

**USA ROLLER SPORTS  
ATHLETE SELECTION PROCEDURES  
2019 PAN AMERICAN GAMES  
ROLLER FIGURE SKATING  
October 23, 2018**

**1. SELECTION SYSTEM**

1.1. Provide the minimum eligibility requirements for an athlete to be considered for selection to the Team:

1.1.1. Nationality/Passport requirements:

Athlete must be a national of the United States at the time of the nomination.

Athlete must hold a valid U.S. passport that will not expire for six months after the conclusion of the Games.

1.1.2. Minimum International Olympic Committee (IOC) or Pan American Sport Organization (PASO) standards for participation:

Any competitor in the Pan American or Parapan American Games must be a national of the country of the United States Olympic Committee (NOC which is entering such competition). For additional information regarding an athlete who is a national of two or more countries, has changed his or her nationality or acquired a new nationality, refer to the Olympic Charter (Rule 41), the IPC Handbook (Section 2, Chapter 3.1), or the PASO Statutes (Article XXII, Sections 4 and 5).

1.1.3. Minimum International Federation (IF) and/or Continental Federation (CF) (PAG) standards for participation (if any):

Athletes must be at least 12 years of age as of January 1, of the year of the event.

Athlete must also be able to complete the minimum short program requirements as published by the World Skate Artistic Committee and verified at the Qualifying Event by World Skate qualified judges. Requirements can be found at [www.usarollersports.org](http://www.usarollersports.org)

1.1.4. Other requirements (if any):

- Athlete must be a member in good standing of USA Roller Sports.

- Athletes must have successfully completed all Games Registration requirements by stated deadline.

1.2. Tryout Events:

- 1.2.1. Provide the event names, dates and locations of all trials, events and camps to be used as part of the selection process.

The 2019 Pan American Games Roller Figure Skating Qualifying Event will be held during the 2019 Americas Cup Championship of Clubs at the Skate Reflections Skating Center in Orlando, Florida, January 19-21, 2019.

- 1.2.2. Provide event names, dates, locations and description of how athletes qualify for the trials, events and camps listed above in 1.2.1. (if any).

During the 2019 Americas Cup Championships noted above in Section 1.2.1, the Qualifying Event will be held in conjunction with the Senior Men Free Skating and Senior Woman Free Skating events. All athletes 12 years of age or older are eligible to enter the Qualifying Event. The highest age eligible placing man and the highest age eligible placing woman in the Qualifying Event, who are USA Citizens, and have completed the minimum short program requirements will be chosen to represent the USA at the Pan American Games in 2019.

- 1.3. Provide a comprehensive, step-by-step description of the method that explains how athletes will go through the selection process (include maximum Team size).

The 2019 Pan American Games Team will consist of a maximum of one male and one female.

The highest placing eligible male and female at the Qualifying Event listed in 1.2.1, according to the World Skate Artistic Committee scoring system, will be nominated to the Team.

The USARS Figure Skating Committee shall serve as an overview committee during the Qualifying Event to be certain the event is conducted in accordance to World Skate rules. This committee does not select athletes, but rather confirms that the correct athletes move forward under the rules of World Skate.

**2. DISCRETIONARY SELECTION (if applicable)**

- 2.1. Provide rationale for utilizing discretionary selection (if any):

N/A

- 2.2. List the discretionary criteria and explain how they will be used (if any):

N/A

- 2.3. Provide the name of the committee that will be responsible for making discretionary selections, along with a complete list of the members' titles currently serving on the committee:

N/A

- 2.3.1. Specify the process that will be used to identify and handle any potential conflicts of interest involving a member of the committee.

N/A

### 3. REMOVAL OF ATHLETES

- 3.1. Prior to entry by name to the Local Organizing Committee by the USOC, USARS has jurisdiction over potential nominees.

An athlete who is to be nominated to the Team by USARS may be removed for any of the following reasons, as determined by USARS:

- 3.1.1. Voluntary withdrawal. Athlete must submit a written letter to the USARS Executive Director.
- 3.1.2. Injury or illness as certified by a physician (or medical staff) approved by USARS. If an athlete refuses verification of his/her illness or injury by a physician (or medical staff) approved by USARS, his/her injury will be assumed to be disabling and he/she may be removed.
- 3.1.3. Failure to participate in Mandatory Training and/or Competition as defined in Section 9 of these procedures.
- 3.1.4. Athlete has failed to maintain eligibility status as defined by USARS and World Skate rules as stated in Section 1.
- 3.1.5. Violation of the USARS Code of Conduct (Attachment A).

