

Executive Committee Meeting – Conference Call  
March 11, 2020 - 8:00 P.M. CST

**Attendees:** John Fearnow - Board President; Michael Jacques - Board Chairperson, Annelle Anderson, Annette Stapleton, Heidi Permatteo, Eric Steele - Executive Director, Tina Brendle – recording secretary.

The meeting was called to order at 8:03 PM

- John Fearnow said that the finance committee met last night, and they passed the motion to recommend payment for the new floor. We must pay 60% of the cost up front, which equals an estimated \$35,000 and the balance is due after three weeks. It takes 30-45 days to build and at least 45 days to ship from Italy. Total cost of the floor including freight, tariffs etc. is \$70,000 plus \$5,000 for logistical contingencies that may arise.
- To support this effort, this year's grant request to the foundation will be focused around the floor purchase and property projects specific to the National Office.
- Annette Stapleton asked about the Coronavirus issues that Italy is currently having and whether that will impact the delivery? Michael Jacques said that he has been assured that they should not have any problem manufacturing or delivering the new floor within the promised timeframe and that it's the majority of Northern Italy region that is shut down. Vesmaco, the manufacturer, is in Southern Italy.

John Fearnow asked for a motion to approve the purchase of the new floor – Motion made by Heidi Permatteo. Motion seconded by Annelle Anderson.

Motion approved unanimously.

- A discussion was had about the Coronavirus and the concerns of everyone as to whether we'll be canceling events and addressing issues moving forward. As of today, everything will continue to be business as usual for the organization in day to day operations, and that our only real option is to examine all scenarios on a case by case basis when they present and then take a focused and thought out plan of action forward.
- A discussion was had about the Cup Series. The finance committee approved a recommendation of \$500 to help each of the three officials with travel expenses.

John Fearnow asked for a motion to approve the Finance Committees funding for the officials for the Artistic Cup series. Heidi Permatteo motioned. Seconded by Annette Stapleton.

Motion approved

- Michael Jacques asked about the process of World Championship trainers. Eric Steele said to provide him with the name and contact info of the trainer they want to use, and he will work with the Sports Medicine Advisor Lori Brandon to confirm the trainer credentials and approval process.

Motion to adjourn the meeting was made by Michael Jacques. Seconded by Annette Stapleton.

Meeting adjourned at 8:48 P.M. CST