

Nominating and Governance Committee Teleconference

November 1, 2012

Present: Bob Fox, Lucinda Mc Roberts, Dan Parker, Jasna Rather, Dennis Taylor, Mike Cavanaugh,

Minutes taken by Joyce Grooms

RE: Election for 2 Independent Directors and 1 At Large Director

Independent Directors – Peter Scudner and Anne Cribbs want to continue to serve on the USATT Board

Nominating and Governance Committee unanimously determined that Peter and Anne would continue as Board members.

An Election would be held for 1 At Large Director.

Election process must start 90 days prior to record and select date.

Announcement for the At Large Director nominations will be posted on the website on November 5. The individual must submit 1 page statement of qualifications, 25 Signatures from USATT current members, Code of Ethics and Conflict of Interest forms.

Candidates must be USATT members for 60 days.

Bob Fox will draft the announcement for candidates and email to Nominating and Governance Committee and Mike Cavanaugh.

Nominating and Governance Committee will select the final 2 individuals for who will stand for the election.

Mike C. will check if USOC can serve as election auditor. The election will be held electronically to the extent possible. . A paper ballot will be sent to all members who do not have e-mail addresses.

11/5/2012 – Announcement will posted to the website.

12/10/2012 – Deadline for Nominations

12/17/2012 – Election will be held from 1/2/13 to 1/21/2013

2/4/2013 – Results will be announced

Bob Fox elected Chairman of the Nominating and Governance Committee

Safeguard for ballots – Name and membership ID #.

Paper Ballots requested by member will not be counted if late.

Joyce will send an email to all current clubs, Andy will send a special edition of the newsletter and Sean will post on the website.