



Coordinator, Athlete Resident Program

Job Description

Reports directly to the USA Boxing Director of High Performance

Duties & Responsibilities of the Coordinator, Athlete Resident Program:

1. On an annual basis, assist the High Performance Director and National Coaching Coordinator in developing a coach driven, athlete centered High Performance Plan.
2. Manage the resident athlete program in accordance with the High Performance Plan and coordinate all related logistics with OTC Staff in accordance with OTC policies.
3. Assist the National Coaching Coordinator in developing individual athlete training and competition plans for all national teams and/or national team athletes with the goal of winning Olympic and World Championship Medals.
4. Assist the High Performance Director in keeping athletes compliant with all required athlete reporting. This includes but is not limited to USADA, training reports, after action reports.
5. Provide input as it pertains to The National Team and resident athlete selection procedures.
6. Assist the National Coaching Coordinator in overseeing athlete preparation, tapering and weight control strategies and provide technical coaching and mentoring to national team athletes and their personal coaches.
7. Serve as a National Team Coach at international competitions upon request.
8. Evaluate and maintain written quarterly evaluations on all resident athletes.
9. Conduct quarterly individual meetings with all resident athletes.
10. Develop, manage and ensure utilization of a scouting library and USA Boxing's Dartfish TV website.
11. Coordinate with the USOC's Sport Performance Division to enhance athlete performance using innovative and standard sport sciences.
12. Communicate on a bi-weekly basis with the High Performance Director.
13. Assist the National Coaching Coordinator in developing methods to ensure the identification of top athletes and coaches in the United States.
14. Assist the National Coaching Coordinator in the development and maintenance of a current coaching education program.
15. Serve as a presenter at coaching education seminars upon request.
16. When appropriate, speak on behalf of USA Boxing to members of the media and members of the sport community.

Requirements:

1. Live onsite at the Colorado Springs Olympic Training Center.
2. Ability and willingness to travel domestically and internationally.
3. Ability to multi-task and meet strict deadlines.
4. Pass a background check.
5. Abide by the USA Boxing and the USOC Code of Conduct and Code of Ethics.

Compensation:

1. Room and board provided at the Colorado Springs Olympic Training Center.
2. \$1500 per month stipend.
3. Employee benefits package.

This is a temporary position from August 1 – December 31, 2014. Candidates who are bilingual in English and Spanish will be strongly considered.

Interested applicants should send their resume and cover letter to Brian Lawrence at JLawrence@usaboxing.org.