EVENT OVERVIEW
The USA Diving Winter National Championships serve as the premier domestic competition for USA Diving. Top divers from around the country will contend for national titles on 1-meter, 3-meter, and 10-meter individual events as well as international and team selection opportunities. USA Diving is accepting bids from interested hosts for 2021.

USA Diving is seeking interested hosts with the capability of hosting a large number of athletes, coaches, and officials as well as a facility that meets FINA regulations and standards for the aforementioned events. In addition, facilities with dryland training opportunities will be preferred.

BID PROCEDURE
Bids must include a fully completed bid application, photographs of the venue inside and outside and a letter of intent agreeing to comply with all bid requirements from both USA Diving and FINA. Please email bids to: Aaron Kaylor at aaron.kaylor@usadiving.org.

BID REQUIREMENTS
A. USA Diving and FINA will require:
   • Facility with a minimum of two 1-meter and two 3-meter springboards, 5-, 7.5- and 10-meter platforms
B. Local Organizing Committee retains:
   • $23.44 per entry fee and $45 per late entry fee
   • Program advertising and sales
   • Percentage of ticket revenues
C. Restrictions:
   • No conflicting corporate involvement with USA Diving sponsors (includes venue and off-site promotion and advertising)
   • No rights to license meet name or logo.
   • USA Diving’s Official Travel Partner will handle reserving all hotel blocks
   • USA Diving reserves the right to approve/reject any local event partners/sponsors
DATES OF FACILITY USE / COMPETITION
The USA Diving Winter National Championships will be held over 5 days. Those 5 competition days must occur during the week of December 13–19.

A minimum of 2 full (8 hours) practice days are required prior to the first day of competition. 20+ hours of pre-competition practice is preferred.

USA DIVING PROVIDES
- Distribution of meet information sheets and entry information via USA Diving website
- Insurance through event sanction
- Reservation of meet hotel blocks
- Event Medals
- Logo and brand guidelines
- Event Registration platform and deadlines
- Schedule of events
- 1 full-time DiveMeets representative
- 1 full-time Colorado Timing Systems representative
- Colorado Timing Equipment
- FINA or USA Diving domestically certified judges
- Medical Staff
- USA Diving communications staff
- USA Diving event staff
- Competition scripts
- Technical Meeting Agenda
- Ticket Distribution
- Event Credentials
- Event Stipend
- Event Signage

LOC PROVIDES
- Meet information to USA Diving
- Preliminary budget to USA Diving
- Post-Event Budget
- Facility
- Security
- Check-In area
- Medical room
- Meet hospitality for coaches
- High speed, collating copier
- Equipment – computers, tables, chairs, etc.
- Administrative supplies
- Wireless internet access
- Awards stand with decorations
- Public Address system
- Lifeguards
- Support personnel (table workers, runners, ushers, etc.)

EVENT SANCTION INFORMATION
If your group is awarded the event, you will need to apply for an event sanction. You will need a USA Diving membership log-in to apply for the sanction. The local club coach should be able to assist in providing log in information. This sanction will take care of the insurance for the event. Please be sure to include event practice days when listing the dates of the event.
2021 USA DIVING WINTER NATIONAL CHAMPIONSHIPS
BID INFORMATION

HOST INFORMATION

Host Organization: ________________________________________________________________

Primary Contact: _______________________________________________________________

Address: ______________________________________________________________________

City: __________________________ State: ___________ Zip: ______________

Phone: __________________________ Fax: _______________________________________________________________________

Email address: ______________________________________________________________________

CLUB PARTNERSHIP WITH SPORTS COMMISSION OR CONVENTION AND VISITORS BUREAU

Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: ______________________________________________________________________

Contact person(s): ______________________________________________________________________

Type of support (please attach additional pages of support information):

_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________

If diving clubs need assistance partnering with a sports commission or CVB, please contact Aaron Kaylor at the USA Diving national office for assistance: 317-947-4892 or aaron.kaylor@usadiving.org.
Contact Information

Facility: ____________________________ Indoor or Outdoor: ____________________________

Facility Manager: ____________________________

Address: __________________________________________________________

City: ____________________________ State: ____________ Zip: ____________

Phone: ____________________________ Fax: ____________________________

Email address: ____________________________

Is facility in compliance with requirements of the Americans with Disability Act? Yes No

Please list other events scheduled to take place at the pool during July and early August (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: ____________________________________ Date: ________________ Time: ________

