

Executive Committee WebEx Meeting – Monday August 3, 2020 – 8:00 P.M. CST.

Attendees: President John Fearnow, Board Chairman Michael Jacques, Annette Anderson, Heidi Permatteo, Annette Stapleton, Kylie Hughes, Executive Director Eric Steele & Recording Secretary Tina Brendle

John Fearnow called the meeting to order at 8:03 P.M. CST.

John Fearnow asked for a motion to accept the amended July 6, 2020 Executive Committee minutes.

Michael Jacques motioned to accept the amended July 6, 2020 Executive Committee minutes. Kyle Hughes seconded.

Motion approved unanimously.

Appointment of athletic member to serve on nominating committee

- Eric Steele stated that the way the rules read, essentially if a current member of the Athlete Nominating Committee is running for a board seat, they are not allowed to be on the Athlete Nominating Committee. Another dilemma is that August 15th is the cutoff date for applications, but the Exec. Committee will not be meeting prior to that cutoff date. Since Annette Stapleton and Erin Jackson are running for positions, they'll need to be replaced on the Athlete Nominating committee. If Kylie is not going to run, then she would stay, but if she is running, she would also need to be replaced. The Board President can appoint someone to sit in those roles, but at a minimum his appointees should be blessed by the Exec. Committee. These appointees must fit the criteria of having been a past World Team member.

Look at NBG accreditation of process

- Eric Steele and Tina Brendle have been sitting in on various webinars that the USOPC is providing to assist in the upcoming NGB accreditation process. They have been informative, and we have the ability to re-visit the webinars and use them as guidance as we go through the process of the NGB Accreditation.

Sport 80 program and launch

- Eric Steele reported on the termination of Frank Joutras and indicated that with things being somewhat slow in the office due to Covid that he was confident that the current staff could handle the tidal wave of membership with Frank's duties being delegated to our current staff. Will consider looking at filling the Support Services position if/when things get back to normal.
- Tina Brendle stated that the Sport80 system is live and that the staff is continuing to test for any issues.

Club re-chartering update

- John Fearnow asked what happens if members register before their club charter is entered. Eric Steele reported that they member would select "unattached" if their club is not listed in the drop down but then could go back in select their appropriate club once the club charters.

- Tina Brendle reported that 52 Club Charters have been received in the office that are currently being keyed into the Sport80 system in preparation of the August 17th Go-Live date. Next step will be to being working on entering the BOD members and HOF members this week.

BOD meeting decision cutoff date. Virtual or personal

- John Fearnow asked the Exec Committee for their input on the cut-off date to make the formal decision as to whether the Fall BOD meeting is held in person or virtually due to Covid. The consensus was around the middle of September. JF said he would touch base with some other board members as well to get their input.

Financial and Annual Budget

- Michael Jacques reported that a preliminary budget was done and sent to the Finance Committee and Executive Committee for review. MJ has received some valid questions from the finance committee but said it's difficult to provide reasoning when there isn't always have valid history to refer too. Finance will look at the budget and it should be back in time to have it to present back to the Executive Committee at our next meeting.

Update on facilities

- Eric Steele reported that the work in the basement has been completed however this is one issue they ran into. They hooked into the sewer line, which we're not allowed to do, so they will need to punch through the wall to drain the water outside. There is a need to have an electrical outlet installed also. The cost for this should be around \$1,500. It has rained a few times since the work was done and our basement has been dry.
- John Fearnow acknowledged the Foundation and thanked them for their assistance in helping USARS financially to complete the repairs.
- Eric Steele drove over to Cedar Rapids and had a chance to inspect the floor. The floor looks great and it will be stored in the birthday party rooms right off the ice, so it will be protected and stored in a climate-controlled environment

Letter from FSC

- Heidi Permatteo suggested that maybe the Academy Leaders should stay a subcommittee under the FSC since World Skate came out with an announcement yesterday that artistic, rink hockey, speed, inline hockey and inline freestyle would all have World Academies. The subcommittees would fall under the similar category as coaches reps. The rep's duties and guidelines are in the General Rules...so possibly the World Academy Leaders group would too. John Fearnow stated that he would like to take this under advisement and let the rule stand "as is" for now as he felt more information was needed on the World Skate announcement. JF suggested that he, Heidi and Annette form a committee to work on this together with Michael Jacques and Annette Stapleton offering to assist if needed. JF acknowledged the letter from Curt Craton that was shared with the rest of the Exec. Committee and asked if anyone had any questions on the letter to which there were none.

AAU Invoice

- USARS received \$40k from AAU for Inline Hockey. USARS will keep \$25k but send \$15k back for their Junior Olympic teams. An invoice was requested for the \$15k and along with an accounting breakdown from Keith Noll.
- Need better accounting in the future for our own accounting purposes and the AG.
- Michael Jacques explained that USARS was originally getting \$20k for the General Funds account and the extra \$5k was received because there wasn't a World's this year. Of the \$5k, \$2,500 is designated to Inline Hockey and \$2,500 to the general funds account.
- Penny has requested a W-9 from Keith Noll.

Virtual skating and insurance

- Heidi Permatteo stated that she has been holding Zoom classes with club members and started researching insurance that would cover her during streaming lessons where she would not be in the same place as the lesson skater. She doesn't have all the answers yet, but Keith Noll is being helpful. Currently, she stated that if all goes well and she can do streaming classes, each skater must be a member of USARS. These class skaters would purchase the Star Skate \$15 membership.

Tina Brendle was asked to leave the meeting at 9:23 P.M. CST. John Fearnow reported that Eric Steele was asked to leave the meeting at 9:30 P.M. CST.

Michael Jacques later reported that a motion to adjourn the meeting was made by Annette Stapleton and seconded by Heidi Permatteo. Meeting adjourned at 9:53 P.M. CST.