



# 2019-2020 JUNIOR RANKING TOURNAMENTS FEES & ORGANIZING PROCEDURES

The following schedule of fees and procedures are in place for the 2019-2020 season. These policies and fees apply to all Junior Ranking tournaments and to JIT from August 1, 2017, and are a condition of the event’s sanction being granted. From time to time, changes are necessary, USAB reserves the right to make changes to the fees and procedures policy and those changes will be reflected in the subsequent prospectuses issued.

## 1. Dates and Event Location

- USAB has appointed Mona Sheung as USAB’s Junior Tournament Coordinator (JTC) to assist and coordinate all USAB Junior tournaments. One of the primary functions of the JTC is to act as the primary USAB contact person for all junior tournament organizers. The final tournament dates and locations will be approved by the USAB Office.
- The Junior Advisory Group (JAG) rep from each region is responsible to coordinate with the event hosts to set the dates and locations of all tournaments in their respective regions, except for Junior Nationals. As soon as the dates have been determined, the JAG rep must coordinate with the JTC to ensure that the dates meet the calendar availability. The JAG rep for each region is responsible for the regional events calendar.
- Effective from 2018, Junior Nationals will be managed by the USAB Office – (USAB National Office) at [usab@usabadminton.org](mailto:usab@usabadminton.org) - through the:
  - 1) JTC – TBD and its coordination with the
  - 2) Tournament Advisory Group (TAG) Chair, Chris Lawrence ([ccclawrence@aol.com](mailto:ccclawrence@aol.com) )

## 2. Event Sanction

- The tournament organizers must complete the event prospectus and have it approved by USAB Office, COAG and JTC prior to contacting the USAB National Office to get their respective events sanctioned 8 weeks before the tournament date. The first point of contact is the JTC.

| Sanction Fee                        |                 |
|-------------------------------------|-----------------|
| Event Grade                         | Fee             |
| Open Local Championships (OLC)      | \$400           |
| Closed Regional Championships (CRC) | \$600           |
| Open Regional Championships (ORC)   | \$800           |
| Junior International Trial (JIT)    | \$400           |
| Junior Nationals (JN)               | Managed by USAB |
| Junior Development Series (JDS)     | \$100           |

- If a sanction request is made fewer than 8 weeks before the event deadline, a late application penalty will apply for all events other than JDS:
  - 1) 7 weeks from the event date = \$100 late application penalty
  - 2) 5-6 weeks from the event date = \$300 late application penalty
- If the application for sanction is fewer than 5 weeks before the event date, the event will not be sanctioned
- If a sanction request for a JDS event is made fewer than 4 weeks before the event deadline, a \$50 late application penalty will apply.
- If the application for sanction for a JDS event is fewer than 2 weeks before the event date, the event will not be sanctioned.

### 3. Tournament Prospectus Template

- The prospectus template for each event grade is available at this link [HERE](#) on the USA Badminton website. The Tournament should ideally add their club logo, or event logo in the respective places. The USAB Logo must be published in the space provided.
- The host may change information related to the club and event such as hotel, *etc.* However, the prospectus should not be summarized.
- Once the Tournament Prospectus is completed, the Tournament Director must contact the JTC/USAB for approval. JTC will coordinate directly with COAG and TAG.

| <b>USAB Junior Ranking Tournament Fee Structure</b> |                              |                       |                        |
|---|------------------------------|-----------------------|------------------------|
| <b>Event Grade</b>                                  | <b>Max Events Per Player</b> | <b>Entry Fee (EF)</b> | <b>Tournament Host</b> |
| <b>Open Local Championships (OLC) - 2 days</b>      | 1                            | \$70                  | \$50.00                |
|   | 2                            | \$70                  | \$50.00                |
|   | 3                            | \$90                  | \$65.00                |
| <b>Open Local Championships (OLC) - 3 days</b>      | 1                            | \$100                 | \$70.00                |
|   | 2                            | \$100                 | \$70.00                |
|   | 3                            | \$120                 | \$80.00                |
| <b>Open Regional Championships (ORC)</b>            | 1                            | \$100                 | \$70.00                |
|   | 2                            | \$100                 | \$70.00                |
| <b>Closed Regional Championships (CRC)</b>          | 3                            | \$120                 | \$80.00                |
| <b>Junior Nationals (JN)</b>                        | 1                            | \$170                 | \$130.00               |
|   | 2                            | \$170                 | \$130.00               |
|   | 3                            | \$225                 | \$170.00               |
| <b>Junior International Trials (JIT)*</b>           | 1                            | \$210                 | \$100.00               |
|   | 2                            | \$210                 | \$100.00               |
|   | 3                            | \$270                 | \$150.00               |

\* For JIT, a Coaches Fee of \$60 is included in the amounts shown

- The event host cannot announce the event before the sanction and the event prospectus are approved.