Brief Description (# of participants, type of activity): __________________________________________

Event Title: ____________________________________ Date: ________________ Time: ________

Brief Description (# of participants, type of activity): __________________________________________

Event Title: ____________________________________ Date: ________________ Time: ________

Brief Description (# of participants, type of activity): __________________________________________

Diving Equipment

Does the facility have a separate diving well? __________________________________________

Number of 1-meter boards: ________ Type of boards: ____________ Age: ____________

Number of 3-meter boards: ________ Type of boards: ____________ Age: ____________

Ability to add additional springboards Y N

Type of stands: ________________ Short stands or tall: ________________

Platform levels: ________________ Width of 10-meter: ____________ Length of 10-meter: ______

Width of 7.5-meter: ________________ Width of 5-meter: ________________

Platform surface: ________________ Age: ________________
Water
Pool depth under...
1-meter: ____________
3-meter: ____________
Platforms: ____________

Type of surface agitation: ____________
Normal water temperature: ____________

Lighting (indoor pools only)
How many foot candles of light are there in the following areas:

Three feet above water surface:
 at noon: _____ at 7 p.m.: _____

10-meter platform level:
 at noon: _____ at 7 p.m.: _____

Seating
Permanent seating capacity: ____________
How many seats profile to diving boards: ____________

Can additional temporary seating be added? ____________

Dryland
Does your facility have dryland training center/area? If so, please describe (please list number of trampolines, dryboards, belts, or anything else that may be relevant).
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Miscellaneous
What kind of computer scoring system does the facility use? ____________

Does facility have a video board? ____________

Does facility have seven elevated judge chairs? ____________

Does facility have an awards stand with first through third places? ____________

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management office: ___________________________________________________________________

Media work room: _______________________________________________________________________

Hospitality room: ______________________________________________________________________

Training/medical room: ___________________________________________________________________

Locker rooms quantity: ___________________________________________________________________

Please declare current facility signage and pouring rights: ___________________________________________________________________

Ability to charge admission fees? YES_____ NO_____
EVENT HISTORY

Please list other diving events, specifically larger scale, your group has hosted in the past (if any):

Event Title:______________________________________Dates/Year:____________________
Event Title:______________________________________Dates/Year:____________________
Event Title:______________________________________Dates/Year:____________________

MEET HEADQUARTERS HOTEL

USA Diving’s hotel partner, J Team Management will work to set up all room blocks for the USA Diving Winter National Championships. Host is required to utilize J Team Management for this event.

Please list below the hotels that you would recommend J Team Management contact to set up room blocks for this event and indicate which hotel you would suggest serve as the meet headquarters:

Please list the closest hotels to the pool: 

Suggested Headquarter Hotel: __________________________ / __________________________

Notes: ________________________________

Other Hotels: __________________________ / __________________________

________________________________________________________ / __________________________

TRANSPORTATION

What is the closest airport to the pool? ________________________________

Major airlines serving this airport: ________________________________

Approximate distance and time (miles and minutes) between:

Airport and hotel __________________________ Hotel and pool __________________________
LOCAL ORGANIZING COMMITTEE

Please list a (possible) Event Chairperson for your event as well as key volunteers (from the CVB or diving club):

Event Chairperson(s):____________________________________________________________

Key Volunteers:________________________________________________________________
______________________________________________________

LOCAL SPONSOR SUPPORT

Please list possible local sponsors or suppliers in your area who may be able to help support the event (i.e. VIK from local hardware store, donations from local florist, gift cards from local grocery store, or hospitality meals donated from local restaurants).

Business:__________________________________ Type of Support:______________________
Business:__________________________________ Type of Support:______________________
Business:__________________________________ Type of Support:______________________

QUESTIONS

Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants who will be attending?
2. What support will you receive from other organizations and/or corporations to ensure the success of this event (please include any letters of support and/or confirmations of commitments)?
3. How will you assist with the marketing / promotion of this event?
4. Please include any additional information that would assist USA Diving in evaluating your bid application.
I acknowledge that I have read and agree to comply with all bid requirements/information as well as the attached Financial Obligations and Responsibilities sheet.

**Applicant Signatures**

Local diving club representative:

<table>
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<tr>
<th>Signature</th>
<th>Title</th>
<th>Date</th>
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Sports commission / CVB representative

<table>
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