How to register for Age Group Trials

The link to register for a grade level event will be on the event page found in the Event Calendar

1. **WELCOME:**

   Click continue, sign in or create an account.

   Be sure to read the instructions on this page!

2. **WHO ARE YOU REGISTERING:**

   Since you are logged into your account, only YOUR name will appear. You will add athletes/children’s names on the following screens. Please click Continue
3. **REGISTRATION INFORMATION:**

**Option A.** If you are an individual registering yourself, select “I am registering myself”

**Option B.** If you are a parent or a club director/coach registering its athletes, select that. It will then ask you to write out your name and email.

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4. **Option A**

If you selected “I’M A MEMBER REGISTERING MYSELF:

**HOW WOULD YOU LIKE TO PROCEED:**

Click “Register an individual competing in the event”

How Would You Like to Proceed?

Currently Registering: Baylee Robinson

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5. **MEMBERS INFORMATION**

Enter in YOUR information on this screen.
SportsEngine ID can be found in your account. Instructions for finding your SE Number: [https://www.teamusa.org/USA-Synchronized-Swimming/Membership/2019-2020-Membership-Registration](https://www.teamusa.org/USA-Synchronized-Swimming/Membership/2019-2020-Membership-Registration)

Once you enter your information, you can select which grade levels you are participating in.

Since you are registering YOURSELF, please select “I’m Done”

PROCEED to Step 6 – REVIEW
4. OPTION B

IF you selected “I'M A CLUB DIRECTOR or PARENT REGISTERING MEMBERS:

HOW WOULD YOU LIKE TO PROCEED?

Click “Register a Member Information”

On the next screen you will add the athletes information.
5. MEMBERS INFORMATION

Enter in the information for the athlete participating in the event

SportsEngine ID can be found on your MEMBERSHIP REPORT or instructions are posted
https://www.teamusa.org/USA-Synchronized-Swimming/Membership/2019-2020-Membership-Registration

Fill in all the blanks and select which grade levels they will be participating in:

If you have multiple individuals to register, select “Register another member” if you are done, select “I’m Done”
6. REVIEW

Review the information you entered for the registration.

Registration Information will be the contact information for the individual who did the registration (parent, club director or individual)

Member Information should match the information for the individual actually attending the event.

Click CONTINUE TO SHOPPING CART if the information you entered is correct.

7. SHOPPING CART

Pay all balances due in shopping cart for this event.