

# USA COLLEGIATE GUIDEBOOK AND PROCEDURES 2018



# **COLLEGIATE PROCEDURES**

## **ELIGIBILITY (Nationals)**

Any student enrolled in an accredited U.S. college or university and has not used their four years of collegiate eligibility shall be eligible (see below) to compete in the U.S. National Collegiate Championships.

### **ELIGIBILITY GUIDELINES-**

Student shall be full time as defined by the school.

Certificate programs are not available.

Student must be in good academic standing at the school (recommended minimum 2.0 GPA).

Students taking final courses necessary to obtain their degree in the semester in which the competition is scheduled are not required to be full time. Graduate students who have not used their four (4) years of eligibility and enrolled full time as per the school requirements are eligible.

### **COMPETITION ELIGIBILITY**

Verification (see verification form pg. 2) stamped with the school's official registrars stamp must be submitted to the tournament director by the designated time listed on the entry form.

### **THREE YEAR COMMITMENT TO ELIGIBILITY RULES**

In 2019 a three-year commitment was made to all eligibility rules.

### **ELIGIBILITY DETERMINATION**

Participation in the collegiate national championship determines years of eligibility.

# COMPETITION ELIGIBILITY FORM (SAMPLE)

## Academic Eligibility Requirements

An undergraduate student enrolled in an accredited U.S. college or university, herein referred to as "school", shall be eligible to compete if they meet the following requirements:

Full-time student as defined by the "school" at which player is enrolled.  
Enrolled in a regularly matriculated degree program at the "school" for which academic and competition eligibility is to apply, including two-year and four-year programs (certificate programs are not eligible).  
Student must be in good academic standing at the "school" in which the player is enrolled.

## To the Registrar

The following list of students will be competing in the USA Racquetball National Intercollegiate Championships. Please verify current enrollment status (Full-Time) and ensure that each student meets the requirements above.

Cross out the line immediately below the last name listed then affix an embossed seal of the institution

(To be completed by Coach/Student Leader)

To be completed by team rep

to be completed by Registrar

STUDENT NAME

FULL TIME

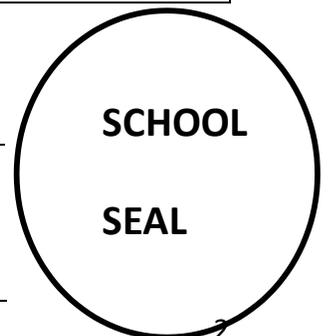
STUDENT NAME	FULL TIME

School \_\_\_\_\_ (Affix embossed seal right)

Signature of Registrar \_\_\_\_\_

Phone \_\_\_\_\_ Date \_\_\_\_\_

Coach/Student Leader Signature \_\_\_\_\_



## **TEAM COMPOSITION and REGISTRATION**

Teams consist of at least 2 (two) players (2 men, 2 women, or 1 man & 1 women).

All team players must be from the same school and teams cannot combine players from different campuses.

### **TEAM GUIDELINES**

To qualify for the men's team championship the school must have at least 2 men.

To qualify for the women's team championship the school must have at least 2 women.

To qualify for the overall team championship the school must have at least 1 man and 1 woman.

Each team may have up to 6 (six) single players who play in positions 1 thru 6.

Each team may have up to three doubles teams who play in positions 1 thru 3.

All singles positions must be filled starting at the #1 position.

All doubles positions must be filled starting at the #1 position.

### **ADDITIONAL PLAYERS**

Schools who have additional players or players who do not feel qualified to play in the 1 thru 6 singles position or 1 thru 3 doubles positions may play in the skill divisions.

Skill division players will not be included in the team titles

Skill division players will receive medals.

### **REGISTRATION FORM (see pg. 4)**

The registration form must be filled out completely including:

-what division the school will be competing (Division I or Division II).

-each player starting at the number 1 position.

# TEAM SCORING

Division I and Division II titles will be calculated by the point system listed below. Teams must designate their Division of competition prior to the beginning of the first event match.

To be eligible for Division II, the school must already compete in Division II basketball or football.

If a team splits their teams (males play Division I and females Division II) the team must compete in Division II for the overall title.