An athlete who is removed from the Team pursuant to this provision has the right to a hearing per USARS General Rules, currently GR 12.00 Administrative or Opportunity to Participate Complaint Proceedings, which can be found at <https://www.teamusa.org/usa-roller-sports>, and the USOC's Bylaws, Section 9.

- 3.2. Once athlete entries have been submitted to the Local Organizing Committee by the USOC, the USOC has jurisdiction over the Team, at which time, in addition to any

applicable USARS Code of Conduct, the USOC's Code of Conduct and Grievance Procedures apply. The USOC's Code of Conduct and Grievance Procedures can be found at:

<http://www.teamusa.org/Athlete-Resources/Athlete-Ombudsman/Resources/Code-of-Conduct>

<http://www.teamusa.org/Footer/Legal/Governance-Documents>

- 3.3. An athlete may be removed as a nominee to the Team or from the Team for an adjudicated violation of IOC, PASO, IPC, WADA, IF, USADA and/or USOC anti-doping protocol, policies and procedures, as applicable.

#### **4. REPLACEMENT OF ATHLETES**

- 4.1. Describe the selection and approval process for determining replacement athlete(s) should a vacancy occur:

- 4.1.1. Prior to submission of Entries by Name to the Local Organizing Committee, including any applicable group or committee:

Athletes who competed at the 2019 Pan American Games Roller Figure Skating Qualifying Event are eligible to be a replacement athlete. The replacement athlete is the next highest eligible finisher per gender at the 2019 Pan American Games Roller Figure Skating Qualifying Event.

- 4.1.2. After submission of Entries by Name to the Local Organizing Committee, including any applicable group or committee:

Athletes who competed at the 2019 Pan American Games Roller Figure Skating Qualifying Event are eligible to be a replacement athlete. The replacement athlete is the next highest eligible finisher per gender at the 2019 Pan American Games Roller Figure Skating Qualifying Event.

#### **5. SUPPORTING DOCUMENTS**

USARS will retain the approved Selection Procedures and all supporting documents, including scouting or evaluation forms, etc., and data from the selection process for six months past the date of the Closing Ceremony of the Games.

#### **6. REQUIRED DOCUMENTS**

In addition to the USOC Code of Conduct, the following documents are required to be signed by an athlete as a condition of nomination to the Pan American Games and are included as attachments:

**7. PUBLICITY/DISTRIBUTION OF PROCEDURES**

The USOC approved Selection Procedures (complete and unaltered) will be posted/published by USA Roller Sports in the following locations:

- 7.1. USARS web site: [www.usarollersports.org](http://www.usarollersports.org) – These procedures will be posted as soon as possible, but not more than five business days following notice of approval by the USOC.
- 7.2. A link to our PAG Selection Procedures will also be sent out in a web blast and via our sport's Facebook accounts.

**8. DATE OF NOMINATION**

The Nomination of Athletes form, including replacements, will be announced to all athletes and submitted to the USOC on or before March 1, 2019.

**9. MANDATORY TRAINING AND/OR COMPETITION**

None are planned to take place. However, if for any reason this were to change, USARS will provide at least 30 days advance notice to all qualified athletes directly to each participant via email.

**10. ANTI-DOPING REQUIREMENTS**

Athletes must adhere to all IOC, IPC, PASO, WADA, IF, USADA and USOC anti-doping protocols, policies and procedures, as applicable. This includes participation in Out-of-Competition Testing as required by the IOC, IPC, PASO, WADA, IF, USADA and USOC Rules, as applicable.

**11. DEVELOPMENT OF SELECTION PROCEDURES**

The following committee/group (include names and titles) was responsible for creating these Selection Procedures:

The USARS Executive Committee, consists of five members: Kay Gallatin – President and Board Member, Trace Hanson – Chairman of the Board and Athlete Representative, and the following which are also members of the USA Roller Sports Board of Directors: Annelle Anderson, Heidi Permatteo, and John Fearnow.

