

ITEM 1: Proposal to revise Appendix A, Local Artistic Swimming Committee (“LASC”) (Association) By-Laws, Article 3.02 Authority

- 3.02 Authority:** In addition to the duties and powers prescribed in the USAAS Code or in these By-Laws, the LASC Board of Governors shall have power:
- A. To elect the officers of the LASC;
 - B. To establish program and policy and to lend direction thereto;
 - C. To establish the LASC Review Board;
 - D. To review and adopt the annual budget of the LASC;
 - E. ~~To elect delegates to the Board of Governors of USAAS, in accordance with Article 2 of the USAAS Code;~~
 - F. To amend the By-Laws of the LASC (within limits prescribed by this Appendix A).

Rationale: Change to representation on USAAS Board of Governors by club rather than LASC (Association). Include one athlete representative per group member, adding athlete representation as necessary by club size per Code, Article 2, Section 2.02 Composition.

Item 1, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 2: Proposal to revise Appendix A, LASC By-Laws, Article 4.01 Composition

- 4.01 Composition:** The LASC Board of Directors shall consist of the elected officers, ~~a coach representative,~~ and representatives of the athletes which shall equal at least thirty-three and three tenths percent (33.3%) of the total number of members of the LASC Board of Directors (including athletes), and such other individuals that the LASC may desire. Directors shall hold office for two (2) years, or until their successors are elected.

Rationale: To broaden participation by leaving the LASC BOD mix up to the LASC’s themselves.

Item 2, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 3: Proposal to revise Appendix A, LASC By-Laws, Article 5.01 Officers, Titles

- 5.01 Titles:** The LASC Board of Governors shall elect the following officers at the Annual Meeting of the LASC in even numbered years: Administrative Chair, ~~Diversity, Equality and Inclusion Chair, Education Chair, Officials Chair, Technical Chair,~~ **and Secretary/and Treasurer**. The Athletes’ Representative Chair shall be elected by the athletes in accordance with Section 7.01 A of the USAAS Code. The Administrative Chair shall chair the LASC Board of Governors and the LASC Board of Directors.

Rationale: To only mandate the basic officer positions needed, allowing LASC's the flexibility to elect or combine their BOD positions as needed. If an LASC determines it needs additional officers, it must also increase athlete representation to 33.3%.

Item 3, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 4: Proposal to revise Appendix A, LASC By-Laws, Article 5.02 Eligibility

5.02 Eligibility:

- A. Only current individual members of USAAS are eligible to hold office.
- B. ~~Where possible, the Association Officials Chair shall hold a judges' rating of Retaining Level 2, Association/Junior Olympic Regional Judge or higher.~~

Rationale: To allow LASC's the flexibility to elect or combine their BOD positions as needed. Move Association Officials Chair rating requirement to Additional LASC Chairs: Officials Chair.

Item 4, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 5: Proposal to revise Appendix A, LASC By-Laws, Article 5.07 Duties

5.07 Duties: The duties of the officers are as hereafter set forth, and such others as may be designated by the LASC Board of Governors or LASC Board of Directors from time to time:

A. Administrative Chair:

- 1. To represent the Association on the USAAS ~~Zone~~ Board of Governors.
- 2. To oversee the administrative needs of the LASC.
- 3. To supervise sanctions, and financial and annual reports.

~~**B. Diversity, Equality and Inclusion Chair:**~~

- ~~1. To represent the Association on the USAAS Board of Governors.~~
- ~~2. To coordinate the programs of the Association aimed at increasing diversity, equality and inclusion at all levels of the Association.~~
- ~~3. To assist the National Office staff in implementing programs to increase membership of the underrepresented populations in the Association.~~

~~**C. Education Chair:**~~

- ~~1. To represent the Association on the USAAS Board of Governors.~~
- ~~2. To oversee the development of all artistic swimming programs (Senior, Junior, Junior Olympic, Collegiate, and Masters) in the LASC.~~
- ~~3. To oversee the development and training of athletes, including organizing training camps for athletes and coaches.~~
- ~~4. To maintain records of coaches' certification.~~
- ~~5. To provide information to assist in the formation of new clubs.~~

~~**D. Officials Chair:**~~

- ~~1. To represent the Association on the USAAS Board of Governors.~~
- ~~2. To train, test and evaluate judges at the local level.~~
- ~~3. To determine the panels for judging at the LASC competitions.~~
- ~~4. To maintain records of judges' certification and ratings.~~

~~**E. Technical Chair:**~~

- ~~1. To represent the Association on the USAAS Board of Governors.~~

- ~~2. To oversee the technical conduct of all meets, including scoring, sound, and equipment.~~
- ~~3. To interpret rules, waive rules and act as the Meet Referee in local competitions until the Event Referees are selected.~~

