

# World Para Athletics (WPA) Approved International and National Competitions Guidelines and Application

WPA Approved International and National Competitions are competitions for athletes with a disability (or where these events form part of a wider programme) AKA “disability-only events”. Local Organizing Committees/Event Directors must complete this application and submit the required supporting documentation to U.S. Paralympics at least four months in advance of the scheduled competition start date. Upon approval of the competition, a WPA Technical Delegate will be appointed by WPA.

Grant funding is available for a limited number of Local Organizing Committees (LOC) /Event Directors to assist with the cost of hosting a disability-only competition as a WPA Approved Event. Grants will be paid only to selected events and will be paid directly to the LOC/organization after the results from the competition have been accepted by the WPA given that all of the requirements outlined below are followed. Local Organizing Committees (LOC)/Event Directors who wish to be considered for this grant must submit this application and supporting documents no later than 1 December the year prior to the competition.

## Requirements

### **WPA Application**

- Due four months prior to the start date of the competition (1 December the year prior to the competition for grant consideration)
- Must be endorsed by U.S. Paralympics (submit to [sherrice.fox@usoc.org](mailto:sherrice.fox@usoc.org))
- 200 Euro fee + travel, food, per diem and accommodation expenses for the TD
- Certified track certificate (or road course) for the competition venue (or race course)
- Specific time competition schedule for both track and field (no rolling schedules)

### **WPA Technical Delegate (TD)**

The TD is assigned to each competition by WPA. The role of the TD is to ensure that the competition is conducted according to the WPA Rules and Regulations. The WPA Technical Delegate is not an official; however, the LOC/Event Director should have open communication with the TD on all event logistics.

- WPA requires that the assigned TD is paid a per diem of 20 Euro per day of official duty. It is the responsibility of the LOC/Event Director to arrange the payment with the TD and it should be paid no later than the end of the competition. (This per diem is in addition to any meals provided.) It is recommended that the LOC/Event Director use the current government per diem rates (which would include the 20 Euro per day per diem required by the WPA). Use the Meals and Incidental Expenses (M&IE) rate listed on the GSA website: <http://www.gsa.gov/portal/content/104877>
- It is the responsibility of the LOC/Event Director to cover all expenses of the TD, including travel (flight or mileage reimbursement), ground transportation (to/from airport and to/from competition facility), accommodation (meals and hotel) throughout their time away from home.
- The Head official / Meet Director / Event Director should work directly with the TD to ensure the competition is conducted properly.

### **Rules**

WPA Rules MUST govern the competition.

<http://www.paralympic.org/Athletics/Rulesandregulations/Rules>

## Competition Rules and Requirements

- Fully Automatic Timing (FAT)
- Wind Gauge/wind gauge operator (readings for the 100m, 200m, Long Jump and Triple Jump MUST be listed on the electronic results)
- Proper throwing fields (proper markings, level field, mark in meters, athletes must throw proper weight implement based on classification, proper seated throws area w/tie down straps/chairs and stakes as necessary, etc.)
- Athletes competing in the throwing events must use the adult open classification weight implements (WPA Rulebook pages 138-141) in order for results to count for WPA Rankings.
- Checks of all chairs for WPA specifications (throwing chairs and racing chairs)
- Proper long jump/triple jump runway (proper markings and board/powder, turned over sand, safety parameters for blind athletes, etc.)
- Proper high jump area (mats, standards, cross bar, apron, etc.)
- Certified Track and proper track equipment (starting blocks, lap counter, etc.)
- Opaque glasses or mask for VI athletes and vests/indicator for guides
- Implement Weigh-in (and re-weigh for records)
- Announcer for call times and general event information
- Certified Officials (Para T&F certification preferred) must conduct the competition
- Warm-up area
- WPA World and Region Record forms
- Doping Control (will be assigned by USADA and communicated to the LOC/Event Director in advance of the competition)
- Specific time schedule (based on entries, no rolling schedules)

## Results

Results (both documents) in the proper format MUST be submitted to: [sherrice.fox@usoc.org](mailto:sherrice.fox@usoc.org) within ONE (1) week after the close of the competition. If results are not submitted within one week after the competition, no results from the competition will count.

