

**USA Taekwondo
 ADDITIONAL OFFICIAL SELECTION PROCEDURES
 2015 Pan American Games
 December 11, 2014**

These procedures provide for selection of USA Taekwondo’s Additional Official position(s) for the 2015 Pan American Games. However, accreditation allocation is not guaranteed and the number of Additional Officials will be based on final USOC credential allocation and overall team size.

1. Describe the specific Additional Official position(s) that the NGB is requesting.

Title	Responsibility
Medical Doctor	Provide medical coverage for athletes as needed during training and competition
Team Manager	Manage all logistics, assist with scheduling, meals, training times and assist coaches and athletes as needed

2. Describe the NGB’s criteria for the above-mentioned Additional Official position(s).

- 2.1. Additional Official(s) must:

- 2.1.1. Successfully pass the National Center for Safety Initiatives’ (NCSI) background screen in accordance with the current USOC Games Background Check Policy prior to nomination.
 - 2.1.1.1. Should a nominee experience any event between the time the background check is conducted and the relevant Games that may change his/her background check status, the nominee must inform the NGB and/or USOC.
- 2.1.2. Possess a valid passport that does not expire until at least six months after the conclusion of the Games.
- 2.1.3. Be in good health and able to withstand the physical rigors of traveling with and working with the Team.
- 2.1.4. Proven ability to establish harmonious relationships with athletes and other Team personnel.
- 2.1.5. For the Team Manager position, be the current USAT Manager of High Performance or other qualified individual.

- 2.2. In addition, medical personnel must:

- 2.2.1. Possess the appropriate certifications.
- 2.2.2. Pass a medical credential review in addition to the approved USOC Games Background Check.

- 2.2.3. Be approved for nomination through USOC's Sports Medicine Division.
- 2.2.4. Have previously traveled and worked with the USAT National Team athletes.

3. Describe the process that candidates should follow to express interest in being considered for Additional Official position(s):

For the Medical Doctor position, the candidate will be selected from the list of approved medical staff based on the criteria in #2.

USAT will not solicit applications for the Team Manager position. The Team Manager position will be filled by a current NGB staff member or other qualified individual.

4. Describe the intended method of identifying the pool and selecting the candidates to be considered for Additional Official position(s):

The Medical Doctor position will be selected based on the criteria in #2 by the USAT CEO, High Performance Director, National Team Head Coach and athlete representative.

The USAT's CEO and athlete representative will determine the best fit for the position of Team Manager based on the criteria in #2 above.

5. Describe the removal of an Additional Official:

An individual who is to be nominated as an Additional Official by the NGB may be removed as a nominee for any of the following reasons, as determined by the NGB:

- 5.1. Voluntary withdrawal. Nominee must submit a written letter to the NGB CEO.
- 5.2. Injury or illness as certified by a physician (or medical staff) approved by the NGB. If the individual refuses verification of his/her illness or injury by a physician (or medical staff) approved by the NGB, his/her injury will be assumed to be disabling and he/she may be removed.
- 5.3. Inability to perform the duties required.
- 5.4. Violation of the NGB's Code of Conduct (Attachment A).

Once an Additional Official nomination is accepted by the USOC, the USOC has jurisdiction over the Additional Official, at which time, in addition to any applicable NGB Code of Conduct, the USOC's Code of Conduct and Grievance Procedures

apply. The USOC's Code of Conduct and Grievance Procedures can be found at: <http://www.teamusa.org/For-Athletes/Athlete-Ombudsman/Games-Info>

6. Describe the replacement of an Additional Official:

In the event that the Nominated Additional Official is unable to perform his/her duties due to injury, illness, Code of Conduct violation or any other unforeseen circumstances that would result in the need to replace him/her, the replacement candidate must meet all of the criteria listed in #2 above and, if applicable, come from the pool of candidates described in #4 above.

7. Which group/committee will make the final approval of the Additional Official(s)?

Refer to #4 above.

8. Conflict of Interest:

Any individual who is being considered for an Additional Official position or has any other conflict of interest and is involved in the selection process must disclose this information, recuse him or herself and not influence others regarding the discussions, meetings or decisions involving selection of that Additional Official position.

9. Date of Nomination:

The Games Staff Nomination Form with Additional Official nominees' names, including names of any replacements (if applicable), will be submitted to the USOC on or before:

May 22, 2015



10. Publicity/Distribution of Procedures:

The USOC approved selection procedures (complete and unaltered) will be posted/published by the NGB in the following locations:

10.1. Web site: <http://www.teamusa.org/USA-Taekwondo>

These procedures will be posted as soon as possible, but not more than five days following notice of approval by the USOC.

10.2. Other (if any): N/A

Position	Print Name	Signature	Date
NGB CEO	Bruce Harris		11 DEC 14
USOC Athletes' Advisory Council Representative*	Lynda Laurin		12/11/2014

* If the USOC AAC Representative has delegated authority to the Alternate AAC Representative to sign the Selection Procedures, attach a letter from the AAC Representative indicating the reason he/she has delegated authority.

* Signature by the Athlete Representative constitutes that he/she has read and understands the Selection Procedures. If the Athlete Representative reads and does not agree with the Selection Procedures being submitted by the NGB, he/she may submit those reasons in writing to his/her Sport Performance Team.

* If, for some reason, a sport does not have an elected USOC AAC Representative, the NGB must designate an athlete from that sport to review and sign the Selection Procedures.



The following outline is the Code of Conduct for USA Taekwondo (USAT). The Code is for all athletes, coaches, tournament committee, referees and staff members to fully abide by when participating in any and all USA Taekwondo sanctioned event(s). Failure to comply with the following guidelines can result in the removal from an event, dismissal from future USAT sanctioned events, and/or the complete suspension from participation as a competitor, coach or staff member in future USAT sanctioned events.

1. One will act in a manner consistent with the spirit of fair play and responsible conduct.
2. One will acknowledge, respect and adhere to the authority of USA Taekwondo's appointed event staff and tournament staff if necessary.
3. One will fully comply with USA Taekwondo (USAT) and the World Taekwondo Federation (WTF) uniform requirement.
4. One will maintain an appropriate level of fitness to promote optimal athletic performance.
5. One will refrain from the excessive use of performance-limiting drugs, including, but not limited to, tobacco and alcohol.
6. One will refrain from using any substance on the World Anti-Doping Code, as enforced by USADA.
7. One will abide by the policies and rules established by USAT, the USOC and the World Taekwondo Federation.
8. One will respect others, including coaches, competitors, officials, and spectators.
9. One will not engage in, nor tolerate, any form of verbal, physical or sexual abuse.
10. One will respect the property of others.
11. One will refrain from illegal or inappropriate behavior that would deter from a positive image of oneself and USA Taekwondo.
12. One will maintain a positive attitude and act in a way that will bring honor to oneself, the staff, the sport of Taekwondo, USA Taekwondo and the United States of America.
13. One will remember that he/she is an ambassador of USA Taekwondo, his/her country and the Olympic movement.

USA Taekwondo recognizes that this Code does not establish a comprehensive set of rules that prescribes every aspect of appropriate behavior.

Participant's Printed Name

Participant's Signature

Date

Parent/Guardian's Printed Name

Parent/Guardian's Signature

Date

