



United States Olympic Committee

United States Olympic Committee SafeSport Audit of Lakeshore Foundation - USA Wheelchair Rugby

October 2017

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Contents

UNITED STATES OLYMPIC COMMITTEE SAFESPORT AUDIT OF LAKESHORE FOUNDATION - USA WHEELCHAIR RUGBY	3
EXECUTIVE SUMMARY	4
SUMMARY OBSERVATIONS	4
BACKGROUND AND APPROACH	4
DETAILED REPORT	6
REPORT APPENDICES	8
APPENDIX A: DOCUMENTS REVIEWED	9
APPENDIX B: PERSONNEL INTERVIEWED	10



United States Olympic Committee
USOC SafeSport Audit of Lakeshore Foundation - USA Wheelchair Rugby

United States Olympic Committee SafeSport Audit of Lakeshore Foundation - USA Wheelchair Rugby¹

¹ To consider the report in its entirety, please refer also to the detailed management response that will appear here [[Governance Documents](#)] within 90 days of the date of this report.



Executive Summary

Summary Observations

It shall be the policy of the United States Olympic Committee (USOC) that each National Governing Body (NGBs) adopt a Minimum Standards Policy for Athlete Safety Programs (Athlete Safety Standards) by December 31, 2013².

We noted the following opportunities to enhance the design of Lakeshore Foundation - USA Wheelchair Rugby's compliance with the Athlete Safety Standards:

- > **Athlete Safety Standards - Criminal Background Checks and Education and Training Testing** - Two individuals selected for testing (20% of the selected individuals) did not complete education and training requirements during the testing period (i.e., May 1, 2016 through April 30, 2017); however, evidence was provided that the education and training requirements were completed prior to issuing the audit report.

Background and Approach

USOC engaged Baker Tilly Virchow Krause (Baker Tilly), to assist the USOC in the completion of SafeSport audits, to assess compliance with SafeSport policies and procedures at the USOC and all of its NGBs and High Performance Management Organizations (HPMOs).

Baker Tilly performed a review of Lakeshore Foundation - USA Wheelchair Rugby to evaluate compliance with the Athlete Safety Standards. The following activities were performed for this review of Lakeshore Foundation - USA Wheelchair Rugby:

- > Developed and executed an audit program that included:
 - Holding a virtual entrance meeting to discuss and document Lakeshore Foundation - USA Wheelchair Rugby's SafeSport program and processes.
 - Selecting a sample of 10 from the required individuals to ensure a background check was performed and education and training was completed. See **Appendix A** for a list of documents reviewed.
 - Reviewing Lakeshore Foundation - USA Wheelchair Rugby's athlete safety policy and determining whether the following was addressed:
 - Required misconduct is prohibited and defined;
 - Reporting procedures are documented; and
 - The grievance process is documented and complies with Athlete Safety Standards.

² Effective June 20, 2017 the USOC replaced the Athlete Safety Standards with the NGB Athlete Safety Policy. Due to the timing of this audit, fieldwork was performed in accordance with the Athlete Safety Standards.



- Identifying which individuals are required to undergo a criminal background check and complete education and training.
- > Conducted a virtual exit meeting, if requested, following delivery of the draft report, to discuss audit findings and recommendation(s) with Lakeshore Foundation - USA Wheelchair Rugby. See **Appendix B** for a list of individuals interviewed.
- > Identified specific observations and recommendations regarding opportunities to enhance compliance with Athlete Safety Standards. Observations include the following attributes: criteria, condition, cause, effect and recommendation, as set out in the International Professional Practices Framework (IPPF) Standards and Practice Advisory 2410-1.



Detailed Report

The tables below represent opportunities to enhance the design and effectiveness of Lakeshore Foundation - USA Wheelchair Rugby's compliance with the Athlete Safety Standards.

1. Athlete Safety Standards - Criminal Background Checks and Education and Training Testing	
Criteria	The Athlete Safety Standards states each NGB/HPMO shall require criminal background checks and education and training for those individuals it formally authorizes, approves, or appoints (a) to a position of authority over, or (b) to have frequent contact with athletes.
Condition	Two individuals selected for testing (20% of the selected individuals) did not complete education and training requirements during the testing period (i.e., May 1, 2016 through April 30, 2017); however, evidence was provided that the education and training requirements were completed prior to issuing the audit report.
Cause	Lakeshore Foundation - USA Wheelchair Rugby may not be consistently tracking and monitoring compliance with the criminal background checks and education and training requirements of the Athlete Safety Standards.
Effect	<p>Individuals Lakeshore Foundation - USA Wheelchair Rugby formally authorizes, approves or appoints (a) to a position of authority over, or (b) to have frequent contact with athletes may not be in compliance with the USOC's SafeSport program because they have not completed criminal background checks and/or education and training prior to having contact with athletes. Lakeshore Foundation - USA Wheelchair Rugby must be in compliance with the Athlete Safety Standards to be a member in good standing. Noncompliance with the Athlete Safety Standards can result in disciplinary action by the USOC including withdrawal of high performance funding.</p> <p>Also, athletes may have contact with individuals who are unaware of SafeSport misconduct and the potential impact to athletes' well-being and/or have contact with individuals who have a criminal history, which could put athletes at SafeSport-related misconduct risk.</p>
Recommendation	Lakeshore Foundation - USA Wheelchair Rugby must require that individuals it formally authorizes, approves, or appoints (a) to a position of authority over, or (b) to have frequent contact with athletes complete criminal background checks



1. Athlete Safety Standards - Criminal Background Checks and Education and Training Testing

	<p>and education and training requirements in a timely manner and before they have contact with athletes to provide assurance that they are educated on the requirements of the Athlete Safety Standards. Lakeshore Foundation - USA Wheelchair Rugby must consistently track and verify criminal background checks and education and training requirements are met for all required individuals. Compliance with these requirements must be completed within 90 days of receipt of the final audit report.</p> <p>Lakeshore Foundation - USA Wheelchair Rugby should review the testing results and require all necessary individuals to complete the necessary requirements (i.e., criminal background check and/or education and training).</p>
Management response	<p>We agree with the condition and recommendation and will respond to the USOC with a detailed plan to ensure compliance with the current NGB Athlete Safety Policy. Our plan will be submitted to the USOC within the 90 day timeline referenced above.</p>



United States Olympic Committee
USOC SafeSport Audit of Lakeshore Foundation - USA Wheelchair Rugby

Report Appendices



Appendix A: Documents Reviewed

We reviewed the following documents:

- > Athlete Safety Standards Program Questionnaire
- > Population listing of “required individuals” (i.e., covered individuals required to undergo background check and training)
- > Lakeshore Foundation - USA Wheelchair Rugby SafeSport Policy



Appendix B: Personnel Interviewed

We interviewed the following personnel:

- > Jeff Underwood, President of the Lakeshore Foundation
- > Beth Curry, Chief Program Officer