (5:08pm Mountain Time).
   b. Audit Committee Report (Jeff Walters). Audit Report was initially delayed awaiting the arrival of Mr. Walters. Strategic Plan matter was discussed prior to returning to this agenda item. Mr. Walters reported that he participated in the monthly USOC Audit Committee call with CEO Harris and USAT Controller Sheila Walker. He noted that it was approved for future monthly USOC Audit Calls to include the entire USAT Audit Committee, starting with the August Call.
   c. Governance Task Force Report (Devin Johnson). Initially postponed until Mr. Johnson had a chance to join the call. Chair Holloway lead the discussion of the Nominating and Governance Task Force work by asking for a discussion regarding whether the Ethics Committee and the Judicial Committee should remain separate or should they be consolidated. Discussion ensued and Chair Holloway nominated Mr. Don Parker to be the Chair of the Judicial Committee, noting that Mr. Parker is currently Chair of the Ethics Committee. After hearing from the USOC Hearing Panel the USAT BOD will decide whether or not to consolidate the two committees or to keep them separate. The nomination of Mr. Parker was seconded. The election of Mr. Don Parker as Chair of the USA Taekwondo Judicial Committee was unanimous. USOC AAC Rep. Lynda Laurin joined the conference at 5:33 pm Mountain.

A brief discussion as to whether or not the Coaching Science Advisory Committee should remain in the Bylaws as a Standing Committee. Ms. Laurin is working on a report based on the practices of other USOC NGBs and we will await her submission of that report before making a decision.
3. Old Business
   a. Strategic Plan Committee (Chair Holloway). Chair Holloway reported the current members of the Strategic Plan Committee: CEO Harris, Chair Holloway, Ms. Siang, Dr. Ahn, Mr. Southwick, and Mr. Wilson. Chair Holloway suggested that each member of the committee volunteer to work on an area of the Plan that best suited their background and interest. The voluntary assignments are as follows: Financial (Mr. Walters); Governance (Ms. Siang, Mr. Pejo); Membership (Mr. Cha, Mr. Wilson); Programs (CEO Harris, Mr. Southwick); Public Awareness (Chair Holloway). Each member of the Strategic Plan Committee is to seek volunteers from among the membership to join in giving feedback to their specific area of the Plan and to inform the BOD of the volunteer force at the next BOD meeting.

   b. Form 990 Update (CEO Harris). CEO Harris noted that all information required in order for the Independent Audit firm to complete the Form 990 had been submitted by USA Taekwondo. He also noted that we have an extension and that we are still in compliance. As soon as the 990 is submitted it will be posted on the USA Taekwondo website, as required.

4. New Business
   a. Mr. Southwick and Ms. Laurin proposed the Board establish a Poomsae High Performance Team to better enable our Poomsae athletes to achieve competitive excellence. CEO Harris noted that this should be an operational effort of USA Taekwondo Staff that should be brought to the BOD for approval, as was done with the High Performance Team for Sparring. It was agreed that CEO Harris will make recommendations in this regard at the next BOD meeting.

   b. CEO Harris discussed the fact that it was decided at the last BOD meeting to allow questions submitted by the membership that was participating on the BOD call. He noted that only one question had been received, but that the question (regarding the Form 990) was answered during the agenda portion of the meeting. Chair Holloway requested that a public solicitation of questions from the membership be posted to the USA Taekwondo website so that the membership would be informed of the new decision to include questions and answers at the end of the meeting. The procedure and guidelines will be posted on the USA Taekwondo website.

5. Adjournment. The meeting adjourned at 6:17pm Mountain Time.

Submitted:

Bruce C.K.W. Harris
CEO,
USA Taekwondo