Position #1- Gold-70 pts per match

Blue- 17 pts per match (plus one gold match)

Red - 16 pts per match

White- 6 pts per match

Position #2- Gold -60 pts

Blue- 15 pts per match (plus one gold match)

Red – 14 pts

White- 5 pts

Position #3- Gold -50 pts

Blue -13 pts (plus one gold match)

Red – 12 pts

White- 4 pts

Position #4- Gold- 40 pts (plus one gold match)

Blue- 11 pts

Red - 10 pts

White - 3 pts

Position #5- Gold- 30 pts (plus one gold match)

Blue - 9 pts

Red – 8 pts

White-2 pts

Position #6- Gold -20 pts (plus one gold match)

Blue- 7 pts

Red – 6 pts

White -1 pt.

Doubles #1- Gold -70 pts

Cons- 16 pts

Doubles #2- Gold - 60 pts

Cons- 14 pts

Doubles #3- Gold- 50 pts

Cons- 12 pts

## **TEAM SCORING (cont.)**

### **Round Robin Scoring:**

#### **Round Robin with Three (3) Players:**

First place- pts (per designated division) for 2 wins maximum

e.g.- if player is in number 4 singles, they would receive 40pts for each win

Second place- pts for 1 win maximum

#### **Round Robin with Four (4) Players:**

First place-pts (per designated division) for 2 wins maximum.

Second place-pts for 1 win maximum.

Third place- pts for 1 win maximum.

#### **Round Robin for Five (5) Players:**

First place –pts (per designated division) for 3 wins maximum.

Second place- pts for 2 wins maximum.

Third place- pts for 1 win maximum.

#### **Round Robin for Six (6) Players:**

First place- pts (predesignated division) for 3 wins maximum

Second lace-pts for 2 wins maximum

Third place- pts for 1 win maximum

Fourth place- pts for 1 win maximum

**Rational for round robin points**—Each division will be looked at as if the division is a straight draw. Thus, a round robin of 6, if changed to a straight draw, would have the 1 and 2 seeds receiving byes. The maximum number of matches for any winner is 3 matches thus the maximum number of wins available in the round robin for the winner would be three.

## **PLAYERS PLAYING IN THE WRONG DIVISION (SANDBAGGING)**

If a player is determined to be competing in the wrong division a penalty of 500 pts will be deducted from player's total team points

### **Determination of sandbagging:**

An appeal must be made to the event director regarding the player in question. The appeal must include the name of the player, the schools name and a detailed explanation of the appeal.

The appeal will be given to a committee selected by the chairperson of the collegiate council (or designated rep if chair not available).

No member of the appeal committee may be from the school in question nor from the school submitting the appeal.

Both the player (school in question) and the school submitting the appeal will have an opportunity to present their appeal to the committee.

Only a majority decision is required, and the appeals committee's decision is final.

## COMPETITION FORMAT

The competition format for all singles divisions will be the Olympic format and for doubles a straight round draw with consolation.

### **Olympic format:**

All players start in the gold division.

First round losers\* go to the red division.

Second round losers in the gold go to the blue division.

First round losers in the red go to the white division.

### **First round losers:**

If there are less players in the first round than there are in the second round than both the first-round losers AND the second-round losers move to the red division\*.

If there are more players in the first round than in the second round than ONLY the first-round losers move to the red division.

If both the first round and second round losers move to red the first-round winners **DO NOT RECEIVE POINTS**.

First round losers in the red go to white (\*use the same reasoning for who moves as explained above).

### **Second Round Losers:**

Second round losers in the gold go to the blue division (they DO receive points for their first-round win in the gold and they are added to the blue points)

### **Doubles Consolation**

Doubles consolation is considered the same (pts) as the red division in singles. The same rules apply for the number of teams competing in the first round to determine if the first-round counts for points.

## **OFFICIATING**

All losers will referee the next match. The loser of a match is required to report immediately to the tournament desk for their referee assignment.

### **Officiating guidelines:**

Losers may find a suitable replacement.

Replacement referees are required to also report **immediately** to the event desk.

If a player has back-to-back matches, and loses their first match, they are required to find a suitable referee to replace them.

Referees are not allowed to eat while referring.

Referees are not allowed to speak to coaches or players (not playing) unless there is an official appeal.

Lines judges may be assigned by the event desk for some matches.

### **Officiating test:**

All players must complete the online collegiate officiating test before they will be allowed to play.

