



Minutes Board of Directors Conference Call Wednesday, June 20, 2018

Board Members in Attendance: Jim Anderson, Ginny Jasontek, Krista Karwosky, Erin King, Linda Loehndorf, Margaret Mahoney, Sheila McNabb, Olivia Morgan Britt Rooney Lori Zabel,	
Excused: Megan Hansley, Yolanda Jackson, Mariya Koroleva, Michele Kraus,	
Call to Order At: 9:03 PM EST	BY: Linda Loehndorf

Topic	Vote to approve the Junior National Team Selection Procedures	Presented by	Linda Loehndorf
Discussion	Approve Jr Nat Team procedures – put together by National team committee, headed by Ginny.		
Moved by: Britt Rooney		2 nd by: Krista Karwosky	Vote: unanimous

Topic	Vote to approve the job description for the Executive Director	Presented by	Linda Loehndorf
Discussion	<p>Approve Executive Director job description. Linda thanked Olivia, Krista and Lori for revising the description and asked for any input. Once approved it will then be posted on the USA Synchro website and in other places approved by the USOC.</p> <p>Britt suggested a few suggestions about strategic planning and competencies. She then proceeded to make these changes and send the revised version out to the BOD. An email vote was requested on this topic by noon the next day.</p>		

Topic	Treasurer's Report	Presented by	Britt Rooney
Discussion	Britt Rooney informed the BOD that the May statement looked good, however, not all expenses from the U.S. Open had been factored in to the report yet. In the future we would like to have better communication with the meet hosts on expected costs and also, we would like to see a breakdown from Jennifer on all the income and expenses from the U.S. Open meet.		

Topic	Audit Committee Report	Presented by	Jim Anderson
Discussion	Jim Anderson has met with the auditors and have wrapped up the annual report. It will now go to the audit committee, who will present it to the BOC. Jim asked if we should schedule a date in July to present to the BOD? The BOD decided that Jim will set up the meeting for the auditors to speak with the BOD at the next conference call in July.		

Topic	Old Business	Presented by	
Discussion	Update on the USOC investigation <ul style="list-style-type: none"> • Linda has heard that the investigation has been completed and hopefully the BOD will hear the results soon. 		

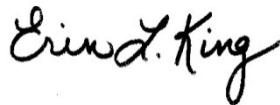
	<p>Update on the Senior Team Selection Procedures and USOC approval</p> <ul style="list-style-type: none"> Linda reported that they look good and we should be able to move forward quickly. <p>Update on the High Performance Plan (HPP)</p> <ul style="list-style-type: none"> Linda has an appointment to present HPP to the USOC in August – Linda will be with Myriam on the final product. Essentially what Myriam had prepared is good for the current quadrennium, it just needs to be tweaked. There could be some changes to be made after we hear the results of the investigation.
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Topic	New Business	Presented by	Linda Loehndorf
Discussion	<p>Linda reported that the USA Synchro Foundation will be presenting changes to their organization's structure, but she has not received them yet. A decision will have to be made whether to vote on the changes in the summer or wait until convention.</p> <p>Linda asked if Margaret would help look at the current National Team contracts to ensure stability for the upcoming senior team and Olympic team.</p>		

Moved to adjourn by: Ginny Jasontek	2 nd by: Krista Karwosky	Vote: unanimous
Adjournment at 10:07 PM		

NEXT MEETING: July 25, 2018 @ 9:00 PM EST

Respectfully Submitted,



Erin L. King, Secretary