

**Executive Committee WebEx Meeting**  
**September 28, 2020 – 8:00 P.M. cst.**

**Attendees:** Board President - John Fearnow, Board Chair – Michael Jacques, Annelle Anderson, Annette Stapleton, Heidi Permatteo, Stephen Carter, Executive Director – Eric Steele, Tina Brendle

Meeting called to order at 8:05 pm

**Budget:**

- The budget is completed, from finance committee and was sent to the full board for comment over the past 14 days. No comments were received back for further discussion.
- There was a 30% reduction in income projected, and adjustments made accordingly to balance. A specific reduction of contribution to the advisors is noted, staff increased contribution to health care, while functioning with one less full time staff member, plus the removal of expenses related to holding in person board of director meetings, and multiple other adjustment reductions to several other operational line items was presented.
- The next 30-60 days will be critical, and will be monitored closely. If additional adjustments are needed, action will be taken to further reduce expenses. To date, the line of credit has not been utilized.

Motion made to accept the budget that the Finance Committee has approved with 30% reduction in income – Michael Jacques

Motion 2<sup>nd</sup> – Annette Stapleton

Motion approved

**Derby Return to Play:**

- The Derby committee held an emergency meeting to discuss their return to play guidelines and sanction approvals.
- The committee submitted to the office a plan to have every sanction for competition reviewed and approved by the Derby committee and the BOD.
- John Fearnow indicated that it states in our by-laws that sanctions are completed by the office staff and to date, the office staff has always handled the approval of sanctions across all disciplines.
- Fearnow, continued on that Covid has required us to implement more stipulations to the sanction process. A sanction is approved and based on their local jurisdiction and current Covid status of active cases. And that the office utilizes not only the USOPC's tool on return to play, which calculates a risk and mitigation score, while also referencing the current website data from a jurisdiction's health department from where a sanction application comes from. And that the office reserves the right to pull a sanction at any time prior to the event.
- It was also acknowledged that there was clearly some communication confusion on the expectations of how the return to play guidelines that were specific to the sports were to be completed on what responsibilities fell to the office specifically and what responsibilities fell to the committee specifically.

- At this time, sanctions for all disciplines will continue to run through the office. And the office acknowledges, that should there be a question regarding the rules of competition and play in issuing a sanction, that all sport disciplines will be consulted via their respective committee before a sanction is issued.

#### Star Skate SafeSport:

- Heidi Permatteo has concerns about the Adult Star Skaters requirement to take SafeSport. She doesn't feel that they are athletes since they are only learning how to skate and are not competing. Currently, they are being taught remotely because of Covid so they are in their own homes being taught via Zoom or Teams etc. and feels this hinders coaches who are trying to get and keep people involved with Skating.
- Eric Steele stated that our Athlete Safety Guide, page 17, line J states that "*Any other participant member over the age of 18 who is in frequent contact with minor participant member not listed above.*" Is required to have SafeSport training.
- The Athlete Safety Guide was reviewed and approved by the US Center for SafeSport before it was presented to the board for approval last at the spring meeting.
- John Fearnow stated the BOD would need to consider changing the language at our Fall board meeting and that more research from the office staff would be required prior to, with consultation from the Center and to gain an understanding from another NGB that is currently not requiring the training for a similar program like Star Skate.

Michael Jacques requested to go into an executive session and asked Tina Brendle and Stephen Carter to leave the meeting at 8:45 pm.

Michael Jacques later reported that Annette Stapleton motioned to adjourn the meeting at 8:53 P.M cst. Motion seconded by Annelle Anderson.

Motion approved.