F. B. Secretary/Treasurer:

- 1. To represent the Association on the Zone Board of Governors.**
 - ~~2. To record the minutes of all meetings of the LASC and the LASC Board of Directors.~~
 - 3. To be the custodian of the funds of the LASC.**
 - 4. To receive and disburse funds in accordance with the directions of the LASC.**
 - ~~2. 5. To maintain the membership list of the LASC.~~
 - ~~3. 6. To maintain records of athlete eligibility.~~
 - ~~4. 7. To send notice of meetings as mandated by the By-Laws or other mailings as instructed by the LASC.~~
 - 5. 8. To prepare the financial records and reports as required by the LASC and USAAS.**
 - ~~5. 9. To forward to the Executive Director of USAAS such reports as required by USAAS.~~
- Note: An LASC may choose to separate the Secretary/Treasurer duties as appropriate.**

G. Treasurer:

- ~~1. To be the custodian of the funds of the LASC.~~
- ~~2. To receive and disburse funds in accordance with the directions of the LASC.~~
- ~~3. To prepare the financial records and reports as required by the LASC and USAAS.~~

H. C. Athletes' Representative Chair:

1. To represent the Association on the ~~USAAS~~ **Zone** Board of Governors.
2. To serve as Chair of all LASC Athlete meetings.
3. To assure communication among athletes both within the LASC and within USAAS.

Rationale: 1) Move the duties for additional officers to a new section 5.08; 2) combine the duties of Secretary and Treasurer, should the LASC so desire.

Item 5, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 6: Proposal to revise Appendix A, LASC By-Laws, NEW Article 5.08 Additional Duties

5.08 Additional LASC Chairs: If the LASC so desires, additional Chairs may be appointed/elected/combined to accomplish the following duties and such others as may be designated by the LASC Board of Governors or LASC Board of Directors from time to time:

A. Diversity, Equality and Inclusion Chair:

- 1. To coordinate the programs of the Association aimed at increasing diversity, equality and inclusion at all levels of the Association.**
- 2. To assist the National Office staff in implementing programs to increase membership of the underrepresented populations in the Association.**

B. Education Chair:

- 1. To oversee the development of all artistic swimming programs (Senior, Junior, Junior Olympic, Collegiate, and Masters) in the LASC.**
- 2. To oversee the development and training of athletes, including organizing training camps for athletes and coaches.**
- 3. To maintain records of coaches' certification.**
- 4. To provide information to assist in the formation of new clubs.**

C. Officials Chair:

1. To train, test and evaluate judges at the local level.
2. To determine the panels for judging at the LASC competitions.
3. To maintain records of judges' certification and ratings.
4. Where possible, the Association Officials Chair shall hold a judges' rating of Retaining Level 2, Association/Junior Olympic Regional Judge or higher.

D. Technical Chair:

1. To oversee the technical conduct of all meets, including scoring, sound, and equipment.
2. To interpret rules, waive rules and act as the Meet Referee in local competitions until the Event Referees are selected.

Rationale: Suggest duties for additional LASC chairs, so that the LASC's can elect/appoint/combine as needed.

Item 6, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

=====END OF CHANGES TO APP A=====

ITEM 7: Proposal to revise Appendix B, Zone Artistic Swimming Committee ("Zone") By-Laws, Article 3.01 Composition

3.01 Composition: The Zone Board of Governors shall consist of one (1) representative from every group member club within the Zone, ~~the officers from each LASC member of the Zone,~~ the Administrative Chair, Secretary/Treasurer and Athletes' Representative Chair from each Local Artistic Swimming Committee ("LASC") member of the Zone, the elected and appointed officers of the Zone, ~~a representative of the coaches in the Zone,~~ and representatives of the athletes which shall equal at least thirty-three and three tenths percent (33.3%) of the total number of members of the Zone Board of Governors (including athletes), and such other individuals that the Zone may desire.

Rationale: Reframe Zone BOG with proposed newly-defined LASC officers, while ensuring group representation plus athlete representation.

Item 7, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

=====END OF CHANGES TO APP B=====

ITEM 8: Proposal to revise Appendix M, Election Procedures, Article 1, 1.01 General

1.01 General:

- A. Unless otherwise stated in the Code of Regulations of United States Artistic Swimming ("USAAS Code"), all election procedures shall follow *Robert's Rules of Order*.
- B. The Nominating Committee report must be submitted, in writing, to the membership not less than 30 days prior to the date of the elections.
- C. ~~No candidate for office shall be involved in the conduct of the elections.~~ The elections shall be conducted by the National Office staff under the supervision of the Executive Director.
- D.** Voting rights and privileges shall be recognized by a voting sticker signed by the delegate, issued at the Annual Meeting of the Corporation ("USAAS Convention") Registration and attached to the delegate's USAAS Registration badge.
- E.** A time for the elections shall be stated in the USAAS Convention agenda; if not, the elections shall be held during the last session of the Board of Governors.

