



USATT Board Teleconference Minutes May 4, 2020

Board Chair **Richard Char** called the Board Teleconference to order at **6:04 pm** US Mountain time.

Board Members in attendance: **Kelly Watson, Niraj Oak, Tara Profitt, Sergio Garcia** and **Richard Char** (Chair);

USATT Counsel: **Brian Moran, Stephen Hess, Bill Belitsky**

USATT Staff Present: **Virginia Sung** (CEO), **Mark Thompson** (COO, General Secretary); **Tammy Kuypers** (Director of Business Administration); **Josh Dyke** (SafeSport Specialist), **Chad Knasinski** (Director of Marketing and Communications); **Sean O'Neill** (High Performance Director); **Doru Gheorghe** (High Performance Assistant Director), and **Jasna Rather** (Para High Performance Director)

Other Persons Attending: **Lee Kondo, Willy Leparulo** (NCTTA), **Brandon Lawrence** (NCTTA), **Kagin Lee**

Board Chair Call for Conflicts – None Noted

Approval of Minutes from Board Meeting Held on April 6, 2020

Upon Motion properly presented and seconded, the following unanimous Resolution was approved:

RESOLVED: That the Minutes from the Board Meeting held on April 6, 2020 are formally entered into the record.

Chief Executive Officer's Report

Board Chair Char requested a status report from USATT's Chief Executive Officer, Virginia Sung, who presented a PowerPoint document covering a variety of topics including: (i) comparative financials for the Quarter One – 2019 to 2020; (ii) various potential business scenarios and their impact on organizational cash flow; (iii) club and individual membership statistical analytics; (iv) results from a recent survey of member club administrators; (v) introduction of a potential new "player" membership intended to benefit players and clubs; (vi) new on-line learning programs for coaches and officials; (vii) a fundraising effort involving US Olympians and Paralympians (Connect – Coach – Contribute); (viii) developments in the High Performance Department, including various programs for the psychological and physical well-being of the players; (ix) activities currently being conducted by USATT staff, including the #PongPositive Interview Series and a weekly Club Administrator Town Hall meeting; and (x) activities currently being pursued with USATT sponsors, such as Diamond Wipes, STUPA Analytics, and Sportfist Tournament Management Software.



Audit Committee Report

Kelly Watson reported on the recent activity of the Audit Committee, which held a meeting on April 25 to discuss preparation for the 2019 Audit and addressed topics such as: (i) ensuring that proper documentation is collected and delivered to the auditors; (ii) complying with the new FASB standard ASC 606 (revenue recognition); (iii) recognizing that the audit is expected to have an “emphasis of matter paragraph” within the audit opinion; and (iv) a subsequent events footnote describing the effects of the COVID19 pandemic on USATT (both iii and iv). Ms. Watson also stated that the Audit Committee will be closely monitoring the PPP Loan that USATT has secured to ensure that it is properly applied to staff salaries and documented as such so that it becomes a “forgivable loan”. Ms. Watson noted that the Audit Committee plans to provide a detailed update on USATT’s financial statements for an upcoming Board Meeting.

Athlete Advisory Council Report

Tara Profitt reported that the Athlete Advisory Council was required to replace an athlete representative on the Umpire and Referee Committee because of a lack of participation; but that an appropriate replacement had been appointed and the matter had been resolved.

Formation of Technology Committee

CEO Virginia Sung requested that the Board create a new “Technology Committee” to assist USATT staff in analyzing, developing, and improving Information Technology products for the organization. She noted that the organization is planning significant developments in this area, and the staff would be greatly assisted by guidance from experts in the field.

Upon Motion properly presented and seconded, the following unanimous Resolutions were approved:

Resolved: That a Technology Committee be established by the USATT to advise and oversee technical matters and assist the USATT Staff in matters of technology selection, implementation and use.

Resolved further: That members of USATT be invited to apply for a position on the Technology Committee.

Resolved further: That the Nominating and Governance Committee be asked to help with the screening of candidates.

Resolved further: That the Staff of USATT are hereby authorized and directed to take such actions they deem necessary or desirable to give effect to the intention of the foregoing resolutions.



Adjournment

There being no further business before the Board, it was properly moved and seconded to adjourn the meeting.

Board meeting adjourned at 6:37 pm US Mountain time.

Respectfully submitted.

Mark Thompson
USATT General Secretary

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