



**U.S. Biathlon Association, Board of Directors Teleconference  
5:00 P.M. December 10, 2018  
Meeting Minutes, Submitted by Phyllis Jalbert, acting for Secretary**

**I. Call to Order**

Chairman, Bill Burke called the meeting to order at 5 P.M. EST

**II. Roll Call**

Members of the Board of Directors on the Conference Call: Jerry Baltzell, Bill Burke, Bill Alford, Lowell Bailey, Jim Page, Susan Miller, Sara Hall, Bob Hall and Phyllis Jalbert. Also on the call: CEO/President Max Cobb. Art Stegen, Sarah Konrad and Haley Stewart were unable to join the call. The members present represented a quorum.

**III. Vote on By-Law Amendment**

The primary purpose of the teleconference was to amend the By-Laws to allow for the option of co-chairs in place of the Chair and Vice-Chair positions on the Board of Directors. Phyllis Jalbert made the motion to approve which was seconded by Jerry Baltzell. The motion was then approved unanimously.

**IV. New Business**

A review and discussion of a budget proposal that will include funding for a new office position followed the approval of the By-Laws amendment. Max has applied for a \$25,000 Grant to provide (partial funding) for the potential new position. Max has also applied for a \$50,000 grant from the USOC International Relationship Fund. He expects to hear from them at the end of this week and is optimistic. If approved, these funds would be granted for 2 years. Bob Hall noted that that would give us time to fundraise for this position going forward. Sarah Hall asked Max for a timeframe when and if these grants were approved. Max approximates three weeks for interviews. Bob Hall thinks it might take longer. Max was asked if he had anyone in mind. He said that Bill Alford had recommended someone who might be interested. Jerry Baltzell suggested that the board give Max approval to go ahead with the hiring of the applicant.

Max told the members that he would be attending IBU Executive Board meeting and World Cup event in Hochfilzen, Austria before Christmas and traveling to Soldier Hollow, Utah after Christmas for Team Trials.

Congratulations were expressed to Clare Egan and the team for her 6th Place finish in the recent World Cup. Max noted that it was the 1st time that USBA has had 2 different women in the top 15.

**V. Adjournment**

The meeting was adjourned at 5:30 P.M.