- SDMS Excel File
  - Times must have hundredths of a second listed (i.e., 13.41 or 1:02.45)
  - Distances must be in meters and centimeters (i.e., 10.02m)
  - Actual implement weight used for the throws must be included on the results
  - Wind readings must be listed for the 100m, 200m, long jump and triple jump
  - Classification must be listed for each athlete
  - WPA License number must be included on the spreadsheet and can be required as part of the registration process  
<http://www.paralympic.org/athletics/classification/master-list>
- Full Results packet (i.e., SAMs report or HyTek report of all results—track and field)
  - This full results packet should be posted on the event website
  - Full results packet should be submitted in PDF format

## WPA World/Regional Records

- Current records: <http://www.paralympic.org/athletics/records>
- Record forms: <http://www.paralympic.org/athletics/about/official-documents>
- Doping Control must be available at the event for World and Americas Records to count and the Doping Control Officer (DCO) is required to sign each form
  - It is best to make a general statement to all athletes competing in the event that they are subject to drug testing and refer them to the USADA list of banned substances in the registration process: <http://www.usada.org/substances>

- A copy of the results for the record event must be included with the record form
- Track Events
  - Photo finish for all track event records must be included with record form
  - A schedule giving lap times and the name of the leader for each lap must be included with the record form
  - Timing system zero calibration test must be submitted with all records
- Field Events
  - Field/Scoring Sheet must be included with record form
  - Comply with relevant WPA Rules--mark field events with steel measuring tape and re-weigh implements after the event
- Record verification is subject to the WPA Licensing and international classification requirements—see below.
- Completed record forms with all required signatures and ALL required supplemental documentation must be submitted to: [sherrice.forx@usoc.org](mailto:sherrice.forx@usoc.org) within three days after the competition. Incomplete record forms will not be submitted.

### **Additional Information**

#### **WPA Licensing**

Only the results of athletes who hold a current WPA License will count for WPA World Ranking List(s), WPA World and Regional record applications, U.S. Paralympics Track and Field National Team status and WPA international competition qualification (i.e., Parapan Am Games, World Championships, Paralympic Games, etc.). <http://www.teamusa.org/US-Paralympics/Sports/Track-and-Field/IPC-Licensing>

WPA License information should be included with the event registration information (e.g., entry form). Encourage athletes to obtain the WPA License early. It takes approximately two weeks to process the License and the athlete must hold the WPA License prior to the start of the competition as WPA will not count results retroactively.

WPA License numbers are listed within the Classification Masterlist which is posted on the WPA website: <http://www.paralympic.org/athletics/classification/master-list>

#### **Classification**

Athletes must have a WPA International Classification status of Review (R) or Confirmed (C) in order for their results to count toward Paralympic Games qualification. All costs associated with hosting a National or International classification is the responsibility of the LOC.

- National Classification: <http://www.teamusa.org/US-Paralympics/Sports/Track-and-Field/Classification>  
The expression of interest to host a national classification is due 15 October of the year prior to the date of the competition and must be endorsed by U.S. Paralympics. Contact Sherrice for more information: (719) 866-3353/ [Sherrice.Fox@usoc.org](mailto:Sherrice.Fox@usoc.org)
- International Classification: <http://www.paralympic.org/athletics/classification>  
The expression of interest to host an international classification is due according to the WPA schedule (outlined on their website above--typically one year prior to the date of the competition) and must be endorsed by U.S. Paralympics. Contact Sherrice for more information: (719) 866-3353/ [Sherrice.Fox@usoc.org](mailto:Sherrice.Fox@usoc.org)

# Application

## Competition Information

Competition Name \_\_\_\_\_

Competition Start Date \_\_\_\_\_ Competition End Date \_\_\_\_\_

Venue \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Track & Field

Indoor

Outdoor

Type of track surface \_\_\_\_\_ No. of Lanes \_\_\_\_\_

Road (Marathon)

Classes competing      11-13                  20                  32-38                  40-47                  51-58

Participation                  open                  closed                  by invitation

Estimate number of athletes \_\_\_\_\_

## Organizer Information

Organizer/Organizing Committee \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact E-Mail \_\_\_\_\_

Contact Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Website (Enter a valid URL beginning with http:// or www.) \_\_\_\_\_

## Supporting Documents

***The following documents MUST be submitted with this application. Incomplete applications will not be considered. (PDF, 10MB max.)***

1. Certified track certificate (or road course) for the competition venue (or race course)
2. Competition time schedule

**Submit this application and the required supporting documentation at least four months prior to the competition start date (1 December the year prior to the competition for funding consideration) to: Email: [sherrice.fox@usoc.org](mailto:sherrice.fox@usoc.org)**

