



PERSONAL COACH POLICY

This Personal Coach Policy for international events is not intended to cover every situation, but to outline a set of standards for how personal coaches can interact with athletes they coach who are traveling on behalf of USA Archery. Any situations not specifically covered here are subject to the decisions of the Head Coach, or Team Leader when no Head Coach is assigned.

This form **MUST** be fully completed and returned to USA Archery by an archer attending the event at least 45 days prior to the start day of the event or no later than the next business day following a trials event, whichever date is earlier. The following requirements must be met for the personal coach:

- Pay all fees associated with the event, which includes and is not limited to, hotel accommodations, transportation, travel insurance, registration and a sanction fee to USA Archery
- Must be a current USA Archery member in good standing
- Must have current USA Archery background screening and SafeSport certificate
- Sign a release of liability and USA Archery Code of Conduct Policy statement
- Conform to all World Archery uniform requirements, including purchasing team uniforms at the coach's expense if necessary

Once USA Archery receives the request from the archer, the personal coach will be notified and asked to accept the request within five business days.

ACCESS WITHOUT ACCREDITATION:

Personal coaches may:

- Have access to athletes they coach at the practice area when the practice area is not under accreditation control.
- Communicate with athletes they coach at the competition site in any spectator area or at the barrier separating athletes and spectators.
- Communicate and socialize with archers they coach in any public areas including hotels, restaurants, shops, etc.

ACCESS WITH ACCREDITATION:

Personal coaches will receive accreditation for an international event up to the maximum number of accreditations allowed and available for USA Archery. If more personal coaches are requested than there are accreditations, personal coaches requested by the highest USAT ranked archer(s) will be selected first until the number of available accreditations has been exhausted.

If the behavior of the personal coach creates any issues for other archers the Head Coach will counsel the personal coach. If the behavior continues, the Head Coach may deny the personal coach access to the field of play. The personal coach may appeal the decision to the Board of Justice, but will be denied access to the field of play until the matter is resolved.

If there are not enough open positions on the field of play during the ranking round for all personal coaches, the Head Coach will decide which personal coaches are allowed on the field of play. The Head Coach will attempt to find equal time for all personal coaches to work with their athletes or teams based on the competition schedule and needs of the team. In this situation the Head Coach/Team Leader will select the personal coach of the athletes who are more highly ranked in current USAT standings until the maximum number of allowed staff members is reached. During match play, all personal coaches should be allowed on the field of play until their archers are eliminated.

Accredited coaches will always be allowed access in the practice area. Access will be allowed on the field of play when more coaches are allowed than there are team staff members present. The personal coach will only coach the individual archer who request his/her presence and will not engage in unsolicited coaching or otherwise disrupt the event or other athletes in any way.

ITS staff will normally represent the archer as an agent. Athletes can request a different agent by voicing their request to the Head Coach/Team Leader. The concerned athlete and the Head Coach/Team Leader will arrive at a final decision. The agent will be an accredited person.

ITS staff will normally be assigned to the coach box except in cases where the athlete has a personal coach present. All efforts will be made to make these assignments as soon as possible. Individual athletes and teams can request a different staff, archer or personal coach by voicing their request to the Head Coach/Team Leader.

An archer may request another archer to be in the coach box. This is managed with the Head Coach/Team Leader. Any archer going into the box must be part of the official delegation and have significant experience and knowledge of responsibilities expected from the position.

Personal coaches will represent their archers in the coach's box unless a different coach or athlete is requested by the archer they are coaching.

ACCESS WHEN THERE IS ONLY A TEAM LEADER PROVIDED:

All policies listed above are still in effect. All approvals will come from the Team Leader instead of the Head Coach.

ACCESS WHEN THERE IS NO TEAM STAFF PROVIDED:

All policies listed above are still in effect. All requests and purchases of accreditations must be completed prior to the trip with approval from USA Archery. No onsite accreditation purchases are allowed.

Personal Coach Request Form

Please fill out the following information regarding the event for which you are requesting a sanction:

Applicant/ Archer Name: _____

Name of Personal Coach: _____

Event Name: _____

Location: _____

Dates: _____

USAA will review the request submitted. By signing the below, you indicate that you are requesting a personal coach to attend an international event and agree to the terms and requirements outlined above.

Print Name of Applicant/Archer

Signature of Applicant/Archer

Print Name of Parent or Legal Guardian

Signature of Parent or Legal Guardian

Date