**12. USARS BYLAWS AND GRIEVANCE PROCEDURES**

USA Roller Sports Bylaws and Grievance Procedures can be found at: [www.usarollersports.org](http://www.usarollersports.org) (see Resources, General Rules – 12.00 Disciplinary Proceeding).

**13. INTERNATIONAL DISCLAIMER**

These procedures are based on IOC, IPC, PASO, as applicable, and/or World Skate rules and regulations as presently known and understood. Any change in the selection procedures caused by a change in IOC, IPC, PASO, as applicable, and/or World Skate rules and regulations will be distributed to the affected athletes immediately. The selection criteria are based on the latest information available to USA Roller Sports. However, the selections are always subject to unforeseen, intervening circumstances, and realistically may not have accounted for every possible contingency.

If any force of nature, or force majeure, should cause the alteration or cancellation of any of the selection events listed in this document, these selection procedures will be revised, pursuant to their resubmission to the USOC.



**14. ATHLETE OMBUDSMAN**


Athletes who have questions regarding their opportunity to compete that are not answered by USARS may contact the USOC Athlete Ombudsman, Kacie Wallace, by:

- Telephone at (719) 866-5000
- Email at [Kacie.wallace@usoc.org](mailto:Kacie.wallace@usoc.org)
- <http://www.teamusa.org/Athlete-Resources/Athlete-Ombudsman>

**15. NGB/HPMO SIGNATURES**

**I certify that I have read and understand the standards/criteria set by our IF and/or CF (PAG/PPAG only) and incorporated those standards/criteria into our Selection Procedures. I further certify that the information provided herein regarding Athlete Selection Procedures represents the method approved by USA Roller Sports.**

Position	Print Name	Signature	Date
NGB/HPMO President or CEO/Executive Director	Kay Gallatin		11/2/18
Nat. Team Coach, Head Coach, or Nat. Program Director	Heidi Permatteo		11/2/18

USOC Athletes' Advisory Council Representative*	Annette Stapleton Heywood		11-2-18
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\* If the USOC AAC Representative has delegated authority to the Alternate AAC Representative to sign the Selection Procedures, attach a letter from the AAC Representative indicating the reason he/she has delegated authority.

\* Signature by the Athlete Representative constitutes that he/she has read and understands the Selection Procedures. If the Athlete Representative reads and does not agree with the Athlete Selection Procedures being submitted by the NGB/HPMO, he/she may submit those reasons in writing to his/her Sport Performance Team.

\* If, for some reason, a sport does not have an elected USOC AAC Representative, the NGB/HPMO must designate an athlete from that sport to review and sign the Selection Procedures.

ATTACHMENT A

USA ROLLER SPORTS  
Code of Conduct

ATHLETE PLEDGE

I pledge to uphold the spirit of the USA Roller Sports (USARS) Code of Conduct (the "Code"), which offers a guide to my conduct as a member of the USARS Pan American Games Team (the "Team"). I acknowledge that I have a right to a hearing if my opportunity to compete is denied or if I am charged with a violation of this Code.

I have familiarized myself with the Code and understand that acceptance of its provisions is a condition of my selection to the team.

**As a Member of the Team, I hereby promise and agree that I:**

- will abide by all rules related to the Team selection procedures as approved by USARS;
- have acted and will act in a sportsmanlike manner consistent with the spirit of fair play and responsible conduct;
- will maintain a level of fitness and competitive readiness that will permit my performance to be at the maximum of my abilities;
- will not commit a doping violation as defined by the World Anti-Doping Agency (WADA), the United States Anti-Doping Agency (USADA), the United States Olympic Committee (USOC) or the World Skate (FIRS) rules;
- am not currently serving a doping violation and/or do not have a pending or unresolved doping charge;
- will not engage in any conduct that is criminal under any laws applicable to me, including, but not limited to laws governing the possession and use of drugs and alcohol and providing of drugs to any person and of alcohol to minors;
- am eligible to compete under the rules of World Skate (FIRS);
- will refrain from conduct detracting from my ability or that of my teammates to attain peak performance;
- will respect the property of others whether personal or public;
- will respect members of my Team, other teams, spectators and officials, and engage in no form of discriminatory behavior or verbal, physical or sexual harassment or abuse;
- will follow my Team's rules, including by way of example, rules regarding curfew and required attendance at team meetings;
- am aware that USARS sponsors, suppliers and licensees provide critical support for the Team and, in recognition of this fact, I will wear designated USARS apparel at all official Team functions and events;
- will not conceal or cover-up any USARS sponsor, supplier or licensee brand or other identification appearing on my USARS apparel;
- agree to be filmed and photographed by the official photographer(s) and network(s) of USARS under conditions authorized by USARS and give event organizers and USARS the right to use my name, picture, likeness, and biographical information before, during and after the period of my participation in these activities to promote the activity in which I participate or to promote the success of the team on which I compete; in no event may USARS or the event organizers use or authorize the use of my name, picture, likeness, voice and biographical information