### 4. Entry Fee

- The fees due to the host will be paid by mailing a check from USAB to the host either a) two (2) weeks after the end of the tournament; or b) immediately after the entry deadline is reached, at the Tournament Director's discretion. Note that in the latter case, the Tournament Director is responsible for processing all refunds due to withdrawals outside of Simply Compete.

### 5. Entry Deadline

|  |  |
|--|--|
| <b>Open Local Championships (OLC)</b>      | 2 weeks from the Thursday immediately prior to the tournament start date |
| <b>Closed Regional Championships (CRC)</b> | 4 weeks from the Thursday immediately prior to the tournament start date |
| <b>Open Regional Championships (ORC)</b>   | 4 weeks from the Thursday immediately prior to the tournament start date |
| <b>Junior International Trials (JIT)*</b>  | 6 weeks from the Thursday immediately prior to the tournament start date |
| <b>Junior Development Series (JDS)</b>     | 2 weeks from the Thursday immediately prior to the tournament start date |

- Entry deadline for all events must follow USAB standardization *i.e.*, **11:59 AM PST Thursday** effective 2019.
- The USAB National Office recommends that tournament deadlines should not be arbitrarily extended as it may be contentious and lead to grievances as well as litigation. Therefore, no extensions will be made unless the JTC, TAG and the Referee agree based on an extraordinary reason to ensure fairness to all players who have entered in a timely manner.
- For extension of deadline request, the Tournament Director should communicate with the JTC who will coordinate with TAG, the Referee and the National Office. Request must be done 3 business days (Monday) before the entry deadline (Thursday).
- Once approved, the extension must be announced formally on the USAB website before the host can make any changes.

## 6. Tournament Entry Method

- Entries must be made online using Simply Compete (<https://usab.simplycompete.com/>).
- Simply Compete will assist with the online entry set-up and conversion of the final entries in Simply Compete after the entry deadline to a Tournament Software file. Do not create a separate Tournament Software file prior to the conversion of the Simply Compete file into a Tournament Software file.
- If tournament entries are not set-up and processed via Simply Compete, no ranking points will be awarded for players who competed in the tournament.

## 7. Multiple Tournament Sign Up

- Parents and coaches should note that there may be multiple tournaments held during the same timeframe (overlapping days).
- Players are prohibited from registering in multiple tournaments any part of which have overlapping days. This means players can only register in ONE tournament if two or more tournaments will occur on overlapping days.
- Players who sign up for multiple tournaments with overlapping days will be disqualified from ALL the tournaments that they have signed up for. Their entry fees will NOT be refunded.
- Neither USAB, Simply Compete, nor the host will be responsible if players are disqualified because of signing up for multiple tournaments having overlapping days.

## 8. Player Eligibility

- The Simply Compete online system will not accept an entry from a player whose USAB membership expires prior to the last day of the tournament and/or is not in good standing with USAB.
- Contact JTC if guidance is needed on player eligibility especially players with foreign passports.

### Who Can Compete

1. U.S. citizens living in the U.S. and outside the U.S
2. Non-U.S. Citizens
  - a) U.S. Permanent Residents (Green Card holders) living in the U.S.
  - b) Non-U.S. Permanent Residents with long term U.S. visas (living and/or studying in U.S.)

### Qualification Criteria

#### 1. U.S. Citizens

U.S. citizens who are living in the U.S. and not living in the U.S. can compete in USAB Sanctioned Junior Tournaments if they:

- a) are USAB members in good standing
- b) upload a copy of their current U.S. passport to Simply Compete (if no passport is available, they must upload a copy of their birth certificate)
- c) upload their current passport sized head and shoulder photo (no other photos are accepted) to Simply Compete

## 2. Non-U.S. Citizens

### 2.1. Participation

A non-U.S. Citizen who is living in the U.S. may compete in USAB Sanctioned Junior Tournaments if he/she:

- a) is a U.S. Permanent Resident (Green Card holder) in good standing OR
- b) has a long-term U.S. visa (more than 1 year) which enables him/her to live and study in the U.S.
- c) is a USAB member in good standing

### 2.2. Status Verification

Non- U.S. Citizens who are living in the U.S. are responsible for the following:

- a) uploading to Simply Compete a copy of their current U.S. Permanent Resident Card (Green Card) and/or long-term U.S. visa (more than 1 year) to show that they are legally residing in the U.S.
- b) uploading to Simply Compete a current passport sized head and shoulder photo (no other photos are accepted)

### 2.3. Note for first time non-U.S. citizen participants

- a) The documents cited above MUST be uploaded a minimum of **8** weeks before a tournament commences in order for the documents to be verified and approved so that they can then proceed to sign up for a tournament.
- b) Only approved non-citizens can sign up for a USAB Sanctioned Junior Tournaments
- c) If the uploaded visa and/or permanent residency has expired or has not been updated, USAB reserves the right to not allow the non-U.S. citizen to participate in the tournament. Therefore, it is the responsibility of the non-citizen player's parents to ensure that the documents uploaded to Simply Compete are up to date.

## 3. Other criteria

- All players competing in USAB Sanctioned Junior Tournaments are responsible to notify each of the USAB National Office – Mohan Subramaniam at mohansubra.usab@gmail.com, the Junior Tournament Coordinator - Mona Sheung at msheung@yahoo.com, and the Tournament Director of the event if they have represented a foreign country/countries. Failure to comply with this requirement may result in the player being disqualified from USAB Sanctioned Tournaments.
- Players may also be disqualified under the following circumstances:
  - a) U.S. citizens

U.S. citizens who are currently competing under the jurisdiction of another country but who have qualified to represent USAB may be removed from the USA team after they have qualified if:

    - there is insufficient time to change their jurisdiction back to USA as it involves the BWF and their current country's approval.
    - they are not in good standing with the country they are competing under
    - they are not in good standing with BWF (which may include issues related to misconduct, anti-doping, etc.).
  - b) Non-US citizens

Non-U.S. citizens including U.S. Permanent Residents and Non-Permanent U.S. Residents living and studying in the U.S. with long term visas who have competed under the flag of another country may be disqualified from competing in the USAB Sanctioned Junior Tournaments if:

    - they are not in good standing with the country they are competing under
    - they are not in good standing with BWF (which may include issues related to misconduct, anti-doping, etc.).
- U.S. citizens and non-citizens who are not in good standing with USAB, BWF, or the country they are representing will not be allowed to compete in USAB Junior Sanctioned Tournaments until their status changes.
- Entry fees for any tournaments they have signed up for will not be refunded.

## 9. Withdrawal

|   |   |
|---|---|
| <b>On Time Withdrawal</b><br>(withdrawal before entry deadline) | <ul style="list-style-type: none"> <li>Players can withdraw through their USAB profile on <a href="http://usab.simplycompete.com">usab.simplycompete.com</a> by the entry deadline</li> <li>Their entry fees will be refunded, however, the processing fee is non-refundable.</li> <li>Parents are advised to also notify (1) the Tournament Director and 2) the Referee by e-mail</li> </ul> |
| <b>Late Withdrawal</b><br>(Withdrawal after entry deadline)     | <ul style="list-style-type: none"> <li>Withdrawals made after the entry deadline for whatever reason shall result in the forfeiture of the entry fees.</li> </ul>   |

- For refund amounts, the host and/or Tournament Director should refer to the Refund Matrix below.

## 10. Event(s) or Tournament Cancellation

- If an individual event(s) *e.g.*, U15 BS within a tournament is cancelled due to lack of entries *etc.* then any base entry fee applicable to that event(s) will be refunded. If the player is still playing in other events in the tournament then the Tournament processing Fee will not be refunded. If because of the event(s) cancellation the player will no longer be playing in the tournament at all, or if the whole tournament is cancelled due to factors beyond the control of the organizers *e.g.*, bad weather, lack of overall entries, then base entry fee will be refunded. Other fees will not be refunded in any of these scenarios.

In any of the above scenarios, the Tournament Director is responsible for making refunds by:

- 1) First informing the USAB National Office (Ryan Berry), and JTC
- 2) Next informing the relevant players.