### **Officiating Test:**

The Collegiate Officiating test is found under each players profile in the USAR player data base. Go to "My Courses and Tests" and look for "Test#8-Collegiate Officiating Test".

## **APPEALS PROCEDURES**

### **Prior to Event:**

Eligibility- protests regarding a student's eligibility must be submitted in writing to the USAR national office. All protests must be submitted at least 7 days prior to the first day of the event.

Seeding Protests- The event will be seeded by the national event director or an assigned event representative. The normal policy is to seed one player for every four players in the draw, so with a draw of 32, eight players would be seeded (but more players may be seeded if the director chooses). The seeds will be sent to the collegiate council for their review and the council will have 36 hours to submit a protest. All seeding protests must be submitted to the national event director. The protest will be sent to the national event committee for their review and decision. The event committee's decision is final.

To review how events are seeded please go to- USA Racquetball home page—rankings—national skill event rankings range- criteria for seeding national events.

### **During the Event:**

During a match-

A player must protest to the referee and not to a line judge. If the player wants to protest a referee's interpretation of a rule, they must first inform the referee that they want to speak to the event director. The referee must allow the player the opportunity to speak with the event director without charging the player a time out.

A coach may not speak to the referee during play and may not protest a referee's judgement call. The coach may protest a referee's interpretation of the rules by asking the referee (after the rally) to ask for a rule's interpretation from the event director.

Sportsmanship- All players and coaches are expected to exhibit good sportsmanship. Unsportsmanlike conduct should be reported to the event director. Referees, when necessary, may give technicals for unsportsmanlike conduct.

Rules and Conduct Protests-. Certain rules protests may be handled by the event director, but some may require a rules committee. A rules committee consisting of individuals selected by the collegiate council chair and /or event director will be selected prior to the event.

Both sides of a protest (if necessary) will have the opportunity to provide the committee with information. The committee's decision is final.

# **COLLEGIATE COUNCIL AND COLLEGIATE COMMITTEE**

## **COLLEGIATE COUNCIL**

The collegiate council is composed of coaches, players and other interested volunteers whose main focus is the collegiate national championship.

The council determines rules and procedures associated with the event. They review seeding and draws prior to public release, and they handle appeals prior to and during the event.

The council also reviews bios of people interested in serving on the council and determines who will be selected.

The council considers the following characteristics:

- will the candidate fulfil a position that will benefit the council e.g. player, coach, administrator etc.
- geographical representation
- gender and age
- commitment i.e.- will the candidate be around for more than a few seasons

## **COLLEGIATE COUNCIL MEETING**

The chairperson will determine when and where collegiate council meetings or conference calls should be held.

There will be a meeting each year at the national event, with the agenda prepared by the chairperson.

The chairperson will take minutes from all conference calls and council meetings, and the minutes will be sent to the executive director of the USAR.

Unless specified otherwise by the chairperson all meetings are open to the public.

## **COLLEGIATE COMMITTEE**

The collegiate committee is a board selected committee that works on collegiate programs, promotion and publicity.

The committee works on increasing collegiate participation at all levels.

## COACH OF THE YEAR

Each year the USOC gives out a Developmental Coach of the Year award to the collegiate coach who during the year of the award made a significant impact on the performance of an athlete or team on a level other than the senior national level in a manner consistent with the highest ethical, professional and moral standards.

This award is selected in October each year. Since this is the beginning of the collegiate year for racquetball, the award will be given to the coach who was selected the prior season.

At the end of each season, at the national championship, the USAR and collegiate council, will select a coach who will receive the USOC award.

The collegiate council will review nomination and provide the USOC with at least two nominations which will be reviewed by the USAR collegiate committee. The committee will select one coach who will be recognized at the national championships.

Criteria to be considered in the selection are:

- Serves as a mentor teaching the sport of racquetball and emphasizes good sportsmanship on and off the court.
- Instrumental in facilitating team cohesion.
- length of tenure as a coach (should be at least three years)

## **NATIONAL SITE SELECTION**

Each year the USAR will provide the collegiate council with a review of possible sites for the following year. The council will provide their recommendation to the USAR, but the final decision will be made by the USAR.

## **NATIONAL ENTRY FORM**

Each year the USAR will prepare the national entry form. The entry form will be sent to the collegiate council chairperson for review and recommendations.



