



# 2021 USA DIVING WINTER NATIONAL CHAMPIONSHIPS

## BID INFORMATION

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### EVENT OVERVIEW

The USA Diving Winter National Championships serve as the premier domestic competition for USA Diving. Top divers from around the country will contend for national titles on 1-meter, 3-meter, and 10-meter individual events as well as international and team selection opportunities. USA Diving is accepting bids from interested hosts for 2021.

USA Diving is seeking interested hosts with the capability of hosting a large number of athletes, coaches, and officials as well as a facility that meets FINA regulations and standards for the aforementioned events. In addition, facilities with dryland training opportunities will be preferred.

### BID PROCEDURE

Bids must include a fully completed bid application, photographs of the venue inside and outside and a letter of intent agreeing to comply with all bid requirements from both USA Diving and FINA. Please email bids to: Aaron Kaylor at [aaron.kaylor@usadiving.org](mailto:aaron.kaylor@usadiving.org).

### BID REQUIREMENTS

- A. USA Diving and FINA will require:
  - Facility with a minimum of two 1-meter and two 3-meter springboards, 5-, 7.5- and 10-meter platforms
- B. Local Organizing Committee retains:
  - \$23.44 per entry fee and \$45 per late entry fee
  - Program advertising and sales
  - Percentage of ticket revenues
- C. Restrictions:
  - No conflicting corporate involvement with USA Diving sponsors (includes venue and off-site promotion and advertising)
  - No rights to license meet name or logo.
  - USA Diving's Official Travel Partner will handle reserving all hotel blocks
  - USA Diving reserves the right to approve/reject any local event partners/sponsors

## **DATES OF FACILITY USE / COMPETITION**

The USA Diving Winter National Championships will be held over 5 days. Those 5 competition days must occur during the week of December 13–19.

A minimum of 2 full (8 hours) practice days are required prior to the first day of competition. 20+ hours of pre-competition practice is preferred.

## **USA DIVING PROVIDES**

- Distribution of meet information sheets and entry information via USA Diving website
- Insurance through event sanction
- Reservation of meet hotel blocks
- Event Medals
- Logo and brand guidelines
- Event Registration platform and deadlines
- Schedule of events
- 1 full-time DiveMeets representative
- 1 full-time Colorado Timing Systems representative
- Colorado Timing Equipment
- FINA or USA Diving domestically certified judges
- Medical Staff
- USA Diving communications staff
- USA Diving event staff
- Competition scripts
- Technical Meeting Agenda
- Ticket Distribution
- Event Credentials
- Event Stipend
- Event Signage

## **LOC PROVIDES**

- Meet information to USA Diving
- Preliminary budget to USA Diving
- Post-Event Budget
- Facility
- Security
- Check-In area
- Medical room
- Meet hospitality for coaches
- High speed, collating copier
- Equipment – computers, tables, chairs, etc.
- Administrative supplies
- Wireless internet access
- Awards stand with decorations
- Public Address system
- Lifeguards
- Support personnel (table workers, runners, ushers, etc.)

## **EVENT SANCTION INFORMATION**

If your group is awarded the event, you will need to apply for an event sanction. You will need a USA Diving membership log-in to apply for the sanction. The local club coach should be able to assist in providing log in information. This sanction will take care of the insurance for the event. Please be sure to include event practice days when listing the dates of the event.

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## HOST INFORMATION

Host Organization: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

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## CLUB PARTNERSHIP WITH SPORTS COMMISSION OR CONVENTION AND VISITORS BUREAU

Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: \_\_\_\_\_

Contact person(s): \_\_\_\_\_

Type of support (please attach additional pages of support information):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If diving clubs need assistance partnering with a sports commission or CVB, please contact Aaron Kaylor at the USA Diving national office for assistance: 317-947-4892 or [aaron.kaylor@usadiving.org](mailto:aaron.kaylor@usadiving.org).

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**FACILITY INFORMATION**

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**Contact Information**

Facility: \_\_\_\_\_ Indoor or Outdoor: \_\_\_\_\_

Facility Manager: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Is facility in compliance with requirements of the Americans with Disability Act?      Yes      No

Please list other events scheduled to take place at the pool during July and early August (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

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**Diving Equipment**

Does the facility have a separate diving well? \_\_\_\_\_

Number of 1-meter boards: \_\_\_\_\_ Type of boards: \_\_\_\_\_ Age: \_\_\_\_\_

Number of 3-meter boards: \_\_\_\_\_ Type of boards: \_\_\_\_\_ Age: \_\_\_\_\_

Ability to add additional springboards      Y      N

Type of stands: \_\_\_\_\_ Short stands or tall: \_\_\_\_\_

Platform levels: \_\_\_\_\_ Width of 10-meter: \_\_\_\_\_ Length of 10-meter: \_\_\_\_\_

