



# USAA Personal Coach Policy



## **INTERNATIONAL EVENTS**

This personal coach policy for international events is not intended to cover every situation, but outline a set of standards for how personal coaches are able to interact with athletes they coach who are traveling on behalf of USA Archery. Any situations not specifically covered here are subject to the decisions of the Head Coach or Head Team Manager when no Head Coach is assigned.

## **ACCESS WITHOUT ACCREDITATION:**

1. Personal coaches may have access to athletes they coach at the practice area when the practice area is not under accreditation control.
2. Personal coaches may communicate with athletes they coach at the competition site in any spectator area or at the barrier separating athletes and spectators.
3. Personal coaches may communicate and socialize with archers they coach in any public areas including hotels, restaurants, shops, etc.

## **ACCESS WITH ACCREDITATION:**

It is possible that a coach can receive accreditation for an international event if there are more accreditations allowed and available for USA Archery. The following policies outline guidelines within this scenario.

Any additional requests for coach accreditation MUST BE REQUESTED BY THE ARCHER not the coach.

In order for the coach to be approved for the purchase of an accreditation, the following must **ALL** apply:

1. A specific archer(s) must request the presence of the coach
2. Additional accreditations must be available for that event
3. Coach agrees to pay all fees associated with the accreditation as well as a \$25 sanction fee from USA Archery
4. Coach must have the support of the team Head Coach. The Head Coach is ultimately in charge of creating a positive and supporting atmosphere at all international events. If the presence of non-ITS coaches creates, or potentially creates any issues for other archers or at their own discretion feel like providing access to any personal coach would be a detriment to the team, the Head Coach has the ability to deny any such request.
5. Coach must be a current USA Archery member
6. Coach must sign a release of liability as well as agree to the USA Archery Code of Conduct policies.
7. Coach must conform to all World Archery uniform requirements, including purchasing team uniforms at the coach's expense.

Accredited coaches will only be allowed access in the practice area, not on the field of play without approval from Head Coach. In the event the Head Coach does provide access, it is understood that the personal coach will **ONLY** coach the individual who has requested their

presence and will not engage in coaching or otherwise disrupt the event or other athletes in any way while on the field of play.

ITS staff will represent the archer in all situations requiring an agent. Athletes can request a different staff by voicing their concerns with the head coach or team manager. The concerned athlete and the head coach and/or team manager will manage the final decision.

ITS staff will be assigned to the coach box in all situations. All efforts will be made to make these assignments as soon as possible; i.e. at the first team meeting or when the schedule of matches is available. Athletes can request a different staff, archer or personal coach by voicing their concerns with the head coach or team manager.

An archer may request another archer to be in the coach box. This is managed with the head coach and/or team manager. Any archer going into the box must be part of the official delegation and have significant experience and knowledge of responsibilities expected from the position.

An archer may request their personal coach to stand in the coach box. Any personal coach standing in the box must have an accreditation and team uniform. This is managed with the head coach and/or team manager.

**ACCESS WHEN THERE IS ONLY A TEAM MANAGER PROVIDED:**

All policies listed above are still in effect. All approvals will come from the Team Manager instead of the Head Coach.

**ACCESS WHEN THERE IS NO TEAM STAFF PROVIDED:**

All policies listed above are still in effect. All requests and purchases of accreditations must be completed prior to the trip with approval from USA Archery. No onsite accreditation purchases are allowed.



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## **NATIONAL EVENTS**

This personal coach policy is for national level events occurring within the United States. This includes the National Indoor, Outdoor Target Championships, National Outdoor Collegiate Championships, all USAT Qualifier events and any team trials. This policy is not intended to cover every situation, but outline a set of standards for how personal coaches are able to interact with athletes they coach who are shooting at national events. Any situations not specifically covered here are subject to the decisions of the tournament organizer, head official or the USA Archery event coordinator on site.

Generally, the National Field is considered an event granting personal coaches access without accreditation. In addition to the practice area, they will also have access to athletes at any spectator area located on the course.

## **ACCESS WITHOUT ACCREDITATION:**

1. Personal and team coaches may have access to athletes they coach at the practice area when the practice area is not under accreditation control.
2. Personal and team coaches may communicate with athletes they coach at the competition site in any spectator area or at the barrier separating athletes and spectators.
3. Personal and team coaches may communicate and socialize with archers they coach in any public areas surrounding the venue.