for the purpose of trade, including any use in a manner that would imply an endorsement of any company, product, or service, without my written permission;

- will not use or authorize the use of photographs, films or videos of myself in my USARS apparel or equipment or the use of the USARS logo for the purpose of trade, without the prior written consent of USARS (which consent shall not be unreasonably withheld);
- will act in a way that will bring respect and honor to myself, my teammates, USARS and the United States; and
- will remember that at all times I am an ambassador for my sport, my country and the Olympic Movement.

The following policy applies to members of USA Roller Sports (USARS) Pan American Games team in addition to any and all other drug and/or alcohol policies, rules or protocols of USARS, World Skate (FIRS), the United States Olympic Committee (USOC) or the International Olympic Committee (IOC).

In consideration of USARS Pan American Games Team membership and participation in any activities of the team, including, but not limited to travel to and participation in competitions in which the team participates, each member of the USARS Pan American Games team agrees and acknowledges as follows:

- The use of alcohol and/or illegal drugs by Pan American Games team members while traveling to, from and attending a competition, is prohibited. No alcohol and/or illegal drugs may be in team member's rooms at any time before or during competition. After a competition, if a member is of legal age to drink, they may consume alcohol at an establishment, but may not bring alcohol back to their room or to the room of any team members. All rooms of team members will be open to inspection by the manager or team coach.
- Pan American Games team members will not engage in any conduct that is criminal under the laws applicable to members of the team, including, but not limited to, laws governing the possession and use of drugs and alcohol and providing drugs to any person and alcohol to minors.
- "Substance abuse" or "doping" as those terms are commonly defined or as they may now or hereafter be defined by the USOC, the IOC, the United States Anti-Doping Agency or the World Anti-Doping Agency, whether relating to alcohol, drug, or other substances, is grounds for discipline as described below and/or as otherwise permitted by the Bylaws, rules, policies and/or procedures of USARS.

Violating this policy (including before competing, while competing, or after competing as long as athlete is in the jurisdiction of the team manager and/or team coach) may result in one or more of the following (or such other discipline as may be appropriate under the circumstances):

- (a) Expulsion from competition and sent home immediately.
- (b) Expulsion from competition, but not sent home.
- (c) Denial of participation in event-related ceremonies.
- (d) Denial or restriction of participation in future events.
- (e) Restriction to living quarters when not competing.
- (f) Denial of visitor privileges at living quarters.
- (g) Requirement to issue written and/or verbal apologies.
- (h) Denial of funding or eligibility for grants.

USARS will respect athlete's due process by following the grievance procedures as described in the USARS Bylaws/General Rules and the Amateur Sports Act.

ATHLETE OMBUDSMAN

I may contact the USOC Athlete Ombudsman, toll free at 888.ATHLETE (888.284.5383) or [athlete.ombudsman@usoc.org](mailto:athlete.ombudsman@usoc.org) for further information regarding my rights under this Code that are not answered by USARS.

**PARTICIPANTS' AFFIRMATION**

I have read and accept this Code of Conduct. I agree to the rules, guidelines, jurisdiction and procedures stated in these documents as a condition of being selected to participate as a member of the Team.

Signature	Date
<i>USA Roller Sports</i>	<i>Roller Figure Skating</i>
<b>NGB Name</b>	<b>Sport</b>

**PARENT/GUARDIAN CERTIFICATION**  
**(For Participants Under the Age of 18 as of Date of Signature)**

Signature	Date
Relationship (Parent or Guardian)	