

Executive Committee Minutes  
Wednesday Sept 9, 2019

Attendees: Kay Gallatin, President and Chair, John Fearnow, Chairman, Annelle Anderson, Kyle Hughes, Heidi Permatteo and Eric Steele, Director.

USOC Audit Compliance – The document was discussed again and most of the items are on the way to being in compliance. The athlete representation request has been sent to the USOPC for review and approval. The insurance items are continuing to be provided as requested. The executive committee noticed that most of the items that were not in compliance are new items or new requests/policies.

Nationals 2020 Hotel – Two proposals were sent for being the host hotel in Cedar Rapids. Both proposals from the Marriott and the Double Tree were similar in composition. The Marriot provided free parking which is one item not provided by the Double Tree. Motion – accept the Marriot as the host hotel. Motion by Annelle Anderson second by Heidi Permatteo, unanimously approved.

CPRS Representative – Motion Move that USARS post through all media outlets to request anyone interested in being a CPRS representative to World Skate America provide their cover letter and resume expressing their interest and documenting their expertise for this position. Preference will be given to the candidate that is bilingual in Spanish and English. Motion by John Fearnow, second by Annelle Anderson. Unanimously approved. The time line for this is to have applications for October 15<sup>th</sup> so they can be reviewed and a decision will be made by the Board as to who to move forward to World Skate America.

Annual Request for Proposals. – Discussed with Eric the need to get these proposals done and posited in October for Review in November and award in December. Need to make sure we have a good way to collect the requested information that is standardized (bid document form) and can be forwarded to decision makers without the information about bidders identity.

Eric left the meeting at 9:20

MOTION TO ADJOURN Motion by Annelle Anderson, second by Heidi Permatteo. Passed unanimously.

Minutes approved unanimously