How to register for Age Group Trials

https://usasynchronizedswimming.sportngin.com/register/form/782774177

1. WELCOME:

Click continue, sign in or create an account.

Be sure to read the instructions on this page!

2. WHO ARE YOU REGISTERING:

Either select your name or “ADD A NEW PERSON”

Club Directors: Select your name, you will add athlete names in the following screens.

Parents: you can select yourself; you will add athlete name in the following screens, or if your athlete is listed, you can select this on this screen.
3. **REGISTRATION INFORMATION:**

Either select you are a member registering themselves (parent) or if you are a club director registering its members.

DO NOT forget to select your club affiliation on this screen.

**Registration Information**

Currently Registering: Baylee Robinson

Registrant Information:

- [ ] I'm a member registering myself
- [ ] I'm a club director registering members

Clear Current Selection

Please select your club:

- Unaffiliated
4. **OPTION A:**
   IF you selected “I’M A MEMBER REGISTERING MYSELF:

   HOW WOULD YOU LIKE TO PROCEED:

   Click “Register an individual competing in the event”

   **How Would You Like to Proceed?**

   Currently Registering: Baylee Robinson

   [REGISTER AN INDIVIDUAL COMPETING IN THE EVENT]

5. **MEMBERS INFORMATION**

   Enter in the information for the athlete/coach/chaperone attending the event:

   SportsEngine ID can be found in the individual’s account.

   Once you enter in the individual’s birthdate, the appropriate event select will populate:

   12U athlete, 13-15 Athlete, Coach, Chaperone

   **Members Information**

   [Currently Registering: Individual Competing in the Event]

   [Cancel Individual Competing in the Event]

   Member First Name: *

   [Input field]

   Member Last Name: *

   [Input field]

   Member DOB: *

   More Help

   [Dropdown menu]

   Member SportsEngine ID: *

   Example: SE-ABC123456

   [Input field]

   Sub Event: *

   [Radio buttons]

   - Coach ($30.00)
   - Chaperone ($10.00)

   [Clear Current Selection]
Next, click I’M DONE if you are not registering any more athletes

Next, if you are registering another individual, click REGISTER ANOTHER INDIVIDUAL COMPETING IN THE EVENT

If you clicked REGISTER ANOTHER INDIVIDUAL COMPETING IN THE EVENT – follow the same steps as previous.

If you selected, I’M DONE:

4. OPTION B

IF you selected “I’M A CLUB DIRECTOR REGISTERING MEMBERS:

Enter the Club Director Information

Click Continue

HOW WOULD YOU LIKE TO PROCEED?

Click “Register an individual competing in the event”

You will add your athlete information on the following screens

How Would You Like to Proceed?

Currently Registering: Baylee Robinson

REGISTER AN INDIVIDUAL COMPETING IN THE EVENT
5. MEMBERS INFORMATION

Enter in the information for the athlete/coach/chaperone attending the event:

SportsEngine ID can be found on your MEMBERSHIP REPORT

Once you enter in the individual’s birthdate, the appropriate event select will populate:

12U athlete, 13-15 Athlete, Coach, Chaperone

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Next, click I’M DONE if you are not registering any more individuals

Next, if you are registering another individual, click REGISTER ANOTHER INDIVIDUAL COMPETING IN THE EVENT

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If you clicked REGISTER ANOTHER INDIVIDUAL COMPETING IN THE EVENT – follow the same steps as previous.

If you selected, I’M DONE: continue to review
6. REVIEW

Review the information you entered for the registration.

Registration Information will be the contact information for the individual who did the registration (parent, club director or individual)

Member Information should match the information for the individual actually attending the event.

Click CONTINUE TO SHOPPING CART if the information you entered is correct.

7. SHOPPING CART

Pay all balances due in shopping cart for this event.