- The refund of entry fees to players will be made through the management system provided by Simply Compete (unless the Tournament Director elected to receive payment of all entry fees due to the host at the time of the entry deadline in which case he/she is responsible for processing all refunds outside of Simply Compete).
- For refunds, the host and/or Tournament Director should refer to the Refund Matrix below for the amounts due.

| USAB Junior Ranking Tournament Refund Matrix |                       |                |                |                 |                 |
|--|-----------------------|----------------|----------------|-----------------|-----------------|
| Event Grade                                  | Max Events Per Player | Entry Fee (EF) | Refund 1 Event | Refund 2 Events | Refund 3 Events |
| Open Local Championships (OLC)<br>2 days     | 1                     | \$70           | \$55           | N/A             | N/A             |
|  | 2                     | \$70           | N/A            | \$55            | N/A             |
|  | 3                     | \$90           | \$15           | \$15            | \$75            |
| Open Local Championships (OLC)<br>3 days     | 1                     | \$100          | \$85           | N/A             | N/A             |
|  | 2                     | \$100          | N/A            | \$85            | N/A             |
|  | 3                     | \$120          | \$15           | \$15            | \$105           |
| Open Regional Championships (ORC)            | 1                     | \$100          | \$85           | N/A             | N/A             |
|  | 2                     | \$100          | N/A            | \$85            | N/A             |
| Closed regional Championships (CRC)          | 3                     | \$120          | \$15           | \$15            | \$105           |
| Junior Nationals (JN)                        | 1                     | \$170          | \$145          | N/A             | N/A             |
|  | 2                     | \$170          | N/A            | \$145           | N/A             |
|  | 3                     | \$225          | \$45           | \$45            | \$190           |
| Junior International Trials (JIT)*           | 1                     | \$210          | \$190          | N/A             | N/A             |
|  | 2                     | \$210          | N/A            | \$190           | N/A             |
|  | 3                     | \$270          | \$40           | \$40            | \$240           |

#### 11. Coach Pass:

- All coaches at 2017-2018 USAB Junior Ranking Tournaments must display an active USAB Coaching Pass when sitting in the courtside coach's chair.
- It is the responsibility of the Tournament Director to recruit sufficient volunteers to help with coach registration and to staff a Coach Registration Station.

**12. Event Combinations:** For any junior ranking tournament (JN, ORC, CRC, OLC) and JIT, a player may enter a maximum of 3 events consisting of 1 Singles event, 1 Doubles event, and 1 Mixed Doubles event. For all tournaments, the 3 events entered may only span 2 age groups *e.g.*, the combination of U13 BS – U15 BD – U13 MX is OK, but the combination of U13 GS – U15 GD – U17 MX is not OK. **However, points accrued playing in an older age group cannot be applied in the younger age group where the player competes.**

**13. Event Caps and Criteria:** For JIT, Junior Nationals and ORCs, COAG will determine the event Caps which in all cases will be stated in the Prospectus. For OLCs, at the discretion of COAG, Caps will either be determined by COAG and stated in the Prospectus or determined by the Referee if needed after the entry deadline in consultation with COAG. In all cases, junior rankings at the specified date in the Prospectus is the only criteria that may be used for determination of which entries will be accepted into the draw. Qualification Rounds are permitted only for Junior Nationals.

#### 14. Under 9 Players and Events

- In support of USOC's American Development Model which promotes age appropriate training and competition, the participation of Under 9 players in Junior Nationals has been eliminated. In order to be consistent, permitted participation of Under 9 players in USAB Junior Ranking Tournaments is as follows:
  - Junior Development Series (JDS) – Yes
  - Open Local Championships (OLC) – Yes
  - Closed Regional Championships (CRC) – Yes
  - Open Regional Championships (ORC) – No
  - Junior Nationals (JN) – No
  - Junior International Trials (JIT) – No
- There will be no Under 9 events in any junior ranking tournaments or JIT, and Under 9 players may compete only in the Under 11 events of the tournament types noted above with a "Yes" designation.

#### 15. Technical Officials:

For all Junior Ranking Tournaments and JIT, the Court Officials Advisory Group (COAG) will appoint the Referee, Deputy Referee, and a small number of out-of-town umpires. The exact total number of out-of-town officials appointed will depend on the level and needs of the tournament - typically between 1 and 3 for OLCs and CRCs. A larger number of out-of-town officials may be appointed for ORCs (typically 3-5), JIT (typically 4-6), and Junior Nationals (typically 6-8). USAB will pay for air travel for these appointed officials. The tournament organizers must provide for these officials shared hotel accommodation for the days of the tournament (2 officials per room), ground transportation, and a per diem of \$40 per day for umpires and \$60 per day for the Referee and Deputy Referee (if appointed). Note: these tournament expenses are to be covered by the tournament's budget, not from the USAB Technical Officials fees collected at the time of entry.

#### 16. TP File:

The TP File must be uploaded to Simply Compete by the Tournament Director or Referee within 48 hours after the tournament ends, and an e-mail notification given to the [USAB Staff](#)