

**Executive Committee WebEx Meeting  
Monday, June 1, 2020 at 8:00 P.M. C.S.T.**

**Attendees:** John Fearnow – President, Michael Jacques – Board Chair, Annelle Anderson, Heidi Permatteo, Annette Stapleton -Athlete, Kylie Hughes – Athlete, Eric Steele – Executive Director/Corporate Secretary, and Tina Brendle – Recording Secretary.

The meeting was called to order at 8:02 P.M. C.T.

**1. Sports specific guidelines for return to play/practice.**

- The USOPC has developed a Risk Assessment Tool of general guidelines designed to help NGB's determine the various risks associated with their sports amid the Covid-19 virus.
- What the Risk Assessment guide doesn't do is give directives on the sport specific issues we face such as touching during the field of play and how each sport is unique in their program delivery and rules.
- Eric Steele felt that the Executive Committee/Board or Office Staff should not dictate the return to play guidelines specific to each unique sport and that the sport committees are in a better place to assess their own risk.
- Heidi Permatteo asked what the Nebraska and Colorado Attorney General has stated and feels we need to know what our liability is regarding whether someone could sue us if they contract Covid.
- John Fearnow stated that every state has their own recommendations or requirements and that as an NGB, we would want to know what the states requirements are before a sanction is approved.
- Directive to Eric Steele to direct the sport committees to determine their sport specific guidelines for return to play/practice.
- Directive to Eric Steele, all current and future sanctions to go through a risk assessment via the office staff prior to being issued or honored.

**2. Update on some developments with the USOPC that we will be undertaking during the next 18 months.**

- Eric Steele reported on the new USOPC NGB certification process which is basically an audit that is broken down a bit further to where the compliance certification committee can add an aspect of subjective scoring and recommendations. With the goal being to achieve and maintain the quality standards that are expected of a USOPC member/governing body.
- Certification will be every 4 yrs.
- The organization will need to align with the Ted Stevens Act as it is approved via congress. In particular, the athlete's compliance requirements. The primary emphasis of the Act's revision will focus on meeting 33.3% athlete representation on our Board of Directors and committees.

- There will be a new requirement via the USOPC audit this fall to have an independent person on the board with no roller sport affiliation.
- USOPC has recently went through significant personnel reductions, and some of the individuals the organization has previously worked with may no longer be in place. There is no set date for an eventual return to full staffing status.

### **3. Discussion on standing National's contract for 2021, 2022, and 2023.**

- The 2021 Cedar Rapids Partnership Agreement is finalized but currently not signed (waiting on date confirmation) and within the agreement is a force majeure clause.
- The goal moving forward will be to always include force majeure in USARS contracts/agreements when possible.
- John Fearnow stated that there currently is not a contract in place with the Marriot Hotel in Cedar Rapids. But discussions are underway and that a finalized agreement should be in place when dates are finalized for Nationals next year, as the dates have not been established for Worlds yet, which in turn allow USARS to establish National dates.

### **4. Discussion on RSA invitation to their National Speed Championships.**

- John Fearnow stated that Eric Steele received an email from Jim McMahon at RSA inviting USA Roller Sports to attend and participate in their American Speed Championships in Colorado Springs.
- John Fearnow will consult with the Speed Committee and respond directly to the RSA.

### **5. Discussion on financial/property standing.**

- Michael Jacques reported on our current balances within our bank accounts.
- The organization went through an estimated 60k in expenses in May which was expected. But, is still dramatically different from where the organization would traditionally be at in a non-Covid-19 year, with a National Championships and World Championships on the agenda.
- The treasurer should have current financials ready by the end of the week for presentation to the finance committee.
- The USOPC should make a payment in July to the USARS specific to the compliance and shared services grant.
- The organization is still awaiting payment of \$40,000 from the AAU.
- The foundation is expected to make a payment of \$75,000 to USARS when the new floor arrives in late June.
- New floor shipped on May 29<sup>th</sup>. It's expected to arrive in NY on June 24<sup>th</sup>. It will get loaded on a train to Chicago and once there loaded on to a truck to be transported to Cedar Rapids.
- To date, shipping fees have not been paid yet on the floor. This amount is expected to be around \$7-8K.
- The primary goal is to still not utilize the line of credit. As of now, that goal is being forecasted to be met.
- A reminder was also given that there is the ability to suspend loan interest payments with the foundation if need be.

- Revenue income from memberships will help in August, but it is anticipated that a significant drop off is forecasted.
- The audited financials for the previous fiscal last year should arrive by the end of the month.

#### **6. Executive Director's Report.**

- Eric Steele reported that we opened the offices and museum to the public on June 1, with several safety precautions in place such as open doors, hand sanitizer, and social distancing rules.
- The office is still working on securing 3 quotes for the basement leaking repair. Currently there are 2 options in place with an inside and an outside solution. In addition, to date the basement has went through phase one of the project, with the removal of 90% of damaged items and old collected miscellaneous debris.
- Currently all staff members are researching and submitting several different types of grants to benefit the organization.

John Fearnow opened the floor to any other concerns or discussions. With no takers, Eric Steele and Tina Brendle were excused from the meeting at 8:52 P.M. C.T

Michael Jacques reported later that a motion to adjourn the meeting was made by Annelle Anderson and seconded by Heidi Permatteo.

Meeting adjourned at 8:57 P.M. C. S. T.

**Note: Next Executive Committee meeting is scheduled for Monday, July 6<sup>th</sup>.**