

USOC NATIONAL GOVERNING BODIES COUNCIL BYLAWS

as amended by the NGBC on May 26, 2011
and
approved by the USOC Board of Directors on September 24, 2011

I. MISSION STATEMENT

The Mission of the National Governing Bodies Council (“NGBC”) is to represent the interests of National Governing Bodies (“NGB”) and Paralympic Sports Organizations (“PSO”), to ensure effective communication between the NGBC and the USOC, and to support the USOC in achieving its mission.

II. PURPOSE

The NGBC shall have the following purposes:

1. To discuss matters raised by, and to determine the consensus of, the NGBs and PSOs on issues of common interest.
2. To represent the consensus views of the NGBs and PSOs to the USOC Board of Directors, USOC staff, and the USOC Assembly.
3. To ensure close cooperation and ongoing communications between the NGBC and other USOC entities such as the Athletes’ Advisory Council (AAC) and the Multisport Organizations Council (MSOC).
4. To recommend, to USOC staff, mechanisms and ideas for sharing best practices and bench marking information that may help NGBs and PSOs to continuously improve the quality of their service and efficiency.
5. To recommend, to USOC staff, methods and ideas for the development of collaborative operational opportunities for NGBs, PSOs, and the USOC.

III. MEMBERSHIP

Membership in NGBC:

Membership in the NGBC shall be (i) those organizations recognized by the USOC as Olympic Sport Organizations and Pan American Sport Organizations (NGBs) and ii) those organizations recognized by the USOC as PSOs.

Representation to NGBC:

Each NGB and PSO may be represented on the NGBC by two individuals. One of the representatives shall be the senior executive of the NGB or PSO. The NGB or PSO may designate the other representative as it deems appropriate. Individuals serving as representatives to the NGBC should:

1. have the highest personal values, judgment and integrity;
2. be knowledgeable of the Olympic, Paralympic and Pan American ideals;
3. understand NGB or PSO functions and responsibilities; and
4. be committed, willing and available to regularly attend and contribute to NGBC meetings.

Diversity in leadership is a goal of the USOC. As a member of the NGBC the NGB and the PSO must be committed to, and shall consider, such diversity when selecting its representatives to the NGBC.

The NGBs and PSOs may be represented at NGBC meetings by both representatives; however, each NGB and PSO shall have only one vote. One representative shall be designated by the NGB or PSO as the “voting” representative and the other representative, if in attendance, shall have voice, but no vote (however, if the voting representative is not present then the other representative shall have voice and vote).

Attendance at NGBC meetings by both representatives is optimal. However, if the USOC only funds the attendance of one representative, attendance by the other representative will be funded by the NGB. Observers from NGBs and PSOs may also attend NGBC meetings unless otherwise restricted by the NGBC representatives at the meeting.

IV. LEADERSHIP

The NGBC, at its last meeting of a summer Olympic quadrennium or the first meeting thereafter, shall elect two officers, a Chair and a Vice Chair, from among the representatives of the NGBC. Both representatives are eligible for election as officers, but the two officers may not be representatives of the same NGB or PSO.

The term of each officer shall be for four years. An officer may not serve more than one term (for clarification this provision would not prohibit an individual elected as Vice Chair to be elected to a subsequent term as Chair). When an officer is elected to fill a vacancy and the remaining term is for more than two years, such term shall constitute a full term. If the vacancy being filled is for two years or less, the term shall not be a full term and the officer can serve an additional four year term following completion of the filled vacancy term.

An officer may be removed at any time during her/his term by the NGBC. Removal must be initiated by a written petition signed by at least 15 NGB representatives. A properly signed removal petition shall be placed on the meeting agenda of the next scheduled NGBC meeting (provided proper notice is given as set out below). The officer to be removed shall be provided an opportunity to address the NGBC at the meeting. Removal requires an affirmative vote of two-thirds of the total voting power of the NGBC. Before a vote to remove can take place, notice of the removal petition and notice that a vote to remove has been placed on the meeting agenda shall be sent to the all of the NGBC representatives at least 30 days before the scheduled meeting.

If an NGBC officer resigns his position, is removed, or is no longer designated by his/her NGB to represent it on the NGBC, the vacancy shall be filled in a timely manner through a process endorsed by the NGBC Advisory Committee and approved by the NGB Council.

V. MEETINGS

The NGBC shall meet each year in conjunction with the Olympic Assembly. The NGBC may hold additional meetings as it determines is necessary. Meetings may be funded by the USOC.

Meetings shall be called by the Chair or at the request of a majority of the voting power of the NGBC. The Chair shall set the meeting agenda. Any representative of the NGBC may request that items be placed on the meeting agenda.

The NGBC may transact business by telephone conference provided that all persons participating in the meeting can hear each other at the same time. The NGBC shall also have the power to transact business by mail, electronic-mail or facsimile if in the judgment of the Chair such is necessary and appropriate. However, if representatives holding at least one-third of the voting power of the NGBC indicate their unwillingness to decide such a matter by mail, electronic-mail or facsimile, the Chair must call a meeting of the NGBC to determine the question in issue.

At any meeting of the NGBC or any of its committees, a quorum shall consist of a majority of representatives entitled to vote. At least 30 days in advance of an NGBC meeting notice of that meeting must be given to each NGB and PSO by any means of communication in current business use and calculated to result in actual notice of the meeting to the NGB and PSO representatives. Each NGB has one (1) vote at each meeting of the NGBC. Representatives may not act or vote by proxy. The conduct of the NGBC meetings shall be in conformity with the then current *Roberts Rules of Order*.

VI. NGBC COMMITTEES

An NGBC Advisory Committee shall be named by the Chair subject to confirmation by majority vote of the NGBC. The role of the Advisory Committee shall be to assist the Chair and Vice Chair in fulfilling the mission and purpose of the NGBC. The Advisory Committee shall be composed of five members of the NGBC. None of the Committee members shall be from the same NGB or PSO and the Committee shall reflect the diversity of the NGBC.

VII. NOMINATION OF INDIVIDUALS FOR SELECTION TO THE USOC BOARD OF DIRECTORS

The NGBC shall, prior to submitting nominations to the USOC for selection to the USOC Board of Directors, determine the procedure to be used in selecting such nominees. Except that, in order to be nominated, the individual is required to have received an affirmative vote of at least a majority of the total voting power of the NGBC.

AMENDMENTS TO THE BY-LAWS

Proposed amendments to the NGB Council By-laws must be circulated to the membership of the NGB Council at least 30 days prior to a scheduled or called meeting. Amendments will be adopted with a minimum of two-thirds of the votes cast at a properly scheduled or called meeting where a quorum has been established. Amendments cannot be adopted through mail, electronic-mail or facsimile.