



BOARD OF DIRECTORS SELECTION PROCEDURES (AT LARGE ELECTED, BOARD APPOINTED, EXECUTIVE APPOINTED, AND ATHLETE REPRESENTATIVES) AMENDED AUGUST 2020

SECTION ONE: Election Policies & Procedures for AT LARGE ELECTED POSITIONS

1.1 Election Committee: This committee is responsible for applying election procedures to maintain the fairness of all elections and the freedom of opportunity for candidates and voters alike. This committee is charged with identifying candidates, verifying the resumes of those who apply to be candidates, and presenting a slate to the Board of Directors for approval. The USAR Board Election Committee will be comprised of an appointed Committee Chair who is a member of the Board of Directors plus at least three Board members (at least one of which must be an Athlete Representative), all of whom must not be eligible for re-election in the next election cycle. The makeup of the Committee may also include non-Board members in a number not to exceed the number of Board members serving on the Committee. When this occurs, the number of athlete representatives assigned to the Election Committee will be adjusted in order to satisfy 20% representation. In conjunction with the Election Committee during each election period, a specialized task force works to aid in identifying and recommending candidates for the Board of Directors in the category of Board Appointed positions. The members of this task force will change from cycle to cycle to include only Board members who will not be candidates in the next election.

1.2 Presentation & Acceptance of Slate

a. In support of its work, the Election Committee shall identify and review qualified* USAR members who seek at-large (elected) Board seats (requesting resume qualifications and a statement of interest from all prospective candidates).

1. *Qualifications: Members of the Board must be Citizens of the United States who are at least 18 years of age. A candidate must be a member of USAR in good standing as of the first of the year prior to the election year; must have capacity to enter contracts; must not have a felony or criminal background; must be willing to sign a release for a background check; must not have been employed by USAR as of the first of the year two years prior to the election year; must possess past and present demonstration of good character.

b. The presented slate may include candidates in the number of elected positions being vacated OR up to two additional candidates for each open position. Example: when two board positions are open, an approved slate may contain up to six candidates.

c. The Election Committee Chair presents the recommended slate at a Fall Board meeting. Upon review of this slate, the full Board may accept or reject the entire slate of candidates, but the

board may not vote to accept candidates individually. If the Board rejects the presented slate, the Election Committee must resume its responsibility to identify candidates acceptable to the Board.

- d. Candidates who are not selected for an approved slate must be notified of such by the Election Committee and thanked for their interest.

1.3 Ballot Procedure: Once the slate is adopted, each individual is notified of his/her candidacy. He/she must have completed and signed the official USAR Conflict of Interest statement prior to official acceptance. The candidate also must have provided a color photo and platform statement of 200 words or less in response to the question, "Why I want to serve on the USAR Board of Directors" for publication with the ballot.

- a. Ballots will be distributed via the Corporation's magazine, or Internet source, or mailed ballots, or any other method or combination of methods deemed acceptable by the Board of Directors.

1.4 Acclimation: If only the required number of nominations for open Board seats is presented to and accepted by the Board of Directors, an election will not be mandated, and all candidates will be elected by acclimation prior to the May Board meeting.

SECTION TWO: General Election

2.1 Platform & Ballot Preparation

- a. The list of candidates will be ordered alphabetically, with all platform text and graphics presented in a uniform fashion.
- b. Eligibility. Only current, adult USAR members (over 18) may vote.

2.2 Online voting will be offered for a period to be determined by the Election Committee and approved by the Board of Directors. During this period, members may access their password-protected member record to obtain a single-use ballot that will be verified and transmitted as a "secure transaction."

2.3 Vote Counting & Announcement

- a. All candidates will be notified within five business days of finalizing election results or in any case prior to the release of any public announcements. Newly elected Board members will be contacted by the Board President and invited to attend the May Board meeting in a non-voting capacity in the year-end (first) meeting session, and in full voting capacity in the new year (second) meeting session. The President or the Election Committee will notify unsuccessful candidates.
- b. In the event of a tie, a runoff election will be conducted electronically.
- c. Tallies of election results will be made public within seven days of finalizing the results, via press release, social media, website, and/or published in RACQUETBALL magazine.

SECTION THREE: Campaign Procedures

A separate document, outlining these campaign procedures, will be provided to all candidates upon publication of the ballot.

3.1 Proxy voting is expressly prohibited. Individual members are encouraged to submit their personal votes according to the stated guidelines, but they are not permitted to transfer their voting rights to other parties.

3.2 Campaigning is limited to the candidates themselves. It is inappropriate for seated board members and national staff to formally endorse or support specific candidates, beyond the initial selection of nominees approved by the Board for the ballot. Any such documented instances will be subject to Ethics Committee review. Individuals may not use the association's or tournament management system's database for their own personal USAR Board of Directors election campaigns. Violation could result in disqualification as a Board of Directors candidate.

FOR REFERENCE -- BOARD OF DIRECTORS POSITION CATEGORIES – BYLAWS ARTICLE VII

A. Board of Directors – At Large Elected Positions

1. Elected by the association's membership via the processes and timelines contained in the Board of Directors Selection Procedures for At Large Elected positions.
2. Term: Members of the Board of Directors elected by the general membership shall serve no more than two consecutive terms of office of three years each. If re-elected after a first three-year term, an At Large Elected Board member may serve another three-year term before departing for at least two years.

B. Board of Directors – Board Appointed Positions

1. Based on needed skill sets and experience, the Task Force attached to the Election Committee (see 902.0) identifies, researches, and presents candidates for Board Appointed positions for ratification by 2/3 majority vote of the entire Board of Directors.
2. One Board Appointed position may be filled after the conclusion of each annual Board election (At Large).
3. Term – maximum of two consecutive three-year terms as approved by 2/3 majority vote of the entire Board of Directors. If re-appointed after a first three-year appointment, a Board Appointed member may serve another three-year term before departing for at least two years.

C. Board of Directors – Executive Appointed Positions

Based on needed skill sets and experience, the president identifies, researches, and presents candidates for Executive Appointed positions for ratification by 2/3 majority vote of the entire Board of Directors. One Executive Appointed position may be filled per election period. Term – maximum of three two-year terms as approved every two years by 2/3 majority vote of the entire Board of Directors.

D. Athlete Representatives

1. The national office shall compile a list of eligible athletes of the U.S. National (Adult Elite) National Team within the preceding 10 years. A notification shall be sent by email to each of the eligible athletes requesting nominations for open positions, i.e., expiring or vacated terms. The national office will

receive and communicate nominees. Such a list shall consist of at least one nominee for the number of positions available.

2. USA Racquetball will administer the election. The vote will be collected from authorized voters via email or any alternative method deemed appropriate by the national office USAR Board of Directors. Election results based on popular vote shall be announced as soon as they are known.

3. There must be at least one athlete representative of each gender.