



Minutes Board of Directors Conference Call Wednesday July 25, 2018

Board Members in Attendance: Linda Loehndorf, Margaret Mahoney, Sheila McNabb, Britt Rooney, Mariya Koroleva, Megan Hansley, Jim Anderson, Yolanda Jackson, Krista Karwosky	
Staff Members in Attendance:	
Excused: Erin King, Ginny Jasontek, Michele Kraus, Olivia Morgan, Lori Zabel	
Guests: Deb Freeland, Steven and Rachel from Auditors	
Call To Order At: 9:00 PM EST	BY: Linda Loehndorf

Topic	Auditor's Report	Presented by	Jim Anderson/Deb Freeland
Discussion	<p>Jim Anderson, Chair of the Audit Committee invited our auditors to be on the call with us to explain their findings. Deb Freeland explained the three reports to us, allowed the members to ask questions. Basically, we received a clean report. Three deficiencies were discussed and Britt will take on improving the process for review of general journal entries. The auditors will handle the second. Lastly, we need adequate segregation of duties over all transactions. This will be reviewed and improved. The one area we need to clean up is the outstanding Life Memberships – some are very old. It was decided that Linda will get the information from Jennifer and send a letter/email to each individual encouraging them to put their remaining balance on credit card or pay it outright or their membership will become invalid of Oct. 1st 2018.</p>		

Vote	<p>Foundation proposals were sent to the BOD for review and will be voted on.</p> <p>Proposals are attached:</p> <p>Motion 1: McNabb moved to approve. Mahoney seconded. Approved unanimously.</p> <p>Motion 2: Mahoney moved to approve. McNabb seconded. Approved unanimously.</p>
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Topic	Executive Director/HPD's Report	Presented by	Linda Loehndorf
Discussion	<p>In Ginny's absence Linda reported on the success of the Jr. Team at Junior Worlds in Budapest and congratulated both athletes and coaches alike. The move up in the routine standings is very encouraging! Upcoming events are the Comen Cup for the 13-15 NT & the UANA meet for all 3 national teams and many club options. The USA will be well represented at this meet in Riverside.</p>		

Topic	VP Competitive Ops	Presented by	Sheila McNabb
Discussion	<p>Sheila reported that she will not going to the UANA Meet and that Denise Shively will be in charge. Linda thanked Sheila for doing an amazing job with all of the arrangements she had to cover at all of the national meets and now UANA as well.</p>		

Topic	VP Education	Presented by	Krista Karwosky
Discussion	Krista reported that the Coaches Review committee has had success with their review issue and great progress has been made on both sides.		

Topic	New Business	Presented by	Linda Loehndorf
Discussion	Linda reminded the BOD to register for the USAS convention in Jacksonville, FL Sept. 26-30. The BOD moved into Executive Session at this point.		

NEXT MEETING: Phone conference – WEDNESDAY August 29th at 9:00 ET.

Adjournment at 10: PM EDT		
Moved to adjourn by: Sheila McNabb	2 nd by: Margaret Mahoney	Vote: unanimous

Respectfully Submitted,
Megan Loehndorf - Acting Secretary