## **ACCESS WITH ACCREDITATION:**

Personal and team coaches can receive a coach credential on-site at any of these events. The following policies outline guidelines within this scenario.

In order for the coach to be approved for the purchase of an accreditation, the following must **ALL** apply:

1. A specific archer(s) or team must request or approve/confirm the presence of the coach.
2. Agree to pay fees associated with the accreditation (\$20/event).
3. Coach understands and agrees that this is a privilege and can be revoked if the coach disrupts the event or other athletes in any way. The atmosphere of the event will be managed by the event organizers, officials and USA Archery. If the presence of the requesting coach creates, or potentially creates any issues for other archers or at their own discretion feel like providing access to any personal coach would be a detriment to the event, they have the ability to deny any such request.
4. Coach must be a current USA Archery member, part of a foreign National Team, or member of a World Archery Member Organization. For Collegiate Archery Program events, coach must be on pre-approved coaches list provided to USA Archery (see Collegiate Events section below).
5. Coach must sign a release of liability as well as agree to the USA Archery Code of Conduct policies.
6. A Coach Credential is required for all days of competition.

Accredited coaches will have access to the field of play up to the targets on Official Practice day and up to the waiting line and including the athlete sitting area during competition.

It is understood that the personal coach will ONLY coach the individual(s) or team who has requested their presence and will not engage in coaching or otherwise disrupt the event or other athletes in any way while on the field of play.

### **REPORTING/FILING COMPLAINTS:**

Any complaints received about communication or behavior regarding a specific coach should be made to an official. Upon processing of the complaint, the coach will (if this is a first time complaint) receive a warning. Upon the second complaint, the coach will be removed from the athlete area and this will be documented as a formal offense.

If a coach is removed from an event twice within a twelve month period, (committed two offenses) they will be removed from Coach Credential eligibility for one year following the date of the last (second) offense.

### **PURCHASING COACH CREDENTIALS:**

Coaching credentials must be purchased by the coach online **prior** to the event through [www.USArchery.org](http://www.USArchery.org) or through the specific event website.

On site purchase will be available on the Official Practice day only. To purchase credentials on-site you are required to bring a valid copy of your USA Archery membership card.

This credential is issued for the registered coach only and is non-transferrable. If you are found to be using this credential in an unauthorized manner, your credential will be removed and you will be ineligible for a coach credential for one year following the date of the offense.

### **EVENT MANAGEMENT STRATEGIES:**

A list of registered coaches and represented athletes will be posted at the event and/or online. If an archer notes their name is posted in connection with a coach, and they do not approve, the athlete should report this to the Tournament Organizer or USA Archery Event Manager.

It is responsibility of the event organizer and officials to monitor the field of play and ensure, to the best of their ability, that only staff, officials, athletes, credentialed coaches, media and other appropriate personnel are gaining access.

This is designed as a 'self-policed' policy meaning that a spectator cannot report unwanted communication from the athlete and coach – but the athlete themselves must report the undesired communication.

### **COLLEGIATE EVENTS**

During the National Outdoor Collegiate Championship Event and any other USA Archery Sanctioned Tournament where there is an official Collegiate Division the following rules are also to be in place:



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1. Upon Club Registration/Renewal with USA Archery, all Collegiate Archery Program Clubs must submit a supplemental list of pre-approved coaches who have been given permission by the university or college to represent the university or college in the capacity of a coach for the team (to include the club head coach and assistant coaches). The club will be required to verify that all coaches have met all the requirements set forth by the university or college.
2. All coaches on this list must have the support of the club Head Coach.
3. When purchasing a Coach Credential for an event, if the coach's name does not appear on the pre-approved list, that coach will be denied the ability to purchase a Coach Credential.

Exceptions to this rule will be handled on a case-by-case basis (illness, injury, etc.). If the individual is a faculty or staff member of the university or college they are representing, they will be permitted to purchase a Coach Credential if all other Coach Credential requirements have been met and that individual has a signed letter from the Club Head Coach stating why they are not on the pre-approved coach list.

Note: If Coach Credentials are not being distributed at a specific event, Collegiate Archery Program Clubs and Coaches will still be expected to adhere to items 1 and 2 above.