F. Elections for USAAS Officers, Foundation Representatives, Board of Governors At-Large members and other elected individuals may be conducted electronically.

Rationale: All elections are now conducted by the National Office staff and certified by the President or their appointed representative.

Item 8, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 9: Proposal to revise Appendix M, Election Procedures, Article 1, 1.02 Preparation and 1.03 Conduct of the Election

1.02 — Preparation:

- A. ~~The President shall appoint an Election Committee, which shall consist of at least 3 members and not more than 5. The AEC President shall appoint that number of Athlete Representatives necessary to assure that at least thirty three and three tenths percent (33.3%) of the Election Committee are athletes.~~
- B. ~~The responsibilities of the Election Committee shall be to assist in the conduct of the elections of the Corporation, including the following tasks:~~
 - 1. ~~Oversee the conduct of the elections of the Corporation from the time the Nominating Committee's report is accepted by the Board of Governors until the election results have been announced, the report accepted, and any questions resolved.~~
 - 2. ~~Prepare the ballots.~~
 - 3. ~~Validate the number of eligible voters.~~
 - 4. ~~Announce to the Board of Governors the number of eligible votes to be cast.~~
 - 5. ~~Select at least 4 Tellers to assist with the election balloting and provide written instructions to the Tellers.~~
 - a. ~~The Tellers may be members of the Election Committee, provided that they are not running for office and are not eligible to vote.~~
 - b. ~~The Tellers shall report to the Chair of the Election Committee.~~
 - 6. ~~Establish a suitable polling place and secure a necessary place for the Tellers to perform their function.~~
 - 7. ~~Supervise the collection and handling of the ballots for delivery to the Tellers.~~
 - 8. ~~Report the results of each election to the President after verification by cross-checking the tally.~~

1.03 1.02 Conduct of the Election:

- A. **The National Office staff shall validate the number of eligible voters.**
- B. **The National Office staff shall announce to the Board of Governors the number of eligible votes to be cast.**
- C. ~~A vote counting machine (e.g., Scantron machine) may be used to count the votes. **A designated time shall be announced in which all registered eligible members attending the USAAS Convention will cast votes. Should an eligible member not have their own electronic device, one will be provided in the registration area or other announced designated area for members to access the ballot and vote.**~~
- B. **D. Illegible, inconclusive and multiple votes cast together for the same office shall not be counted. Candidates receiving the greatest number of votes cast shall be elected. If there is a tie, a run-off election shall be held between the tied candidates.**
- C. **E. Upon completion of a tally, if an election is not declared, all candidates shall remain eligible for the next vote unless there is a decided difference (20% or more of the total votes cast) between the vote tally for the lowest candidate and the candidate receiving the next higher number of votes. (Exception:**

~~Election for the At-Large delegates to the Board of Governors.)~~ **The election shall be verified by the Executive Director and President (or their appointed representative).**

- ~~D. **Elections for the At-Large Delegates to the Board of Governors:** Candidates receiving the greatest number of votes cast shall be elected as At-Large delegates to the Board of Governors. If there is a tie, a run-off election shall be held between the tied candidates.~~
- E. **F.** All election results shall be announced prior to the adjournment of the Board of Governors meeting. The President shall make the announcement at an appropriate time in the agenda. The announcement shall include the number of voting delegates, ~~the number of votes needed to elect,~~ and the number of votes cast for each candidate. (Exception: At-Large delegates to the Board of Governors.)

Rationale: All elections are now conducted electronically by the National Office staff and certified by the President (or their appointed representative).

Item 9, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

ITEM 10: Proposal to revise Appendix M, Election Procedures, Article 1, 1.04 Post Election Procedures

1.04 Post Election Procedures:

- A. A challenge to any election result must be made in writing to the ~~Chair of the Election Committee~~ **Executive Director** within 30 minutes of the announcement of the final election results. When a challenge has been filed, the ~~Chair of the Election Committee~~ **Executive Director** shall notify the President **(or their appointed representative)** of the Corporation. A candidate (or appointed representative) who challenges the results has the right to review the ballots **results** in the company of the ~~Tellers and the Chair of the Election Committee~~ **Executive Director and National Office staff who conducted the election.**
- B. All ballots shall be held for 60 minutes after the announcement of the final election results. At that time, the ballots shall be destroyed. If contested, ballots shall be kept until the dispute is settled.

Rationale: All elections are now conducted electronically by the National Office staff and certified by the President (or their appointed representative).

Item 10, Passed/Failed in Committee, Recommended for Approval/Rejection by the Board of Directors

=====END OF CHANGES TO APP M=====