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# United States Olympic Committee

## Audit Division



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**Report for:**  
**USA Luge**

**Follow-up on:**  
**SafeSport Audit**

**Dated:**  
**February 15, 2018**



February 15, 2018

Jim Leahy  
CEO/Executive Director  
USA Luge

Dear Jim,

During the second and third quarter of 2017, Baker Tilly Virchow Krause (Baker Tilly) performed a SafeSport audit of the USA Luge (Luge). The purpose of the follow-up review is to report on the status of recommendations from the SafeSport audit of Luge dated October 2017. Our methodology was limited to communication with Luge and a review of various policies provided by the organization. The Audit Division did not perform additional audit work to verify action was taken. However, SafeSport will be tested during the routine audit process going forward.

The review found two recommendations were implemented and are considered closed. One recommendation is in process as Luge is working to ensure all required individuals are in compliance with its updated SafeSport Policy. Luge promptly implemented improvements to its SafeSport Policy.

We thank you and your staff for assisting in the follow-up review.

Sincerely,

Bridget Toelle, CPA, CIA  
Senior Director, Audit

Ellen Senf  
Staff Auditor

cc: Scott Blackmun  
Rick Adams  
Gary Johansen  
Chris McCleary  
Dwight Bell  
Amy Chapin



## SafeSport Follow-up Report

USA Luge

| Follow-up Status   | Recommendation  | Management Response  | Follow-up Action  |
|--------------------|---|--|---|
| <b>Implemented</b> | <p>USA Luge must update all applicable SafeSport-related documentation and administrative materials to define and specifically prohibit the six types of prohibited misconduct identified in the Athlete Safety Standards. Further, USA Luge should update the links included in their SafeSport documentation to the appropriate type of defined misconduct.</p>   | <p>We agree with the condition and recommendation and will respond to the USOC with a detailed plan to ensure compliance with the current NGB Athlete Safety Policy.</p> | <p>USA Luge revised its SafeSport policy to address the recommendation.</p>   |
| <b>In Process</b>  | <p>USA Luge must require that individuals it formally authorizes, approves, or appoints (a) to a position of authority over, or (b) to have frequent contact with athletes complete criminal background checks and education and training requirements in a timely manner and before they have contact with athletes to provide assurance that they are educated on the requirements of the Athlete Safety Standards. USA Luge must consistently track and verify criminal background checks and education and training requirements are met for all Required Individuals. USA Luge should review the testing results and require all necessary individuals to complete the necessary requirements (i.e., criminal background check and/or education and training).</p> | <p>We agree with the condition and recommendation and will respond to the USOC with a detailed plan to ensure compliance with the current NGB Athlete Safety Policy.</p> | <p>USA Luge is in the process of implementing a process to ensure all required individuals complete SafeSport education and background checks before they have contact with athletes.</p> |

| <b>Follow-up Status</b> | <b>Recommendation</b>  | <b>Management Response</b>  | <b>Follow-up Action</b>  |
|-------------------------|--|---|--|
| <b>Implemented</b>      | USA Luge must require that individuals it formally authorizes, approves, or appoints (a) to a position of authority over, or (b) to have frequent contact with athletes complete criminal background checks and education and training requirements in a timely manner and before they have contact with athletes to provide assurance that they are educated on the requirements of the Athlete Safety Standards. | We agree with the condition and recommendation and will respond to the USOC with a detailed plan to ensure compliance with the current NGB Athlete Safety Policy. | USA Luge revised its SafeSport policy to address the recommendation. |