Width of 7.5-meter: \_\_\_\_\_ Width of 5-meter: \_\_\_\_\_

Platform surface: \_\_\_\_\_ Age: \_\_\_\_\_

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**Water**

Pool depth under... 1-meter: \_\_\_\_\_ 3-meter: \_\_\_\_\_ Platforms: \_\_\_\_\_

Type of surface agitation: \_\_\_\_\_ Normal water temperature: \_\_\_\_\_

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**Lighting** (indoor pools only)

How many foot candles of light are there in the following areas:

Three feet above water surface: \_\_\_\_\_ 10-meter platform level: \_\_\_\_\_  
at noon: \_\_\_\_\_ at 7 p.m.: \_\_\_\_\_ at noon: \_\_\_\_\_ at 7 p.m.: \_\_\_\_\_

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**Seating**

Permanent seating capacity: \_\_\_\_\_ How many seats profile to diving boards: \_\_\_\_\_

Can additional temporary seating be added? \_\_\_\_\_

**Dryland**

Does your facility have dryland training center/area? If so, please describe (please list number of trampolines, dryboards, belts, or anything else that may be relevant).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Miscellaneous**

What kind of computer scoring system does the facility use? \_\_\_\_\_

Does facility have a video board? \_\_\_\_\_

Does facility have seven elevated judge chairs? \_\_\_\_\_

Does facility have an awards stand with first through third places? \_\_\_\_\_

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management office: \_\_\_\_\_

Media work room: \_\_\_\_\_

Hospitality room: \_\_\_\_\_

Training/medical room: \_\_\_\_\_

Locker rooms quantity: \_\_\_\_\_

Please declare current facility signage and pouring rights: \_\_\_\_\_

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Ability to charge admission fees? YES \_\_\_\_\_ NO \_\_\_\_\_

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### EVENT HISTORY

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Please list other diving events, specifically larger scale, your group has hosted in the past (if any):

Event Title: \_\_\_\_\_ Dates/Year: \_\_\_\_\_

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Event Title: \_\_\_\_\_ Dates/Year: \_\_\_\_\_

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### MEET HEADQUARTERS HOTEL

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USA Diving's hotel partner, J Team Management will work to set up all room blocks for the USA Diving Winter National Championships. Host is required to utilize J Team Management for this event.

Please list below the hotels that you would recommend J Team Management contact to set up room blocks for this event and indicate which hotel you would suggest serve as the meet headquarters:

Please list the closest hotels to the pool:

Distance to Pool

Suggested Headquarter Hotel: \_\_\_\_\_ / \_\_\_\_\_

**Notes:** \_\_\_\_\_

Other Hotels: \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_

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### TRANSPORTATION

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What is the closest airport to the pool? \_\_\_\_\_

Major airlines serving this airport: \_\_\_\_\_

Approximate distance and time (miles and minutes) between:

Airport and hotel \_\_\_\_\_ Hotel and pool \_\_\_\_\_

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**LOCAL ORGANIZING COMMITTEE**

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Please list a (possible) Event Chairperson for your event as well as key volunteers (from the CVB or diving club):

Event Chairperson(s): \_\_\_\_\_

Key Volunteers: \_\_\_\_\_

\_\_\_\_\_

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**LOCAL SPONSOR SUPPORT**

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Please list possible local sponsors or suppliers in your area who may be able to help support the event (i.e. VIK from local hardware store, donations from local florist, gift cards from local grocery store, or hospitality meals donated from local restaurants).

Business: \_\_\_\_\_ Type of Support: \_\_\_\_\_

Business: \_\_\_\_\_ Type of Support: \_\_\_\_\_

Business: \_\_\_\_\_ Type of Support: \_\_\_\_\_

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**QUESTIONS**

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Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants who will be attending?
2. What support will you receive from other organizations and/or corporations to ensure the success of this event (please include any letters of support and/or confirmations of commitments)?
3. How will you assist with the marketing / promotion of this event?
4. Please include any additional information that would assist USA Diving in evaluating your bid application.

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**BID REQUIREMENT AGREEMENT**

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**I acknowledge that I have read and agree to comply with all bid requirements/information as well as the attached Financial Obligations and Responsibilities sheet.**

Applicant Signatures

Local diving club representative:

Signature	Title	Date

Sports commission / CVB representative

Signature	Title	Date